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December 1885.

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AS

Authorized Publisher

TO THE POOR LAW AND LOCAL GOVERNMENT BOARDS.

Somerset House,
23rd December, 1847.

Sir,

I am directed by the Poor Law Board to inform you that you are appointed to be Publisher to the Board as heretofore, and you have, therefore, the authority of the Board to announce yourself accordingly in any way that you may deem proper.

I am, Sir, your obedient Servant,
(signed) *EBRINGTON,*
Secretary.

Mr. Charles Knight, 90, Fleet Street.

The General Board of Health,
Whitehall,
31st January, 1850.

Sir,

I am directed by the General Board of Health to inform you that you are appointed Publisher to the Board; and you have therefore the authority of the Board to announce yourself accordingly in any way that you may deem proper.

I am, Sir, your obedient Servant,
ALEX. BAIN,
Secretary.

Mr. Charles Knight, 90, Fleet Street.

*** The appointment was continued under the Presidency of Sir Benjamin Hall, by a letter dated the 16th August, 1854.

No. 8, Richmond Terrace,
Whitehall,
4th September, 1858.

Sir,

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I am, Sir, your obedient Servant,
(signed) *T. TAYLOR.*

Mr. Charles Knight, 90, Fleet Street.

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,, ,, Local Boards	,, ,,
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		,, 2 quires	0	6	0
10	Ditto, Unpaid Rates Statement	... per quire (48)	0	1	6
		books of 1 quire	0	4	6
		,, 2 quires	0	6	0
10*a*	Overseers' Notice of Deposit of Books before Audit	per quire (48)	0	1	6

Rates Recovery, Appeals, &c., see under heading "Poor" in Magisterial List in this Book.

Required by Clerk.

No. of Form.		£	s.	d.
	Minute Book, foolscap folio, superfine extra thick hand-made paper, 5 quires, best rough calf, with Index ... ... each	0	16	0
	Minute Book, demy folio, superfine extra thick hand-made paper, 5 quires, best rough calf, with Index ... ... each	1	8	0
	Minute Book, printed with outline of the business usually transacted at each Meeting. *(Specimens furnished.)*			
11	General Ledger, sup. thick hand-made paper, demy folio, rough calf, with Index ... books of 5 qrs.	1	10	0
	,, 6 ,,	1	14	0
	,, 7 ,,	1	18	0
	Ditto, large size (medium folio) ,, 5 ,,	1	15	0
	,, 6 ,,	2	0	0
	,, 7 ,,	2	5	0
11* 12*	Rough Ledger, General or Parochial, marble covers, books of 3 qrs.	0	10	6
12	Extra Parochial Ledger, sup. thick paper, demy folio, rough calf ... ... books of 5 quires	1	10	0
	,, 6 ,,	1	14	0
	,, 7 ,,	1	18	0
	Ditto, large size (medium folio) ,, 5 ,,	1	15	0
	,, 6 ,,	2	0	0
	,, 7 ,,	2	5	0
12*a*	Non-Settled Poor Account Ledger, thick paper, rough calf ... ... books of 5 qrs.	1	10	0
	,, 6 ,,	1	14	0
	,, 7 ,,	1	18	0
11 12	The General, Parochial, and Non-Settled Poor Account Ledger, in ONE ... ... books of 5 qrs.	1	10	0
	,, 6 ,,	1	14	0
	,, 7 ,,	1	18	0
	,, 10 ,,	2	15	0
13	Relief Order Book, fcp. fol., hf. bd. ... ,, 3 ,,	0	7	6
	,, 5 ,,	0	12	0
13*a*	Relief Order Book, super-royal, half-bound, with column for Extract from Medical Officer's Report books of 3 qrs.	0	10	0
	,, 5 ,,	0	15	0
14	Order Check Book, with index ... books of 100	0	3	6
14	Ditto ditto Duplex			
15	Pauper Classification Book, half-bound, books of 3 qrs.	0	8	0
	,, 5 ,,	0	12	6
15*a*	Petty Cash Book ... ... ,, 3 ,,	0	5	0
15*a**	Clerk's Petty Cash Book, improved form f'cap. 3 qrs.	0	10	0
15*b*	Postage Book ... ... each	0	6	6

Required by Clerk—continued.

No. of Form		£	s.	d.
16	Statistical Statement of Paupers Relieved, in sheets, per quire	0	4	0
16*a*	Ditto, in books of 2 quires ... ... each	0	14	0
17	Financial Statement of Receipt, Expenditure, etc. in sheets ... ... per quire	0	4	0
17*a*	Ditto, in books of 2 quires, half-bound, 22 in. by 15 each	0	14	0
18	Financial Statement (Statutory) [Form A] showing the Receipts and Expenditure of the Guardians for the Half-year ended_____. per quire	0	6	0
18*	Ditto, when Guardians act as Highway Authority per qr.	0	6	0
18*a*	Statement as to Loans [Form B] obtained by Guardians under the Poor Law and Public Health Acts, for the Year ending 25th March_____. per quire	0	6	0
	The above two Forms in a Book, for keeping copies of the Returns, to last for 12 years ... ... price	0	10	6
18*b*	Register of Securities (Poor Law)	0	8	0
19	Parochial List of In-door and Out-door Poor, with Statement of Account appended, in sheets per quire	0	1	6
19*	Parochial List of In-door and Out-door Poor, without Statement ... . per quire	0	1	6
19*a*	Parochial List of In-door, separate, with Statement per quire	0	1	6
19*a**	Ditto, separate, without Statement ... ,,	0	1	6
19*b*	Ditto, Out-door, ditto ... ... ,,	0	1	6
19*bb*	Statement of Account, separate ... ... ,,	0	1	6
19*c*	Clerk's Notice of Audit, for Workhouse Doors ,, (48)	0	1	6
19*d*	Half-yearly Statement of Expenditure ... ,, (48)	0	3	0
19*e*	Weekly Return. Form B. ... ... ,, (48)	0	3	0
	In books for 2 years, each	0	5	0
19*e**	List of Able-Bodied Paupers to whom Out-Relief has been granted, for Report to Local Government Board under Art. 6 of General Prohibitory Order per qr.	0	3	0

For other Forms, &c., for Clerk, see pages 56 to 58.

For Union Collector:

19*f*	Union Collector's Account Book, A ... ... each	0	6	6
	Ditto, in sheets ... ...per qr.	0	3	0
19*f**	Union Collector's Ledger... ... ... each	0	8	0
19*g*	Collector's Receipt Book... ... ... 100 Forms	0	1	6

For Treasurer:

19*h*	Treasurer's Account Book ... ... each	0	8	0
19*h**	Ditto, small, as a Pass Book .. .. ,,	0	5	0
19*i*	Treasurer's Account Book for Rural Sanitary Authority	0	8	0
19*j*	Treasurer's Public Works Loan Commissioners' Loans Account...	0	7	6

See also page 64.

For Master of Workhouse:

No. of Form.		£	s.	d.
20	Inventory Book, half-bound, 15 inches by 11, books of 2 qrs.	0	8	0
21	Admission and Discharge Book, half-bound, 15 inches by 11 ... ... books of 3 qrs.	0	8	6
	,, 5 ,,	0	14	0
21*a*	Vagrants' Admission and Discharge Book, books of 3 qrs.	0	8	6
	,, 5 ,,	0	14	0
21*b*	Register of Refusals of Admission, and Register of Discharges before expiration of Prescribed Detention books of 3 qrs.	0	8	0
	,, 5 ,,	0	14	0
22 / 23	In-door Relief List and Abstract, half-bound, 15 inches by 11 ... ... books of 3 qrs.	0	8	6
	,, 5 ,,	0	15	0
,,	Ditto, folio, 15 inches by 22 ... ,, 3 ,,	0	18	0
	,, 5 ,,	1	5	0
24	Master's Day Book, f'cap., half-bound, 13 inches by 8 books of 3 qrs.	0	7	0
24(1)	Ditto, ditto, super royal 4to., 13½ inches by 10 books of 3 qrs.	0	10	0
24*	Summary only of ditto, extra large ,, 1 qr.	0	10	0
	in sheets, per qr.	0	6	0
24*a*	Master's Book of Receipts and Payments, books of 2 qrs.	0	7	0
24*b*	Receipt Check Book ... ... per 100	0	1	0
24*c*	Master's temporary Order Book	0	1	0
25 / 26	Daily Provision Consumption Book, small form, a day on each page, super royal 4to oblong, half-bound books for 1 year	0	10	6
,,	Ditto, medium form, a day on each page, imperial 4to oblong ... ... books for 1 year	0	15	0
,,	Ditto, large form, with 7 columns for each Meal two pages for each day ... books for half-year	0	10	6
,,	Ditto, upright form, two pages for each day, imperial 4to upright, extra thick paper, books for half-year	0	12	6
27 / 28 / 29	Weekly Provision Receipt and Consumption Book, with Quarterly Summary and Balance books for 1 year	0	12	6
	,, 2 ,,	0	17	6
	,, 3 ,,	1	1	0

With a view to the diminution of labour the several articles required by the DIETARY TABLE are, when required, *printed* in the above Forms, instead of being written. The Books for any Union can be supplied at a short notice.

Blank Forms for filling up may be obtained of KNIGHT & Co.

30	Clothing Materials Receipt and Conversion Book, half-bound ... ... books of 3 quires, each	0	10	0
31	Clothing Receipt and Expenditure Book, half-bound books of 3 quires, each	0	10	0

Master of Workhouse—continued.

No. of Form.		£	s.	d.
32	Clothing Register Book, half-bound, books of 3 quires, each	0	6	6
32*a*	Necessaries and Miscellaneous Account and Summary books for 1 year	0	12	6
32*b*	,, 2 ,,	0	17	6
32*c*	,, 3 ,,	1	1	0
32*d*	Farm Account Book ... ...each	0	8	0
32*e*	Dispenser's Account Book ... ... ,,	0	8	0
32*f*	Firewood Account Book ... ... 2 qrs.	0	10	0
32*g*	Stone ,, ... ,,	0	10	0
32*h*	Master's Temporary Order Book books of 100, price	0	2	0

For other forms for Master, see pages 53 & 54.

For Relieving Officer:

33	Application and Report Book, bound *limp*, to roll up, 15 in. by 11 (folioed) ... ... books of 1 qr.	0	4	9
	,, 2 ,,	0	6	6
	,, 3 ,,	0	8	6
33*a*	Relieving Officer's Pocket Note Book, with printed headings, to record information required in Application and Report Book	0	2	0
	Leather Wallet to contain same, with pocket and pencil	0	3	0
34	Out-door Relief List, bound *limp* to roll up, 18 inches by 15 ... ... books of 1 qr.	0	7	0
	,, 2 ,,	0	10	0
	,, 3 ,,	0	13	0
34*a*	Mr. Hotson's Form of Out-door Relief List, with separate columns for Money and Kind, 32 lines on a page, 18 inches by 15 inches 1 quire, or 24 each long and short leaves	0	9	6
	1½ quire, or 36 leaves	0	10	6
	2 ,, 48 ,,	0	12	6
	3 ,, 72 ,,	0	14	0
	4 ,, 96 ,,	0	16	0
	6 ,, 144 ,,	1	0	0
34*aa*	Ditto, smaller form, 20 lines on a page, 18 inches by 10½ inches ... ... 1 quire, or 24 leaves	0	6	0
	2 ,, 48 ,,	0	9	0
	3 ,, 72 ,,	0	11	0
34*	Out-door Relief List, with separate columns for Money and Kind (Alternative Form, p. 62 in the Order) 1 quire	0	7	0
	2 ,,	0	10	0
	3 ,,	0	13	0

For Relieving Officer—continued.

No. of Form.			£	s.	d.
34*i*	Out-door Relief List, Knight's Alternative Form Improved, with separate lines for Money and Kind to facilitate cross casting	books of 1 quire	0	10	0
		,, 2 ,,	0	12	6
		,, 3 ,,	0	15	0
34*b*	Rough Out-Relief List, for the pocket, 9½ inches by 8¼, bound limp	books of 1 qr.	0	4	6
		,, 2 ,,	0	7	6
		,, 3 ,,	0	10	0
34*c*	Vagrants Out-door Relief List, half-bd.	,, 2 ,,	0	8	0
35	Abstract of the Out-door Relief List, half-bound,	books of 1 qr.	0	10	0
36	Out-door Receipt and Expenditure Book, half-bound, with Summary	books for 2 years	0	7	6
36*a*	Ditto, foolscap, with ditto	each	0	6	0
36*aa*	Ditto, Mr. Hotson's Form, with ditto ...	,,	0	6	0
36*b* 36*bb*	Summary of Receipts and Expenditure ...	,,	0	5	0

For other Forms for R. O., see pages 55 & 56.

For Out-Relief Distributors (Metropolis):

Order of Local Government Board, Feb. 27th, 1875.

1	Relieving Officer's Out-Relief Tickets, in books of 250, with counterpart	
2	Out-Relief Distributor's Day Book, with Quarterly Summary	books for 2 years
3	Out-Relief Distributor's Stores Account, with Quarterly Balance	books for 2 years
4	Out-Relief Distribution Account...	
5	Waste Book (Article 4.)	

For Medical Officer:

38	District Medical Relief Book, Form P	books of 2 qrs.	0	10	0
38*a*	Ditto, foolscap, Form P.	each	0	6	0
38*b*	Ditto, in sheets, post folio, large Weekly	per qr.	0	3	0
	Ditto, ,, Fortnightly	,,	0	3	0
	Ditto, foolscap Weekly	,,	0	2	0
38*c*	Index to ditto	books of 1 qr.	0	2	6
40	Medical Officer's Certificate	books of 100	0	1	6
41	Order for Sick Diet	books of 100	0	1	0
42	List of permanent Sick and Disabled Poor ..	per qr.	0	1	6
42*a*	Ditto	books of 1 qr.	0	5	0
43	Medical Officer's Certificate of Cause of Death	books of 100	0	1	6

For Medical Officer—continued.

No. of Form.		£	s.	d.
44	Medical Officer's Quarterly Return, In-door or Out-door Poor ... . per qr. each	0	3	0
45	Medical Tickets under Medical Rules ... per 100	0	2	6
46	Medical Officer's Quarterly Return of Lunatics, thin paper ... ... per 50	0	1	0
46*	Medical Officer's Statement of Extra Medical Fees per qr.	0	3	0
46**	Ditto, Mr. Gibson's Form ... ... ,,	0	3	0
46*a*	Pauper Lunatic Examination Book ... ...1 qr. book	0	8	6

Order of Local Government Board, Feb. 10th, 1875.

46*b*	Imbecile—Pauper Admission Order to Asylum, signed by Clerks to Guardians, and Medical Certificate as to Chronic or harmless Lunatic, on one sheet per quire	0	3	0
46*b**	Report to Guardians that the Pauper is a proper person to be sent to the Asylum, to be signed by the Chairman, Vice-Chairman, or a Member of the Visiting Committee ... ... per quire	0	3	0
46*b*	Fever, &c.—Pauper Admission Order to Hospital, signed by Relieving Officer or Master of Workhouse, and Medical Certificate that Pauper is suffering from Fever or Small Pox, on one sheet ... per quire	0	3	0
46*c*	Medical Certificate as to Lunatics in Workhouse, (25 & 26 Vict. c. 111, sec. 20) ... ... per quire	0	3	0
	books of 1 qr.	0	6	0
46*c**	Certificate and Order for temporary detention of Inmate unfit for removal from Workhouse ... per quire	0	3	0
	books of 1 quire	0	6	0
46*d*	Nil Quarterly Return of Lunatics ... ... per 50	0	1	0

For Forms required under the Metropolis Dispensary Order, dated April 22nd, 1871, see page 69.

For Parish Officers:

See pages 45 *to* 48.

47	Notice to Medical Officer to attend a Case of urgent necessity by Churchwardens or Overseers books of 100	0	2	0
50	Notice of Poor Rate in Arrear, 1st June, books of 100, with counterpart	0	3	0
50*a*	List of Persons in Arrear of Rates on 20th July hooks of 1 qr.	0	5	6
	sheets, per qr.	0	3	0
51	Order for Excusal of Poor Rates on the ground of Poverty ... ... per quire	0	3	0

For Master of Workhouse:

SCHEDULE C.

See pages 49 *and* 50.

No. of Form		£	s.	d.
53	Register of Births, half-bound ... books of 1 qr.	0	5	0
53*a*	Notice to Registrar of Births in Workhouse per quire	0	2	0
53*b*	Notice to friends of Illness in Workhouse in books with counterfoil	0	3	0
54	Register of Deaths, half-bound ... books of 1 qr.	0	5	0
54*a*	Notice to Registrar of Deaths in Workhouse per quire	0	2	0
54*b*	Notice to Friends of Death in Workhouse, books of 100	0	2	0
55	In-door Labour Book, half-bound ... ... each	0	7	6
56	Out-door Labour Book, ditto ... ... ,,	0	7	6
57	Visiting Committees' Book ... ... ,,	0	8	0
57*a*	Visitors' Book as to Lunatics in the Workhouse (25 and 26 Vict. c. 111) ... ... each	0	6	0
57*b*	Paupers' Complaint Book ... ... ,,	0	5	0
57*c*	Notice for Workhouse Walls ... .. per quire	0	3	0
	Ditto, on boards ... ... each	0	0	9
58	Chaplains' Report Book ... ... ,,	0	7	0
58*a*	Ditto, printed Heading ... ... ,,	0	8	0
59	Paupers' Service Book ... ... ,,	0	8	0
60	Leave of Absence Book ... ... ,,	0	8	0
61	Book for entering Articles required in Workhouse ,,	0	8	0
62	Weekly Report Book of the Master of the Workhouse book for 2 years	0	12	0
63	Book for keeping an Account of the Bread baked in the Workhouse for 2 years ... ... each	0	6	0
64	Porter's Book, 5 qrs., rough calf ... ... ,,	0	16	0
64*	Ditto, bound buckram, very strong	0	13	0
64*a*	Ditto, 2 quires, half-basil ... ... ,,	0	8	0
64*b*	Going-out Register ... ... ,,	0	8	6
65	Workhouse Punishment Book, Form O ... ,,	0	8	0
65*a*	Extras Account Book, for Food supplied to Paupers employed as Nurses, or in household work ...	0	7	6
66	Medical Relief Book for the Workhouse, Forms Q and R ... ... each	0	10	0
66*a*	Ditto, extended Form, giving 2 weeks to each opening, thus saving re-copying the names so frequently, each	0	14	0
67	Index to ditto ... ... ,,	0	2	6
67*	Special Diet Book for the Aged and Infirm, 2 qrs., half-bound ... ... each	0	8	0
67*a*	Workhouse Medical Officers' Report Book... ,,	0	7	0

For Master of Workhouse—continued.

No. of Form.		£	s.	d
67*b*	Cards for Medical and other extras ... per 100	0	7	0
	Japanned Cases for holding above, with place for Medicine Bottles, to be affixed near head of bed as required by Order of 4 April, 1868 ... each	0	3	6
67*c*	Notice to Medical Officer of Special Case of Illness in Workhouse ... ... books of 100	0	2	0
68	Report and Journal of the Master of Workhouse, with Forms U & A ... ... each	0	10	6
68*a*	Ditto, Form U only ... . ,,	0	8	0
69	Religious Creed Register, prescribed by Letter of Poor Law Board, November 26, 1868 ... each	0	7	6
69*a*	Ditto, 5 qrs. rough calf ... ... ,,	0	16	0
69*	Creed Register for Workhouse, arranged for repeated Admissions and Discharges to each name 3 qrs.	0	15	0
69*b*	Ditto for Schools ... ... ,,	0	16	0
70	Book for Entry of Relief Tickets for Master of Workhouse ... ... each	0	8	0
71*a*	Admission and Discharge Book for Wayfarers, Wanderers, etc., under the Metropolitan Houseless Poor Act, 1864, and the Pauper Discharge Act, 1871 each	0	15	0
71*b*	Weekly Return of Vagrants Relieved on Friday nights (Metropolitan) ... ... per quire	0	3	0
72	Pauper Clothing Deposit Book ... ... each	0	7	0
72*	Pauper Clothing Deposit Tickets, Males and Females, books of 100	0	1	6
72*a*	Sick Diet Register ... ... ,,	0	7	0
73	Spirituous Liquor Clauses, 92 and 93 Poor Law Act per quire	0	4	0
73*a*	Ditto .. .. boards, each	0	1	0
74	Table of Hours of Rising ... ... per quire	0	4	0
74*a*	Ditto ... ... boards, each	0	0	9
75	Dietary Tables printed to pattern, according to the Authorised Dietary of each Union.			
76	Regulations respecting Disorderly and Refractory Paupers ... ... per quire	0	12	0
76*a*	Ditto ... ... on boards, each	0	2	6
77	Placard for Vagrant Wards, etc., prescribed by Art. 13 of Order of Local Government Board, dated 22nd November, 1871 ... ... per quire	0	12	0
	Ditto ... ... on boards, each	0	2	6
77*a*	Placard for Workhouses, showing Regulations as to Discharge, Detention, and Punishment, per quire	0	4	0
	Ditto ... ... on boards, each	0	1	6

Pay Clerks' Books:

As prescribed by Order of the Local Government Board.

		£	s.	d.
Relieving Officers' Out Relief Tickets	books of 100	0	2	0
	,, 250	0	3	0
Pay Clerks' Out Relief Books	...books of 2 quires	1	4	0
	,, 3 ,,	1	10	0
Pay Clerks' Receipt and Expenditure Books	books for 2 years	0	8	6

For Relieving Officer:

See pages 50 & 51.

78*a*	Register Book of Certificate of Vagrants ... each	0	8	0
79	Permanent Out-door Relief Cards for One Quarter per 100	0	6	0
80	Tickets for Relief, in Sheets ... . per quire	0	3	0
	School Attendance Cards:—			
80*a*	Weekly Tickets for a Child ... ... per 100	0	2	6
80*b*	Monthly ditto ... ... ,,	0	2	6
80*b**	Quarterly Card for a Family (6 Children) ,,	0	4	0
80*b***	Half-yearly Card for a Child ... ... ,,	0	4	0
80*b****	Ditto, folded, with linen joints and blotting paper insertion ... ... per 100	0	6	0
80*b*****	Ditto, for Family (6 Children) ... ... ,,	0	8	0
80*c*	Envelopes, with directions to Parents, to contain Ticket per 100	0	2	0
80*d*	Notice to Schoolmaster that Guardians will not pay Fees after certain date ... ... books of 100	0	1	6
80*e*	Schoolmaster's Quarterly Account of Fees ... per quire	0	3	0
80*e**	Ditto, small form ... ... ,,	0	3	0
	See also Forms 250-257.			
81	Check Books for Out-Relief ... books of 100, each	0	1	0
81*a*	Out-Relief Ticket Books, Form K.... ,, ,,	0	1	0
81*b*	Bread Contractor's Order Ticket Book, books of 50 ,,	0	2	6
82	Orders to Remove Paupers			
83	Relieving Officer's Order to Master of Workhouse to admit Pauper conditionally	Books of 100		
83*a*	Vagrants' Admission Check Book			
84	Relieving Officer's Order on Undertaker to attend Burial	0	1	0
85	Relieving Officer's Order to employ Pauper ...			
85*b*	Book for List of Paupers charged to Common Fund of Union ... ... each	0	6	0
86	Order to pay Pauper employed, books of 100 ,,	0	1	0
87	Order on Contractor for Stone of Flour ,, ,,	0	1	0

For Relieving Officer—continued.

No. of Form.		£	s.	d.
88	Medical Relief Order Check Book, Form V ... books of 100	0	1	6
90	Relieving Officer's Register ... ... each	0	7	0
91	,, Diary ... ... ,,	0	7	0
92	,, Visiting Book ... ... ,,	0	7	0
92*a*	Non-resident Poor Relief List ... ... ,,	0	8	0
93	Relieving Officer's Book for keeping the Weekly Account of the Relief given to the Non-Settled Poor ... ... each	0	6	0
93*	Weekly Statement of Out-door and In-door Paupers for each Week of a Half-year ... books of 1 quire	0	6	0
,,	Ditto, in Sheets ... ... per quire	0	2	0
93*a*	Pocket Memorandum Book of Out-Relief and Flour distributed for Half-year ... ... each	0	2	0
93*b*	Voucher Lists ... ... ,,	0	2	0
93*c*	Statement of the Result of the Revision of the Out-door Relief Lists... ... ... per quire	0	2	0
93*d*	Form for Relieving Officers, for calculating the Number of In-door and Out-door Paupers in receipt of Relief each Week of the Quarter, with Instructions for filling up the same. In books for 2 years ... . each	0	6	0

For Clerk:

See pages 47, 48.

94	Check Book of Admissions to the Workhouse books of 100	0	1	0
95	Ditto, Discharges from ditto ... ... ,,	0	1	0
96	Letter Book ... ... 3 quires	0	10	0
96*a*	Ditto ... ... 4 ,,	0	12	6
97	Rough Minute Book ... ... 3 ,,	0	7	0
97*a*	Ditto ... ... 4 ,,	0	8	6
98	Guardians' Attendance Book ... ... each	0	7	0
98*a*	Agenda Book for Board Room Table ... ,,	0	5	0
99	Orders for Contribution. One Instalment. Form M books of 100	0	3	0
100	Ditto. Three Instalments ... ... ,,	0	3	0
101	Book for Registering Contribution Orders ... each	0	8	0

For Clerk—continued.

No. of Form.		£	s.	d.
102	Guardians' Order for Payment of County Rates, 7 and 8 Vict. c. 33 ... ... per quire	0	1	6
103	Ditto ... ... books of 100	0	4	0
104	†Order on Treasurer to pay, engraved ,,	0	3	0
,,	Ditto ditto, large ... ... ,,	0	4	0
104*a*	Remittance Note Book ... ... ,,	0	6	0
105	Book for Entering Orders of Removal, with Index each	0	8	0
105*	Register of Orders for Maintenance and for Payments for Bastard Children, half-bound ... each	0	8	0
106	Notices to Contract ... ... per quire	0	2	0
106*b*	Notice Accepting Contract ... ... ,,	0	2	0
107	Book for entering Notices of Motions by the Board of Guardians ... ... each	0	8	0
108	Skeleton Sheets for Minutes of Board ... per quire	0	3	0
109	Tradesman's Invoice Book for one Quarter each	0	2	0
110	Form of Comparative Statement shewing Increase and Decrease in In-Maintenance and Out-Relief per qr.	0	2	0
111	Annual Return of Lunatics ... ... ,,	0	4	0
111*a*	Form for Return and Claim for Cost of Maintenance of Pauper Lunatics (Union or Parish) ... per quire	0	4	0
,,	Ditto ditto ... ... In books, 1 quire	0	10	0
111*a**	Ditto (Alternative Form) arranged for Quarterly Account per quire	0	4	0
,,	Ditto ditto ... ... In books, 1 quire	0	10	0
111*b*	Ditto for County or Borough	0	1	0
112	Form A —Weekly Return to the Poor Law Inspector, for 1, 2, or 3 Workhouses ... ... per quire	0	2	0
113	Ditto, in Books for 1 year ... ... each	0	7	0
	Ditto, in Books for 2 years ... ... ,,	0	8	0
112*a*	Ditto, condensed Form, 2 pp. ... ... per quire	0	2	0
112*b*	Ditto, in Books for one year ... ... each	0	7	0
	Ditto, in Books for 2 years ... ... ,,	0	8	0
113*a*	Ditto, Mr. Farnall's Form ... ... per quire	0	2	0
113*b*	Ditto ditto ... ... books of 1 year	0	7	0
	,, 2 years	0	8	0
115	Book for Entry of Contracts ... ... each	0	8	0

† Plates for these Checks engraved to order, specimen Book sent free.

For Clerk—continued.

No. of Form.		£	s	d.
116	Book for Entry of Loans to Paupers ... each	0	6	0
116*a*	Notice of Guardians' Claim on Property of Deceased Pauper, 12 & 13 Vic., c. 103, s. 16 ... per quire	0	3	0
117	Statement of Medical Officer's and Schoolmaster's and Schoolmistress's Salaries... ... ... per quire	0	3	0
118	Notice, Insane Person found ... ... per 100	0	4	0
119	Ditto, Child found ... ... ,,	0	4	0
120	Blotting Cases, quarto ... ... each	0	3	0
120*a*	Ditto, foolscap ... ... ,,	0	4	0
120*b*	Ditto, demy ... ... ,,	0	6	0
121	Pocket Ledgers, roan ... ... ,,	0	5	0
122	Minute Book for entering the Particulars of Out-Relief, granted to able-bodied Paupers... ... each	0	8	0
123	Joint Statement of Case (Irremovable Poor) under 11 & 12 Vic., c. 110, s. 4 ... ... per quire	0	3	0
124	Union Clerk's Registry of Bastardy Orders, with Index each	0	7	0
125	Ledger, with Index, rough calf, for keeping the Account of Non-Resident and Non-settled Poor, with full instructions for filling up the same ... 5 quires	1	11	6
125*a*	Ditto, half-basil, extra ... ... 3 quires	0	16	0
126	Clerk's Quarterly Statement of Non-resident Poor, with Instructions for filling up the same per quire	0	2	0
127	Ditto, of Non-settled Poor, with Instructions for filling up the same ... ... per quire	0	2	0
128	Notice to Guardians of Pauper chargeable, and requesting Authority to relieve ... ... per quire	0	2	0
129	Guardians' Request to relieve their Non-resident Poor per quire	0	2	0
130	Clerk's Quarterly Bill, for Transmission by post, of Relief to Non-settled Poor ... ... per quire	0	2	0
130*a*	Book for entering Names of Pauper Children Exempt from School Attendance as having reached the Third Standard ... ... each	0	4	0

Returns to the Local Government Board:

Preparatory Forms for the Compilation of Returns, embracing the new Items contained in the Form of Return last issued by the Board.

No. of Form.			£	s.	d.
131	Preparatory Form, with Compiler's Assistant, for Annual Poor Rate Return ...	books of 1 quire	0	7	6
		,, 2 quires	0	10	0
		,, 3 quires	0	13	0
		per quire, in sheets	0	4	0
131*a*	Auxiliary Form, for Returns of Paupers, 1st July and 1st January	books of 1 quire	0	7	6
		per quire, in sheets	0	4	0
131*b*	Subsidiary Form, for Weekly Return of Paupers (Form B)	books of 1 quire	0	7	6
		per quire, in sheets	0	4	0
131*c*	Preliminary Form, for Return of In-maintenance and Out-door Relief, Michaelmas and Lady-day Half-year	books of 1 quire	0	7	6
		per quire, in sheets	0	4	0

133	Blank Forms to be filled up in Cases of Application for Union or other Appointments. In sheets ... ...per quire, (48)		0	3	0
134	Form for calculating the Contribution to be paid by the Overseer of any Parish towards the Common Fund of the Union, and other Charges, for the half-year ending——... ... ... per quire		0	3	0
		Books of 1 quire	0	5	0
		,, 2 quires	0	7	0
		,, 3 quires	0	8	6

Addressed Envelopes:

No. of Form.			£	s.	d.
135	Fcap., Engraved Address for Letter to Local Government Board	100	0	4	0
		500	0	17	6
136	Large ditto, for several Enclosures	100	0	5	6
		500	1	0	0
137	Fcap., Engraved Address for Letter to Poor Law Inspector	100	0	4	0
		500	0	17	6
138	Extra large, plain (cartridge)	100	0	5	6
		500	1	5	6
139	Fcp., for Letter to Registrar-General ...	per 100	0	4	0
140	Large ditto, for several Enclosures ...	,,	0	5	6

Notices for Meeting:

143	Requisition for a Meeting. F	per quire	0	1	3
144	Notice, change of Time, Place, &c., of Meeting. G	per quire	0	1	3
145	Notice of Adjourned ditto. H	,,	0	1	3
146	Notice of Extraordinary ditto. I	,,	0	1	3
146*	Notice of Meeting to consider Grant under Superannuation Act	per quire	0	2	0
146**	Notice of proposal to authorize Attendance at Conference	per quire	0	2	0

Emigration:

165	Notice of Meeting	per doz.	0	1	0
166	Notice of Meeting	,,	0	2	0
167	Resolution for raising Money	,,			
168	Ditto, for borrowing	,,			
169	Certificate to Poor Law Board...	,,			
170	Resolution of the Guardians in a Union in regard to Poor Persons having Settlements, with List of Emigrants (12 & 13 Vict. c. 103, s. 20)...	per doz.	0	2	0
170*a*	Ditto Parish, under a Board of Guardians, with List of Emigrants	per doz.	0	2	0
170*b*	Resolution of the Guardians in regard to Irremovable Poor, with List of Emigrants (9 & 10 Vict. c. 66)	per doz.	0	2	0
170*c*	Letter to the Local Government Board, to accompany the above	per doz.	0	2	0

Apprentices:

No. of Form.		£	s.	d.
172	Letter of Application, with Form for Reporting Case, to Local Government Board for sanction of Relief in Clothing to Children going out to Service per doz.	0	2	0
173*	Register of Apprentices ... ... each	0	8	0
173*a*	Register of Young Persons taken or hired as Servants or Apprentices from Workhouses (s. 3), with Index ... ... books of 1 quire	0	5	0
	,, 2 quires	0	6	6
173*b*	Notice to other Parishes or Unions of the Removal of Young Persons (s. 5) ... ... per quire (48)	0	3	0
173*c*	Register of Notices of Servants and Apprentices received from other Unions or Parishes (s. 5) with Index books of 1 quire	0	5	0
	,, 2 quires	0	6	6
173*d*	Reports of Visits to Boys and Girls sent out as Apprentices or Servants (new Form) with Index, books of 2 qrs.	0	6	0
174	Indenture of Apprenticeship, in accordance with the General Order for Regulating the Binding of Apprentices ... ... paper, each	0	0	6
	Parchment ,,	0	2	0
175	Certificates and Proposals to be filled up, preparatory to binding, under the New Apprentice Order, per quire	0	3	0
176	Sea Service Parish Indenture, under 17 & 18 Vict. c. 104 Parchment	0	0	9
177	Notice before binding Apprentice ... ... per quire	0	1	6
178	Notice after binding Apprentice ... ... ,,	0	1	6

For Registration Officers:

190*c*	Superintendent Registrar's Claim for Fees upon Entries in the certified Copies, for the Quarter ending—— 25 forms	0	2	0
191*d*	District Registrar's Account of Fees for Return of Death to Medical Officer of Health ... ... per quire	0	3	0
192	B.—Account of Returns made to Registrar-General for the Quarter ending——, half-sheet foolscap, per quire	0	2	0
193	C.—Return of District Registrar to Superintendent Registrar of the Number of Births and Deaths, half-sheet foolscap ... ... per quire	0	2	0
193*a*	Ditto, Gibson's Form ... ... ,,	0	2	0
	Ditto, large size ... . ,,	0	4	0
193*	Return of Additional Payments made to Registrars, under s. 31 of 37 & 38 Vic. c. 88 ... per quire	0	3	0

For Registration Officers—continued.

No. of Form.		£	s.	d.
194	D.—Return of Superintendent Registrar of every Licence granted by him, half-sheet foolscap... per quire	0	2	0
194*a*	Ditto, in Books of 2 quires ... . each	0	8	0
195	E.—Account of Expenses due to the District Registrar for Quarter ending—— ... ... 25 forms	0	2	0
196	F.—Letters to Registrar-General to accompany the Returns of Births, Deaths, and Marriages per quire	0	1	3
197	Extra large Covers addressed to Registrar-General, Births, Deaths, & Marriages, 26 by 20, per quire	0	3	6
198	Index Books to Registers of (600 Entries) Births ...	0	1	0
	Deaths ...	0	1	0
	Marriages ...	0	1	0
	The same for 1200 Names, with the Index cut through ...	0	2	0

The Index Books may also be had printed on foolscap, and bound in green forril extra, and lettered :—

Births and Deaths	For 5,000 Entries	0	10	6
	,, 10,000 ,, ...	0	16	0
	,, 15,000 ,, ...	1	1	0
	,, 20,000 ,, ...	1	5	0
Marriages	For 5,000 ,, ...	0	16	0
	,, 10,000 ,, ...	1	5	0

*** The above may be had with an Alphabet cut throughout.

199	Certificate Books of Births, Deaths, Marriages each	0	1	0
200	Envelopes addressed to Registrar-General, for a sheet foolscap ... ... per 100	0	4	0
200*a*	Ditto, for several sheets ... ... ,,	0	5	0
201	Instructional Letter, as to Payments for Registration of Births, Deaths, etc. ... ... each	0	0	2
202	Book for Entry of Registration Office Disbursements, etc. foolscap ... ... each	0	8	0
203	Register of Fees ... ... ,,	0	8	0
203*a*	Notice of Birth in the Workhouse ... per 100	0	3	6
203*b*	Notice of Death in the Workhouse ... ... ,,	0	3	6
	New Form for Quarterly Return of Deaths to Overseers of the Poor, required under Sec. 11 of the Parliamentary and Municipal Registration Act, 1878, (41 & 42 Vict., cap. 26). In Books with counterfoil, each page ruled for 20 entries	0	2	0

For Election of Guardians:

Under General Order, dated February 14, 1877.

No. of Form.			£	s.	d.
204	Owner's Statement	per 100	0	2	6
205	Appointment of Proxy	,,	0	2	6
206	Proxy's Statement	,,	0	2	6
207	Registry of Owners and Proxies, in Books	500 entries	0	3	0
		1000 ,,	0	4	0
		1500 ,,	0	5	0
		2000 ,,	0	6	0
		3000 ,,	0	8	0
,,	Ditto, in sheets	per quire	0	3	6
208	Notice of Election, for Unions, large placard	per 100	0	6	0
,,	Ditto, filled up to pattern, with Name of Union, Parishes, Number of Guardians, etc.				
208*a*	Ditto, for Parishes	per 100	0	6	0
210	Nomination Paper	,,	0	2	6
210*a*	List of Persons Nominated	,,	0	4	0
210*b*	List of Candidates and Nominators	,,	0	3	0
211	Voting Paper. Blank forms ready for insertion of Candidates' names by Printer... ...	per 100	0	6	0
212	Notice to Guardians Elected	,,	0	5	0
213	Certificate of Guardians Elected, for Unions, placard	per 100	0	6	0
	Ditto, filled up to pattern, with Names of Persons proposed, Residences, Quality or Calling, etc.				
213*a*	Ditto for Parishes				
214	Poll Books for entering the Voting Papers ...	each	0	2	6
215	Collector's of Voting Papers Book	,,	0	0	8
216	Book for entering Qualification of Voters ...	,,	0	4	0
217	Notice of Objection by Owner to Claimant ...	per 100	0	2	6
218	Ditto, to Clerk	,,	0	2	6
219	Notice of Objection by Ratepayers to Claimant	,,	0	2	6
220	Ditto, to Clerk	,,	0	2	6
221	Union Clerk's Notice of Revision	per 25	0	1	0
222	Instructions to Persons employed to distribute and collect Voting-papers	per 25	0	1	0
	Large Placard, setting forth provisions of the Municipal Elections (Corrupt and Illegal Practices) Act, 1884	per quire	0	12	0
	Also in smaller form	per 100	0	10	0

BAGS AND BOXES FOR COLLECTING VOTING PAPERS.

Bags, with Tumbler Lock and Key, capable of holding 300 Voting Papers, with Strap to pass over the shoulder	0	10	6
Ditto, solid leather, very superior	0	17	6
Japanned Tin Boxes, 14 by 12 by 5, capable of holding 300 Voting Papers, with Lock & Key, with Strap to pass over the shoulder	0	12	0

For Treasurer:

No. of Form.			£	s.	d.
19*h*	Treasurer's Account Book	each	0	8	0
224	,, Pass Book	,,	0	3	6
225	,, Receipt	books of 100	0	1	0
226	,, Receipt for County Rates ...	,,	0	1	0

Union School Journals:

226*a*	School Admission and Discharge Books, with Index (Boys)	1 quire each	0	6	0
		2 ,,	0	7	6
		3 ,,	0	9	6
226*b*	School Admission and Discharge Books, with Index (Girls)	1 quire each	0	6	0
		2 ,,	0	7	6
		3 ,,	0	9	6
226*c d*	Attendance Register with Summary, prescribed by the Local Government Board, 3rd April, 1878. May be had lettered for Boys, Girls, or blank for Mixed Schools The Register is arranged in a Form convenient for any number of children. In the case of small Schools the Register will serve for several years. Instructions to Schoolmaster or Schoolmistress as to keeping the Register, &c., are prefixed to each book		0	8	6
226*e*	Form of Time Table, on Card, for hanging up, under Art. V. of the Order of Local Government Board, April 3, 1878...		0	1	0
235	The Schoolmaster's Journal, and Weekly and Quarterly Report Book, for 1 year, by John Dallenger, Esq.		0	10	6
236	The Schoolmistress's ditto		0	10	6

Mendicancy:

238	Circular to Ratepayers	per 100	0	6	0
239	Tickets for Relief	per 1000	0	8	0
240	Notice to Wayfarers	per 100	0	4	0
241	Examination Papers	per quire	0	2	0
242	Book for Entry of Tickets received and issued ...		0	6	0

No. of Form.		£	s.	d.
	Parochial Assessment Act:			
243	Circular on Parochial Assessment Act ... ... each	0	0	3
244	Book for entering the Valuation of Messuages, Lands, etc. 1 quire	0	7	3
	2 ,,	0	10	0
	3 ,,	0	12	0
245	Contract for Survey, Plan, & Valuation per quire	0	6	0
246	Ditto, No. 2 ... ... ,,	0	6	0
247	Ditto, for Valuation without Plan ... ... ,,	0	6	0
248	Memorandum, Contract for Survey, etc. ... ,,	0	2	0
249	Circular as to Expenses for Valuations, Maps, etc. ...	0	0	3
	School Fees of Non-pauper Children:			
250	School Fees Application and Report Book. Schedule A, Form 1. Strongly bound in limp binding 1 quire	0	6	0
	2 quires	0	8	0
251	School Fees Order Book. Schedule A, Form 2. Strongly bound	0	8	0
252	School Fees Receipt and Payment Book for Inquiry Officers. Schedule A, Form 3. Strongly bound	0	8	0
253	Pocket Note Book for Inquiry Officers. Ruled, with printed Headings	0	2	0
	Strong Leather Wallet to contain same, with pocket and pencil	0	3	0
254	Notice to School Managers, with List of children whose Fees will be paid by Guardians. In books with counterfoil	0	2	6
255	Notice to Schoolmaster that Guardians will not pay Fees after certain date. In books with counterfoil	0	1	6
256	Schoolmaster's Quarterly Account of Fees per quire	0	3	0
257	Contribution Order on Parishes (39 & 40 Vict., c. 79, s. 31). In books with counterfoil	0	4	6
	Vaccination Books and Forms:			
1	Placard for Posting, showing the provisions of the Vaccination Acts as to the requirement of Vaccination, Penalties, &c., with a table for inserting Names of Public Vaccinators, Stations, Dates, and Times of Attendances, &c. ... .. per 100	0	6	0
	These latter particulars can be inserted at a slight extra charge. Blank Forms for filling up will be forwarded on application.			
2	Handbill for Distribution, setting forth the provisions of the Acts as to the requirement of Vaccination, &c. per 100	0	2	6
3	Placard as to the importance of Re-vaccination ,,	0	6	0
4	Notice of Alteration in Arrangements for Public Vaccination ... ... per 100	0	3	6

Vaccination Books and Forms—continued.

No. of Form.		£	s.	d.
5	Contract for Vaccinations for Unions... ... per qr.	0	6	0
6	Ditto for Parish or Township ... ... ,,	0	6	0
7	Suggested form of Stipulation for insertion in Contracts. ea.	0	0	2
8	***Register of Cases of Vaccination*** books of 2 quires	0	5	0
9	Ditto for Workhouse ... ... ,,	0	6	0
10	Quarterly Statement for Fees due to Public Vaccinator, with Form of Receipt ... ...per quire	0	2	0
10*a*	Ditto, Gibson's Form ... ... ,,	0	2	0
11	Quarterly Statement of Fees due to the Registrar in respect of Vaccination, ditto ... ...per quire	0	1	6
12	Quarterly Statement of Fees, etc. due to Vaccination Officer, ditto ... ...per quire	0	1	6
12*a*	Ditto, Gibson's Form ... ... ,,	0	1	6
13	Information for Neglecting to have Child Vaccinated ,,	0	2	0
14	Summons ditto ... ... ,,	0	2	0
15	Information for Neglecting to have Child Inspected after being Vaccinated ... ...per quire	0	2	0
16	Summons ditto ... ... ,,	0	2	0
17	Information against Parent for Neglecting to Transmit Certificate ... ...per quire	0	2	0
18	Summons ditto ... ... ,,	0	2	0
19	Information against Public Vaccinator for Neglecting to Transmit Certificate ... ...per quire	0	2	0
20	Summons ditto ... ... ,,	0	2	0
21	Notice to Parent as to Child under 14 Years of Age ,,	0	2	0
22	Information ditto ... ... ,,	0	2	0
23	Summons ditto ... ... ,,	0	2	0
24	Order ditto ... ... ,,	0	2	0
25	Information as to Disobedience of Order ... ,,	0	2	0
26	Summons ditto ... ... ,,	0	2	0

FOR VACCINATION OFFICERS.

Portfolios for holding the Monthly Lists of Births and Deaths:

(Pursuant to Sec. 4 of the Instructions to Vaccination Officers, issued by the Local Government Board.)

Strongly Half-bound, 'Patent Leaf Holder' back, for Births...	0	7	6
For Deaths	0	6	6

These are recommended for easy reference, and securely holding the sheets without mutilation.

Index to the Return of Births:

(See Section 2 of the Instructions.)

For 2,000 Names	0	3	6
For 4,000 ,, ...	0	6	0

Ruled and Printed, with Index cut through.

Parochial Offices and Depositories:

Forms of Proceedings under Act 24 & 25 Vict., c. 125, for providing Parochial Offices and Depositories, drawn by Danby P. Fry, Esq.

No. of Form.		
1	Form of Notice for convening Vestry Meeting, under Section 1 (Parochial Offices)	1s. per set. *Sent free on receipt of 12 stamps.*
2	Form of Application to the Poor Law Board, with Form of Resolution to be adopted by the Vestry, under Sec. 1 (double form)	
3	Form of Notice for convening Vestry Meeting, under Section 2 (Parochial Depositories)	

Bonds, Contracts, &c.:

New Forms prescribed by the Local Government Board, December, 1877.

1	Contract, small Form, for short Lists of Goods, containing—1, Statement as to Tenders; 2, Form of Contract; 3, Conditions; 4, Form of Acceptance by Guardians...	Per Quire, 6s.; or separately, 4d. each.
1*a*	The same, large size, for long Lists of Goods, &c. .	
2	Contractor's Bond with Sureties	
2*a*	Contract and Bond (Form 1 & 2) together	
3	Contract for Building, Altering, or Enlarging Workhouse	
5	Workhouse Master's Bond	
6	Workhouse Matron's Bond	
7	Workhouse Medical Officer's Contract with Vaccination Clauses	
8	District Medical Officer's Contract, at an Annual Salary	
9	District Medical Officer's Contract, at a Salary calculated per head	
	Medical Officer's Vaccination Contracts (see 5 and 6 in Vaccination List, p. 66)	
10	Treasurer's Bond to Guardians	
10*a*	Ditto to Sanitary Authority	
11	Relieving Officer's Bond...	
12	Poor Rate Collector's Bond	
16	Bond for Assistant Overseers	
17	Bond for Assistant Overseer and Collector, in one ...	
18	Clerk's Bond	
19	Union Collector's Bond	
20	Agreement of Medical Officer of Health with Sanitary Authority	

The Poor Rate Assessment and Collection Act, 1869. *(32 & 33 Vict., c. 41.)*

1	Notice (to be affixed to Church and Chapel doors) of Vestry Meeting, to determine whether Owners shall be Assessed instead of Occupiers, under provisions of Sec. 4....	3s. per quire.
1a	Notice to Owners of Order of Vestry for rating Owners instead of Occupiers	
1b	Notice to Owners as to provisions of Act when Vestry have not made an Order for rating Owners instead of Occupiers	
2	Agreement of Owner to pay Poor Rates for Hereditaments whether Occupied or not, Sec. 3	
3	Notice by Owner, when Order of Vestry is in force for rating Owners, as to payment of Poor Rate under Sec. 4 in respect of Premises whether Occupied or not.	
4	Application of Overseers to Owners for *List of Names of Occupiers*, with form of list under Sec. 9 ...	

		s.	d.
4a	Register of Agreements with index ... books of 1 quire	6	6
	,, 2 ,,	8	0

Register and Certificate Books for Churches and Chapels:

Register of Baptisms	The folios and Nos. printed throughout.	500 Entries, Forril	0	11	6
		800 ,, ,, ...	0	13	0
		1,600 ,, ,, ...	0	19	0
		2,400 ,, ,, ...	1	5	0
		3,200 ,, ,, ...	1	12	0
		4,000 ,, ,, ...	1	19	0
Register of Burials		800 ,, Calf	1	1	0
		1,600 ,, ,, ...	1	7	0
		2,400 ,, ,, ...	1	13	0
Register of Banns of Marriages		3,200 ,, ,, ...	2	0	0
		4,000 ,, ,, ...	2	6	0
		Printed on Parchment bound rough calf, lettered, with clasps.			
		800 ,, ...	3	0	0
		1,600 ,, ...	4	8	0
		2,400 ,, ...	6	0	0
		3,200 ,, ...	6	15	0

Certificate Book of Baptisms,	25 Certificates	... each	0	1	3
,, Burials,	25 ,,	.. ,,	0	1	3
,, Marriages,	25 ,,	... ,,	0	1	3

Banns of Marriage Books, printed on extra thick laid demy 4to., bound in calf, and lettered	150 Entries	0	5	0
	300 ,,	0	7	0
	600 ,,	0	12	0
	1000 ,,	0	18	0

Notices of Parish Meetings:

To be affixed on or near the Church Doors; drawn up in conformity to the Act 1 Vict. c. 45, entitled "An Act to alter the Mode of giving Notices for the holding of Vestries," etc.

No. of Form.					
1	Notice for calling a Meeting to make a Rate for the Relief of the Poor ... books containing 50 each	0	2	3
	100 ,,	0	4	0
2	Notice of Magistrates' Allowance of a Poor Rate at——in the £ ... ... books containing 50 each	0	2	3
	100 ,,	0	4	0
3	Notice of Vestry Meeting .. ,, 50 ,,	0	2	3
	100 ,,	0	4	0

Metropolitan Dispensaries:

A	Order on Medical Officer to attend at Dispensary, books of 100	0	2	6
B	Ditto to attend at Pauper's Home ... ,,	0	2	6
C	Medical Relief Register, with Index, books for 500 Cases	0	12	6
D	Prescription and Attendance Paper for Paupers who attend the Dispensary ... ... per 100	0	2	6
E	Ditto, for Paupers attended at their own homes, or elsewhere ... ... per 100	0	2	6
F	The Dispensary Visitors' Book, fcap., ruled and printed, half-bound, (Art. 8)	0	7	6
G	Dispenser's Account of Drugs received and consumed, and of Medical Appliances and Stores, with Articles printed in, large folio, half-green Vellum (Art. 13)	1	1	0

"The Drug Account Book supplied by MESSRS. KNIGHT & CO., *affords, however, a sufficient means of control." See Report of Local Government Board 1871-2, p. xxviii.*

H	Medical Officer's Attendance Book (Art. 10, No. 1). 4to., ruled and printed, half-bound...	0	5	6

Forms of Orders of Removal :

28 & 29 Vict. c. 79; 30 & 31 Vict. c. 106; and 39 & 40 Vict. c. 61.

No. of Form.

1 Complaint of Chargeability.
2 Certificate of Chargeability (Sched. C. 7 & 8 Vict. c. 101).
3 Summons of Witness.
4 Caption of Deposition.
5 Order of Removal.
6 Notice of Chargeability, with Statement of the Grounds of Removal.
7 Demand for Costs.
8 Notice and Statement of Grounds of Appeal.
9 Application to Receive Pauper.
10 Consent to receive Pauper without an Order.
11 Order of Removal, with Suspension of Order, Removal of Suspension, Order for Costs.
12 Order of Removal, with Suspension of such Order, and Notice thereof, with Notice of Chargeability and Grounds of Removal.

Quarterly Demand of Cost of Maintenance, after Suspension of Order of Removal.

SCOTCH—25 & 26 Vict. c. 113.

A Warrant of Removal of Scotch Paupers to Place of Birth or Residence.
A1 Ditto, where Place of Birth or Residence is not known.
A2 Deposition in respect of Scotch Paupers removed to Scotland.

IRISH—26 & 27 Vict. c. 89.

B1 Warrant of Removal of Irish Paupers to Place of Birth or Residence.
B2 Ditto, where Place of Birth or Residence is not known.
C Deposition in respect of Irish Paupers removed to Ireland.

Maintenance of Paupers:

Under 31 & 32 Vict. c. 122, and 39 & 40 Vict. c. 61.

No. of Form.

1 Complaint against Husband as to Maintenance of Wife.
2 Summons.
3 Order to Maintain.
4 Default in Payment.—Complaint.
5 Ditto.—Summons.
6 Ditto.—Order for Distress or Commitment.
7 Complaint against Relative.
8 Summons.
9 Order to Maintain.
10 Default in Payment.—Complaint.
11 Ditto.—Summons.
12 Ditto.—Order for Distress or Commitment.

Under 33 & 34 Vict. c. 93.

13 Complaint against Wife as to Maintenance of Husband.
14 Summons.
15 Order to Maintain.

Poor Law Continuance Act:

5 & 6 Vict., c. 57.

		£	s.	d.
1	Copy of Minutes of Board of Guardians, s. 17 per qr.	0	3	0
2	Deputation on Authority to take Proceedings, s. 17 ,,	0	3	0

Church Rates:

Rate Books	1 quire	0	4	0
	2 ,,	0	6	0
	3 ,,	0	7	6
Rate Receipt Books	...100	0	1	0
	200	0	2	0
Annual Financial Statement under District Auditors Act, 1879	per quire	0	6	0

Boarding-Out Pauper Children:

Order dated September, 1877.

1	Medical Officer's Certificate as to Child's Health. In books with counterfoil	0	3	0
2	Foster-Parent's Acknowledgment, with List of Clothing per quire	0	3	0
3	Relieving Officer's Report on Child Boarded-out ,,	0	3	0
4	Medical Officer's Report of Visits to Homes of Foster-Parents ... ... per quire	0	3	0
5	Undertaking of Foster-Parents, to be signed before receiving Child (*see Article 7*) ... per quire	0	3	0

LIST OF BOOKS, &c.,

For Special Rates,*

Required under the Order of the Local Government Board dated 20th March, 1879.

		s.	d.
The General Order of the Local Government Board as to Rate Accounts, addressed to Overseers of the Poor, together with the Board's Letter relating thereto ... ... per dozen		2	0

No. of Form.

1 Special Rate Book—

			s.	d.	
For	500 Entries.	Price	3	6	15 lines on a page.
,,	750 ,,	,,	4	6	
,,	1,000 ,,	,,	5	6	
,,	1,500 ,,	,,	7	6	

1*a* (COMBINED) Poor Rate Book, incorporating Special Rate under Art. 3 of General Order—

			s.	d.	
For	500 Entries.	Price	4	6	15 lines on a page.
,,	750 ,,	,,	5	6	
,,	1,000 ,,	,,	7	6	
,,	1,500 ,,	,,	10	6	

		s.	d.
Receipt and Payment Book. Strongly bound	Price	4	6
2 Rate Receipt Check Book—			
200, with Demand Note	Price	2	6
300 ,, ...	,,	3	6
500 ,, ...	,,	5	0
4 Collecting and Deposit Book—			
Books of One Quire, in limp binding...	Price	3	6
,, Two ,, ,, ..	,,	4	6
5 Collector's Monthly Statement	Per quire	3	0
Ditto, in Books, half-bound		4	6
6 Collector's Unpaid Rates Statement	Per quire	3	0
Ditto, in Books, half-bound		4	6

* The following are Special Rates (among others):—Lighting and Watching, Borough or Watch "Pound Rates," Burial Board Rates, Highway Rates (S. Wales), School Board Rates.

BOOKS AND FORMS

Required by

Assessment Committees,

SETTLED BY

DANBY P. FRY, ESQ., BARRISTER-AT-LAW,

AND OTHERS.

No. of Form.		£	s.	d
1	Minute Book, 5 quires, superfine foolscap, bound in rough calf, and lettered "Assessment Committee," with the Name of Union	0	16	0
	Ditto, foolscap, 3 quires, half-bound, lettered ditto ...	0	8	0
	Ditto, superfine demy, 5 quires, rough calf, lettered ditto	1	1	0

For List of Forms under Metropolis Valuation Act, see page 7.

Forms for VALUATION LISTS, or for Supplemental Valuation Lists.

2a Oblong Form, 15 inches wide, 11 inches deep, 15 lines on a page. (The complete form on each page.)

In sheets					per quire	0	3	0
Cloth Cases, to hold Valuation List ...					... each	0	1	0
In books,	¼ quire,	360 entries,	(limp)		... ...	0	2	6
,,	½ ,,	720 ,,	,,		... ...	0	4	6
,,	1 ,,	1440 ,,	(half-bound)		... ...	0	7	6
,,	1½ ,,	2160 ,,	,,		... ...	0	8	6
,,	2 ,,	2880 ,,	,,		... ...	0	10	6
,,	3 ,,	4320 ,,	,,		... ...	0	12	6

2b Upright Form, 11 inches wide, 15 inches deep, 36 lines on a page. (The form across two pages.)

In sheets					per quire	0	3	0
Cloth Cases					... each	0	1	0
In Books,	¼ quire,	430 entries,	(limp)		... ...	0	2	6
,,	½ ,,	860 ,,	,, ..		... ...	0	4	6
,,	1 ,,	1720 ,,	(half-bound)		... ...	0	7	6
,,	1½ ,,	2580 ,,	,,		... ...	0	8	6
,,	2 ,,	3440 ,,	,,		... ...	0	10	6
,,	3 ,,	5160 ,,	,,		... ...	0	12	6

2c Upright Form, with an addition to show the increase of Rateable Value, in respect of Woods, Rights of Sporting, and Mines, under the Rating Act, 1874.

In sheets					per quire	0	4	0
In Books,	¼ quire,	240 entries	(limp)		... ...	0	3	6
,,	½ ,,	480 ,,	(half-bound)		... ...	0	6	6
,,	1 ,,	960 ,,	,,		... ...	0	8	6

(*Any size to order.*)

Wilson's Form for Supplemental Valuation Lists, &c., see page 78.

Assessment Committees—continued.

No. of Form.		£	s.	d.
3	Notice of Ordinary Meeting of Assessment Committee, printed with the Name of Union, etc. per 250	0	7	6
3*a*	Notice of Adjourned ditto ... ... ,, 250	0	7	6
3*b*	Appointment of Assessment Committee. Notification to members (Sec. 2)... ... ... per quire	0	2	0
4	Notice of Deposit of Valuation List ... ,,	0	1	6
4*a*	,, from Committee to Overseers to prepare Valuation Lists ... ... per quire	0	2	0
5	Notice of Objections to Valuation List by Overseers ,,	0	3	0
5*a*	,, ,, by other Persons ,,	0	3	0
6	,, of Meeting to hear Objections ... ... ,,	0	1	6
6*a*	,, ,, to be published by Overseers ,,	0	1	6
7*a*	,, convening Vestry Meeting (Sect. 32) ... ,,	0	1	6
7*b*	,, to Overseers of other Parish (Sect. 32) ... ,,	0	3	0
7*c*	,, to the Guardians of the Union (Sect. 32) ,,	0	3	0
8	Union Summary of Valuation Lists, for Statement of Contributions to Common Fund... books of 1 quire	0	6	0
9	Calling for Returns, etc., as to Taxes, Rates and Valuations (Sect. 13) ... ... per quire	0	3	0
10	Requiring attendance of Persons, with Rate Books, etc., (Sect. 13) ... ... per quire	0	1	6
11	Enlarging time for making 1st Valuation Lists ,,	0	1	6
12	Directing Overseers to revise existing or to make New Valuation (Sect. 16)... ... ... per quire	0	3	0
13	Appointing person to make or revise Valuation, and to make Val. List, instead of Overseers... per quire	0	2	0
13*a*	Appointing Person to Survey and Value Hereditaments (Sect. 20) ... ... per quire	0	3	0
14	Directing New Valuation, and New or Supplemental Valuation List, to be made by Overseers (Sect. 26) per quire	0	3	0
14*a*	Certificate as to Increase of Rateable Value, to be given by Assessment Committees to Occupiers under sections 5 and 6 of Rating Act, 1874... per quire	0	3	0
14*b*	Form of Notice to Overseers requiring Supplemental Valuation List to be made, embracing Woods, Rights of Sporting, and Mines (Rating Act, 1874)	0	3	0
14*c*	Notice to Overseers to alter Assessment in current Poor Rate agreeably to alteration made in Valuation List ... ... per book of 50	0	4	6
14*d*	Notice to Highway Surveyors under Highway Assessment and Expenditure Act			
15	Appointing Person to make New Valuation and New or Supplemental Valuation List, instead of Overseers ... ... per quire	0	3	0
15*a*	Allowance by Committee of Expenses incurred by Overseers in making Valuation List, etc. per quire	0	3	0

Assessment Committees—continued.

Other Forms, under Sect. 26.

No. of Form.			£	s.	d.
16	Contract for Valuation and List . .	per quire	0	6	0
17	Application to Committee by Person aggrieved	,,	0	3	0
18	Application by Committee for Guardians' Consent	,,	0	3	0
19	Notice to every Guardian of such Application	,,	0	3	0
20	Notification to Committee of Guardians' Consent	,,	0	3	0
	Other Forms, under Sect. 16.				
21	Application for Guardians' Consent to Appointment of Valuer	per quire	0	2	0
22	Notice to every Guardian of such Application	,,	0	2	0
23	Notification to Committee of Guardians' Consent	,,	0	2	0
24	Contract with Valuer	,,	0	6	0
	Other Forms, under Sect. 20.				
25	Application for Guardians' Consent to Appointment of Surveyor and Valuer...	per quire	0	3	0
26	Notice to every Guardian	,,	0	3	0
27	Notification to Committee	,,	0	3	0
28	Contract with Surveyor and Valuer ...	,,	0	6	0
	Proceedings for Penalties, under Sect. 40.				
29	Summons	per quire	0	1	6
30	Conviction (Distress—Imprisonment) ...	,,	0	1	6
31	Ditto (Imprisonment—without Distress)	,,	0	1	6
32	Inspection Fees Receipt Check Book, 50 Checks ...		0	1	6
33	Notice of Meeting for Examination of Valuation Lists, s. 26	per quire	0	1	6
	UNDER 27 & 28 VICT., C. 39.				
34	Appeal against Rate to Quarter Sessions. Notice by Appellant to Committee (Sect. 1) ...	per quire	0	1	6
34*a*	Ditto Special Sessions Ditto	,,	0	1	6
35	Requisition to Overseers, to produce approved List to Committee (Sect. 1)	per quire	0	1	6
35*	Notice of Objection (Sec. 1)	,,	0	3	0
36	Notice by Committee to Overseers of Amendment in approved List (Sect. 1)	per quire	0	3	0
37	Notification to Board of Guardians of intended Appeal (Sect. 2). Quarter Sessions... ..	per quire	0	2	0
37*a*	Ditto Special Sessions ...	,,	0	2	0
38	Notice to every Guardian of intended Appeal (Sect. 2). Quarter Sessions	per quire	0	2	0
38*a*	Ditto, Special Sessions	,,	0	2	0

Assessment Committees—continued.

No. of Form.		£	s.	d.
39	Notice of Deposit of Valuation for Inspection (Sect 4) per quire	0	1	6
40	Notice by Committee to Railway and other Companies (Sect. 5) ... ... per quire	0	1	6
41	Notice of Vestry Meeting (Sect. 7) ... ,,	0	1	6
42	Annual Return to Clerk of the Peace (Sect. 9) ,,	0	3	0
43	Map or Plan :—Application by Committee for Consent of Board of Guardians (Sect. 10) ... per quire	0	1	6
44	Notice to every Guardian (Sect. 10) ... ,,	0	1	6
45	Security for Loan (Sect. 8) ... ... ,,	0	4	0
	Extracts from Property Tax Returns, for Copies from the Assessments... ... ... per quire	0	2	6

A Form for Supplemental Valuation Lists:

Prepared by JAS. WM. WILSON, *Solicitor, and Clerk of the Louth Union.*

This Form has been carefully settled with a view to facilitate the preparation of Supplemental Valuation Lists, and also to assist Assessment Committees in examining the same, and tracing the alterations from time to time made in the Rateable Property of each Parish.

Clerks of such Committees frequently experience difficulty in examining Supplemental Valuation Lists, and in identifying the Rateable Property, in consequence of the careless manner in which such Lists are sometimes prepared, and by different modes being adopted in making them out. There is also the trouble of ascertaining that the Totals of the "Gross estimated Rental" and "Rateable Value" of a whole Parish contained in the Poor Rate tally with the Valuation List in force for the time being.

It is believed that this Form will entirely remedy these and other evils.

	£	s.	d.
In Sheets, per quire	0	4	0
Books of 1 quire ...	0	8	6
,, 2 ,, ...	0	12	6
AN EXEMPLIFICATION of the working of the above Form has also been prepared ... ... each	0	0	2
A BOOK FOR POSTING THE TOTALS of the "Gross estimated Rental" and "Rateable Value" of each Parish, as the same are from time to time altered by Supplemental Lists ... ... strongly bound	0	8	6

*** **A Specimen showing the Working of the Form accompanies each Book.**

	£	s.	d.
THE VALUATION LIST RECEIPT AND DISCHARGE BOOK: being a Register of the Receipt of the Lists from the Overseers, and the Return to them of the Deposited Lists as approved by the Committee, and showing also the work done every year, strongly bound	0	7	6

Valuation (Metropolis) Act, 1869:

(32 & 33 Vict., cap. 67.)

Settled by DANBY P. FRY, ESQ., *Barrister-at-Law.*

No. of Form.		Price 3s. per quire.
1	Notice of Deposit of Valuation List	
2	Notice of Re-deposit of Valuation List	
2*	Notice of Final Deposit of Valuation List	
3	Notice of Value raised by Overseers	
4	Notice of Value raised by Assessment Committee ...	
5	Notice of New Assessment	
6	Notice of Objections to Valuation List, by Overseers	
7	Ditto by other persons	
8	Notice of Meeting of Committee, to hear Objections	
9	Ditto, to be published by Overseers	
10*a*	Notice of Valuation in Provisional List, giving Copy of Entry and showing mode of Objection under sec. 47 (3)...	
10	Form of Valuation List	£ s. d.
	Books of 1 quire	0 7 6
	,, 2 ,,	0 10 0
	,, 3 ,,	0 12 0
	Portfolios for holding Sheets ... ... each	0 2 0
11	Poor Rate Book, (under sec. 73, and Order of Poor Law Board, dated 3rd March, 1871).	
	Books of 1 quire	0 7 6
	,, 2 ,,	0 10 0
	,, 3 ,,	0 12 0

Price 4s. per Quire.

A FORM FOR SUPPLEMENTAL VALUATION LISTS,

(METROPOLIS.)

PREPARED BY WILLIAM VALLANCE,

Clerk of the Whitechapel Union.

This Form will be found convenient, as ensuring a complete record of every additional or altered Assessment, with the existing, proposed, and determined Gross and Rateable Values respectively, and the increase or decrease in each case; together with a simple arrangement of summary, whereby at a glance, the aggregate result of the alterations or additions may be seen. It is also designed to facilitate revision by the Assessment Committee, and the Compilation of Totals under Section 17.

The Form is equally adapted for Provisional Valuation Lists.

The Vestry Meeting and Vestry Clerks Act.

Settled by DANBY P. FRY, Esq., Barrister-at-Law.

13 and 14 Vict., c. 57.

No. of Form.

1 Notice of Vestry Meeting, to decide as to the adoption of the Act. (*Separate, for posting on the Church-door.*) Sect. 1.

2 Application to the Local Government Board; with Copies of the Notice; and Resolution of the Vestry; and Certificate as to the accuracy of the Copies. (Double Form.) Sect. 1.

3 Notice of Vestry Meeting, to provide Vestry Room, Purchase or Hire Land, &c. (*Separate, for posting on the Church-door.*) Sect. 4.

4 Application to the Local Government Board; with Copies of the Notice; and Resolution of the Vestry; and Certificate as to the accuracy of the Copies. (Double Form.) Sect. 4.

5 Notice of Vestry Meeting, for Borrowing Money. (*Separate, for posting on the Church-door.*) Sect. 5.

6 Application to the Local Government Board; with Copies of the Notice; and Resolution of the Vestry; and Certificate as to the accuracy of the Copies. (Double Form.) Sect. 5.

7 Notice of Vestry Meeting, for Appointment of Vestry Clerk. (*Separate, for posting on the Church-door.*) Sect. 6.

8 Report to the Local Government Board; with Copies of the Notice; and Resolution of the Vestry; and Certificate as to the accuracy of the Copies. (Double Form.) Sect. 6.

BOOKS AND FORMS

Required by

Urban & Rural Sanitary Authorities,

SETTLED (EXCEPTING THOSE PRESCRIBED) BY

ALEX. GLEN, M.A., LL.B., BARRISTER-AT-LAW,

AND OTHER COUNSEL.

A copy of the foregoing List in the form of an Order Sheet may be obtained free from the Publishers.

In ordering Forms it will be sufficient to quote the number of the Section, and the initial letter prefixed to each Form in the List.

The Price of the Forms is, generally, 3s. per quire.

ACCOUNT BOOKS AND FORMS

FOR

Local Boards & Improvement Commissioners,

Under the Accounts Orders, 1880 and 1881, and Amending Order (as regards Financial Statement), 19th April, 1884.

Price 6*d.* each.

The Local Government Board's General Orders of Accounts, together with the Board's Explanatory Letters.

For Clerk:

Minute Book—Form A.

		s.	d.
1.	DEMY Folio, 5 quires hand-made paper, ruled, printed, paged, and bound best green vellum extra, with Index	32	0
	1A. For rough entries, 3 quires quarter-bound ...	10	6
2.	FOOLSCAP Folio, 5 quires hand-made paper, ruled, printed, paged, and bound best green vellum extra, with Index	25	0
3.	The same, 3 quires, strongly bound in basil	15	0
	3A. For rough entries, 3 quires quarter-bound ...	8	0

[*No. 1 is suited for Large, No. 2 for Medium, and No. 3 for Small Boards.*]

The Ledger—Form B.

		s.	d.
1.	DEMY Folio, 5 quires hand-made paper, ruled, printed, paged, and bound best green vellum extra, with Index	32	0
	1A. For rough entries, 3 quires quarter-bound ...	10	6
2.	FOOLSCAP Folio, 5 quires hand-made paper, ruled, printed, paged, and bound best green vellum extra, with Index	25	0
3.	The same, 3 quires, strongly bound in basil	15	0
	3A. For rough entries, 3 quires quarter-bound ...	8	0

[*No. 1 is suited for Large, No. 2 for Medium, and No. 3 for Small Boards.*]

For Clerk—continued.

Highway Repairs Expenditure Account—Form C.

	s.	d.
Books to last 3 years for Weekly, and 6 years for Fortnightly Payments	5	0

The Order Check Book--Form D.

Books of 100, perforated, &c.	4	6
Six Books with name of Board, &c., printed in	25	0

General Receipt Check Book—Form L.

Books of 100, perforated, &c.	1	6

Cash Account—Form M (1).

FOOLSCAP Folio, hand-made paper, ruled, printed, paged, and strongly bound—

Books of 2 quires...	10	6
„ 3 „	14	0

Financial Statement—

Under Order of Local Government Board, dated 19th April, 1884, on best hand-made foolscap, price per set	1	0
Ditto, ditto, in Books, for keeping copies of the Returns for 10 years	12	6

For Treasurer:

Treasurer's Account—Form E.

1. FOOLSCAP Folio, ruled and printed, half-bound calf, lettered	10	6
2. Smaller size, bound tuck, with pocket	6	6
3. Treasurer's Book, Public Works Loan Commissioners' Account, with necessary additions under the Statute 45 & 46 Vic., c. 62, s. 8	7	6

For Surveyor:

Wages Account—Form F.

		s.	d.
Books to last 1 year for Weekly, and 2 years for Fortnightly Payments	*15 lines on a page.*	7	6
In loose sheets ... per quire		4	0
Books to last 1 year for Weekly, and 2 years for Fortnightly Payments	*30 lines on a page.*	12	6
In loose sheets .. per quire		5	0

Stores Account—Form G.

FOOLSCAP Folio, ruled and printed, half-bound calf, lettered Books of 2 quires 10 6

Forms H., I., & K.—See page 96.

General Receipt Check Book—Form L.

Books of 100, perforated, &c. 1 6

Cash Account—Form M (2).

FOOLSCAP Folio, hand-made paper, ruled, printed, and strongly bound—

Books of 2 quires... ... ... 10 6

,, 3 ,, ... 14 0

BOOKS, &c., for Clerks to Rural Sanitary Authorities:

1 Minute Book, fcap., 5 quires, rough calf, lettered "Sanitary Authority," &c.
ditto demy
2 Rough ditto, half-bound, fcap.
3 General Ledger, fcap., 5 quires, rough calf, lettered "Sanitary Authority," &c.
ditto demy ,, ,, ,,
3*a* Parochial Ledger, fcap. ,, ,, ,,
4 Petty Cash Book, half-bound ,, ,,
10*a* Half-Yearly Return to Local Government Board as to Salaries paid to Medical Officers of Health and Inspectors of Nuisances
10*b* Half-Yearly Financial Statement or Balance Sheet
ditto in books
10*c* Parochial Half-Yearly Statement
Precepts to Overseers. *See Sec.* 230

Rural Only.

PUBLIC HEALTH ACT, 1875.

Constitution of Local Government Districts:

Sched.
III. *a* Requisition to Summoning Officer for a Meeting of Owners and Ratepayers
,, *b* Security for Costs
,, *c* Notice of Meeting in pursuance of such Requisition
,, *d* Notice of Poll
,, *e* Owner's Claim to Vote
,, *e** Claim of Proxy
,, *f* Voting Paper. *Form* O *in Schedule*
,, *g* Notice of Adoption of Act or other result of Meeting

Election Forms:

II. *a* Owner's Claim, general form
,, *b* ditto where Owner is also Occupier
,, *c* Claim of Proxy
,, *d* Objection to Name on Register
,, *e* Notice of Time for sending Claims and Objections, by Chairman
} *Form* L *in Schedule*
,, *f* Appointment of Proxy, general form. *Form* M *in Sched.*
,, *g* Register of Owners and Proxies (Index cut through) in books of 500, 1000, 1500, and 2000 names
,, *h* Notice of Objection to Name on Register
,, *i* Notice of Election, by Returning Officer, large Placard in clear type
,, *j* Alphabetical List of Voters (books for)
,, *k* Nomination Papers
,, *l* Notice of Withrawal from Candidature
,, *m* Certificate of Election of Members without Poll
,, *n* Voting Papers. *Form* N *in Schedule*
,, *o* Poll Books
,, *p* Collector of Voting Papers Books
,, *q* Notice of intention to send Agent with Collector of Voting Papers
,, *r* Certificate of Election of Members, after Poll
,, *s* Notice of Election to Persons Elected
,, *t* Declaration to be made by Members of Local Board before acting, in books

Local Boards Only.

Sec. 8 *See Forms above, under Schedule II*
,, 10 *See Forms under the Bakehouse Regulation Act, Artizan's and Labourers' Dwellings Act, 1875, Baths and Wash-houses Acts, and Labouring Classes Lodging Houses Acts*
Large Placard, setting forth the provisions of the Municipal Elections (Corrupt and Illegal Practices) Act, 1884 per quire, 12*s.*
Also in small form per 100, 10*s.*

Section of Statute	SUBJECT OF FORM.	
	Sewerage and Drainage:	
16 *a*	Notice of intention to carry Sewer through lands within the District	
,,	ditto without the District, *see Secs. 32, 34*	
21 *a*	Notice of intention to drain into Sewer	
22 *a*	Agreement for Drainage of Premises without the District	
23 *a*	Notice to drain house into Sewer or Cesspool	
,, *b*	ditto in books with counterpart	
,,	Order declaring Expenses to be Private Improvement Expenses, *see Sec.* 213	
,,	Notice of Apportionment of Expenses, *see Sec.* 257	
25 *a*	Notice to drain new house into Sewer or Cesspool	*Urban Only.*
,, *b*	ditto in books with counterpart	
,,	Complaint, &c, *see Sec. 251*	
26 *a*	Consent of Urban Authority to the erection of Building over Sewer	
,, *b*	ditto to constructing Vault, &c., under Carriageway	
,, *c*	Notice as to Building erected over Sewer	
,, *d*	ditto as to Cellar, &c., constructed under Carriageway	
,,	Complaint, Summons, Conviction, and Order for Recovery of Expenses, *see Forms under Secs.* 251, 257	
32 *a*	Notice of intended Sewage Works	
,, *b*	ditto in books with counterpart	
34 *a*	Application to Local Government Board for appointment of Inspector	
	Privies, Waterclosets, &c.:	
35 *a*	Complaint for erecting or rebuilding House without Privy, &c.	
,, *b*	Summons	
,, *c*	Conviction	
36 *a*	Report that House is without Privy, &c.	
,, *b*	Notice to provide Privy, &c.	
,, *c*	ditto in books with counterpart	
,,	Complaint, Summons, and Order for recovery of Expenses, *see Forms under Sec.* 257	
,,	Order declaring Expenses to be Private Improvement Expenses, *see Sec.* 213	
38 *a*	Surveyor's Report that House is used as Factory, &c.	
,, *b*	Notice to provide Factory with Privies, &c.	
41 *a*	Application for Examination of Drains, &c.	
,, *b*	Authority to Surveyor or Inspector to enter Premises	
,, *c*	Notice to Occupier of intended Examination of Drains, &c.	
,, *d*	ditto to Execute Works	
,,	Complaint, Summons, Conviction, and Order for recovery of Expenses, *see Forms under Secs.* 251, 257	
,,	Order declaring Expenses to be Private Improvement Expenses, *see Sec.* 213	

Section of Statute	SUBJECT OF FORM.	
	Scavenging and Cleansing:	
42 *a*	Contract for Removal of House Refuse, Cleansing of Earth-closets, &c.	
,, *b*	ditto for Cleansing Streets	
,, *c*	ditto for Watering Streets	
46 *a*	Medical Certificate as to Unhealthy House	
,, *b*	ditto in books with counterpart	
,, *c*	Notice to Whitewash or Cleanse Premises	
,, *d*	ditto in books with counterpart	
,,	Complaint, Summons, Conviction, and Order for Recovery of Expenses, *see Forms under Secs.* 251, 257	
47 *a*	Complaint for keeping Swine so as to be a Nuisance	*Urban Only.*
,, *b*	Notice to Remove Stagnant Water	
,,	Complaint, Summons, Conviction, and Order for Recovery of Expenses, *see Forms under Secs.* 251, 257	
48 *a*	Complaint as to Offensive Ditch on boundary of District	
,, *b*	Summons	
,, *c*	Order	
49 *a*	Notice to Remove Offensive Accumulation	*Urban Only.*
,, *b*	ditto in books with counterpart	
50 *a*	Notice for Periodical Removal of Manure: in clear type for private notice, or placard	
,,	Complaint, Summons, Conviction, and Order for Recovery of Expenses, *see Forms under Secs.* 251, 257	
	Water Supply and Waterworks Clauses Act:	
	See also Forms under Public Health (Water) Act, 1878, page 99.	
52 *a*	Notice to Water Company	
53 *a*	Application to Local Government Board for permission to construct Reservoir	
54 *a*	Notice of Intention to carry Watermain through Lands within the District	
,, *b*	ditto through Lands without the District	
,, *c*	Application to Local Government Board, *as under Sec.* 34	
56 *a*	Agreement for Supply of Water	
,, *b*	Water Rate Book, *settled by Geo. Gibson, Esq., District Auditor*	
,,	Demand for Water Rate, *see Form* 256*a*	
,,	Receipt Book, *see Form* 256*f*	[*Rural Only*
57 *a*	Notice of Intention to Break up Street (10 Vict. c. 17, s. 30)	
,, *b*	Demand for Payment of Cost of Communication Pipes, &c. (Id., s. 46)	
,, *c*	Notice of Intention to Lay Service Pipe (Id., s. 48)	
,, *d*	ditto to Make Communication with Watermain (Id., s. 49)	
,, *e*	ditto to Remove Service Pipe, &c. (Id., s. 51)	
62 *a*	Report of Surveyor as to supply of Water to Houses	
,, *b*	ditto in books with counterpart, *to order*	

Section of Statute	SUBJECT OF FORM.
	Water Supply—continued.
62 *c*	Notice to obtain supply of Water
,, *d*	ditto in books with counterpart
,, *e*	Contract with Water Company to supply Water
,,	Complaint, Summons, and Order for Recovery of Expenses, *see Forms under Sec.* 257
,,	Order declaring Expenses to be Private Improvement Expenses, *see Sec.* 213
70 *a*	Notice of Pollution of Water in Wells, &c.
,, *b*	Complaint as to Polluted Wells, &c.
,, *c*	Summons
,, *d*	Order
,, *e*	Summons to show cause why Authority should not be empowered to carry out Order
,, *f*	Complaint for Non-compliance with Order
,, *g*	Order authorizing Authority to carry out Order
,,	Complaint, Summons, and Order for Recovery of Expenses, *see Forms under Secs.* 251, 257
	## *Cellar Dwellings:*
73 *a*	Notice as to Cellar Dwellings improperly occupied
,,	Complaint, Summons, and Conviction, *see Forms under Sec.* 251
75 *a*	Order for Closing Cellar Dwellings
	## *Common Lodging-Houses:*
76 *a*	Register of Common Lodging-houses ... in books of 1 quire ,, 2 quires
,, *b*	Certificate of Entry in Register
,, *c*	Notice to Lodging-house Keeper to Register House
,, *d*	Application for Registration of Common Lodging-house
78 *a*	Certificate of Character
,, *b*	ditto of Approval of House by Officer, in books
79 *a*	Requisition to affix Notice to Common Lodging-house
81 *a*	Notice to provide Supply of Water
83 *a*	Schedule of Lodgers
,, *b*	Order to report Lodgers
,, *c*	Room Ticket (and Bye-laws)
84 *a*	Notice of Fever, &c.
85	Complaint, Summons, and Conviction for refusing Access to Officer of Local Authority, *see Forms under Sec.* 251
88 *a*	License to keep Common Lodging-house after third Conviction
	## *Houses let in Lodgings:*
90 *a*	Notice to Landlord requiring Information
,, *b*	Landlord's Statement
,, *c*	Register of Houses let in Lodgings ... 2 quires
,, *d*	Sleeping Room Ticket
,, *e*	Notice of Infectious Disease

Section of Statute	SUBJECT OF FORM.	
Nuisances:		
93 *a*	Information as to Nuisance, general form	
,, *b*	ditto as to Unhealthy Premises	
,, *c*	ditto as to Foul Ditch, Drain, Privy, Ashpit, &c.	
,, *d*	ditto as to Animal kept so as to be a Nuisance	
,, *e*	ditto as to Accumulation or Deposit	
,, *f*	ditto as to Overcrowded House	
,, *h*	ditto as to Furnace, &c., not consuming its Smoke	
,, *i*	ditto as to Black Smoke from Chimney	
94 *a*	Notice requiring abatement of Nuisance, general form.	*Form* A *in Schedule*
,, *b*	ditto in books of 100, with counterpart	
,, *c*	ditto as to Unhealthy Premises	
,, *d*	ditto as to Foul Ditch, Drain, Privy, Ashpit, &c.	
,, *e*	ditto as to Animal kept so as to be a Nuisance	
,, *f*	ditto as to Accumulation or Deposit	
,, *g*	ditto as to Overcrowded House	
,, *i*	ditto as to Furnace, &c., not consuming its Smoke	
,, *j*	ditto as to Black Smoke from Chimney	
95 *a*	Complaint of Nuisance to a Justice, general form	
,, *b*	Summons on Non-compliance with Notice	*Form* B *in Schedule*
,, *c*	ditto where Nuisance is likely to recur	
96 *a*	Order of Court of Summary Jurisdiction to Abate Nuisance	*Form* C *in Schedule*
,, *b*	ditto prohibiting recurrence of Nuisance	
,, *c*	ditto to Abate Nuisance and prohibiting its recurrence	
,, *d*	ditto imposing Penalty and directing payment of Costs	
97 *a*	Order prohibiting use of House for Human Habitation	
,, *b*	ditto declaring House to be Habitable	
98	Complaint, Summons, Conviction, and Order for the Recovery of Expenses, *see Forms under Sec.* 257	
100 *a*	Order for Abatement of Nuisance by Local Authority. *Form* D *in Schedule*	
102 *a*	Notice of Intention to make Complaint	
,, *b*	Complaint of Refusal of Admission to Premises	
,, *c*	Summons	
,,	Order, *Form* F *in Schedule, see Form* 305*d*	
104	Complaint, Summons, and Order for Recovery of Costs, Expenses, or Penalties, *see Forms under Secs.* 251, 257	
105 *a*	Complaint to Justice, by Individual	
,,	Summons, *see Forms under Sec.* 95	
,,	Order, *see Forms under Sec.* 96	
108	*See Forms under Sec.* 93	
110	*Forms under Secs.* 93-109 *adapted to Nuisances on Ships or Vessels, to order*	

Section of Statute	SUBJECT OF FORM.	
	Offensive Trades:	
112 *a*	Complaint of Establishment of Offensive Trade	Urban Only.
,, *b*	Summons	
,, *c*	Conviction	
,, *d*	Consent of Urban Authority to Establishment of Offensive Trade	
114 *a*	Certificate of Nuisance from Offensive Trade	
,, *b*	Complaint	
,, *c*	Summons	
,, *d*	Conviction	
115	*See Forms under Secs.* 112, 114	
	Unsound Food: *See also Form* 191*c*	
117 *a*	Complaint or Information as to Unsound Food	
,, *b*	Order to Destroy Unsound Food	
,, *c*	Summons for Exposing such Food for Sale	
,, *d*	Conviction for ditto	
119 *a*	Complaint as to Unsound Food concealed in House	
,, *b*	Search Warrant for Unsound Food	
	Infectious Diseases and Hospitals:	
120 *a*	Medical Certificate as to Infected House	
,, *b*	Notice to Disinfect	
,, *c*	ditto in books with counterpart	
,, *d*	Complaint on Non-compliance with Notice	
,, *e*	Summons	
,, *f*	Conviction	
,,	Complaint, Summons, and Order for recovery of Expenses, *see Forms under Sec.* 257	
121 *a*	Order for Destruction of Infected Articles	
124 *a*	Medical Certificate for Removal of Infected Person	
,, *b*	Order of Removal of Infected Person	
126 *a*	Complaint for Exposure of Infected Person	
,, *b*	Summons	
,, *c*	Conviction	
,, *d*	Infectious Disorders—Public Notice	
127 *a*	Complaint for not Disinfecting Conveyance	
,, *b*	Summons	
,, *c*	Conviction	
128 *a*	Complaint for letting Infected House	
,, *b*	Summons	
,, *c*	Conviction	
	Epidemic Diseases:	
140 *a*	Complaint for disobeying Regulations	
,, *b*	Summons	
,, *c*	Conviction	
,, *d*	Complaint for obstructing execution of Regulations	
,, *e*	Summons	
,, *f*	Conviction	

Section of Statute.	SUBJECT OF FORM.	
	Mortuaries:	
142 *a*	Medical Certificate for Removal of Body	
,, *b*	Order of Justice to remove Body	
	Trees:	
144 *a*	Notice to Owner to cut Trees within fifteen feet of centre of Highway.	
	Highways and Streets:	
	See also Forms under Highway Acts, settled by W. Cunningham Glen, Esq. and Alex. Glen, Esq.	
149 *a*	Consent of Urban Authority to taking up Pavement, &c.	Urban Only.
150 *a*	Notice to Pave, &c., private Street	*Form* G *in Schedule.*
,, *b*	ditto in books with counterpart	
,, *c*	Notice to provide means of Lighting	
,, *d*	ditto in books with counterpart, *to order*	
,,	Complaint, Summons, and Order for Recovery of Expenses, *see Forms under Sec. 257*	
,,	Order declaring expenses to be Private Improvement Expenses, *see Sec. 213*	
152 *a*	Notice declaring Street to be a Highway	
153 *a*	Notice to alter Pipes, &c.	
157 *a*	Surveyor's Certificate as to New Houses having been built according to Bye-Laws in books with counterfoil	
,, *b*	Certificate by Medical Officer of Health or Surveyor, of House or Building unfit for Human Habitation	
,, *c*	Notice by Local Authority to Owner, with copy of Certificate	
,, *d*	Order to close such Building	
158 *a*	Notice of Approval of intended Works	
,, *b*	ditto of Disapproval	
,,	Complaint, Summons, Conviction, and Order for recovery of Expenses, *see Forms under Sec. 257*	
	Towns Improvement Clauses Act:	
160 *a*	Notice to Number Houses (10 & 11 Vict. c. 34, s. 65)	
,, *b*	ditto to Remove Projections (Id., s. 69)	
,, *c*	ditto to put up Waterspout (Id., s. 74)	
,, *d*	ditto of Ruinous Buildings (Id., s. 75)	
,, *e*	ditto of Intention to take the site of Buildings (Id., s. 77)	
,, *f*	ditto to Put up Hoard or Fence (Id., s. 80)	
,, *g*	ditto to Remove Hoard or Fence (Id.)	

Nos. 160*a*, *c*, *d*, *f*, *g*, *are also published in books of 50 each, with counterfoil.*

Section of Statute	SUBJECT OF FORM.	
	Markets and Slaughter-houses:	
166	*See Forms required for Meetings of Owners & Ratepayers under Schd. III. p.* 86.	
169 *a*	Application to erect a Slaughter-house	*As prescribed by Model Bye-Laws of Local Government Board, July, 1877.*
,, *b*	Application to use existing premises as ditto	
,, *c*	License to erect Slaughter-house	
,, *d*	License to use existing premises	
,, *e*	Register of Slaughter-houses	
170 *a*	Requisition to affix Notice to Slaughter-house	
	Towns Police Clauses Act:	
171 *a*	Notice of Sale of Stray Cattle (10 & 11 Vict. c. 89, s. 25) Complaint, Summons, and Conviction, *see Forms under Sec.* 251	*Urban Only.*
,, *b*	Authority to Superintendent Constable to enter Places used for the purposes of Cruelty to Animals (Id., s. 36)	
,, *c*	License for Hackney Carriage (Id., s. 37)	
,, *d*	Requisition for ditto (Id., s. 40)	
,, *e*	Register of Hackney Carriage Licenses (Id., s. 42)	
,, *f*	ditto of Hackney Carriage Drivers' Licenses (Id., s. 46)	
,, *g*	License to Driver of Hackney Carriage (Id.)	
172 *a*	License to Proprietor, &c., of Horses, Ponies, Mules, and Asses	
,, *b*	Register of such Licenses	
,, *c*	Licenses to Proprietor of Pleasure Boats and Vessels	
,, *d*	Register of such Licenses	
,, *e*	License of Boatman or Person in charge of Pleasure Boat or Vessel	
	General Provisions—Contracts:	
	See also Form 195 *b*	
173 *a*	Contract for Works, with Bond	*Rural Only.*
,, *b*	ditto for Goods, with Bond	
174 *a*	ditto for Works, with Bond	*Urban Only.*
,, *b*	ditto for Works, without Bond (concise form) for amounts under £100	
,, *c*	ditto for Goods, with Bond	
	Purchase of Lands:	
176 *a*	Notice to Owners, &c., of Lands to be taken compulsorily	
,, *b*	Answer in blank to be enclosed with Notice	
,, *c*	Petition to Local Government Board for Powers to take Lands	
,, *d*	Statutory Declaration to accompany Petition	
,, *e*	Book of Reference	
	Inspector of Nuisances:	
189, 190 *a*	Inspector of Nuisances' Report Book and Journal, 2 qrs., half vellum	

Section of Statute — SUBJECT OF FORM.

Inspector of Nuisances—continued.

190 *b* Inspector of Nuisances' Report Book and Journal, 1 qr., half basil
,, *c* ditto in sheets, for Reports to Sanitary Authority
,, *d* Inspector's Pocket Book, with Printed Headings for House to House Visitation
,, *e* Strong Leather Wallet to contain the same, with Pocket and Pencil
,, *f* Mr. Maile's Form for detailed Survey of Sanitary State and Condition of District
,, *g* ditto, in Books of 1 quire
,, *h* ditto, ,, of 2 quires
,, *i* Register of Complaints made to Inspector
,, *j* Inspector's Register for Special Premises
,, *k* Notice to Medical Officer of Health on occurrence of Epidemic or Contagious Disease
,, *l* Inspector's Report of Sanitary Work, &c., completed in the year
See also Forms under Secs. 93, 94, *&c.*

Medical Officers of Health:

191 *a* Medical Officer's Report Book as to Visits, & Proceedings thereon
,, *b* ditto Register of Applications and result of Action thereon
,, *b** Register of Visits and Index of Notes. By ALFRED ASHBY, M.B.
Sanitary Record.—"Will be a great help to Medical Officers of Health and Inspectors of Nuisances."
,, *c* Direction of Medical Officer of Health as to Seizure, &c., of Animals or Food, Diseased or Unsound, *see also Forms under Secs.* 117, 119
,, *d* District Registrar's Form for Returns of Deaths to Medical Officers of Health. In Books, with counterpart, 20 entries on each page
,, The Patent Leaf-holder Portfolio, to hold these Returns
,, *e* Medical Officer's Register for Tabulating Returns of Deaths and Diseases
,, *f* Form of Return by Clerk to Guardians of New Cases of Sickness
,, *g* Notice from Poor Law Medical Officer, on occurrence of contagious or infectious diseases
,, *h* Appointment of Medical Officer
,, *i* Lithographed Plans of Improved Privy and Dustbin, with specification

Other Officers:

194 *a* Bond for Surveyor
,, *b* ditto for Inspector of Nuisances
,, *c* ditto for Clerk
,, *d* ditto for Treasurer
,, *e* ditto for Collector

Settled by George Gibson, Esq., District Auditor.

195 *b* Surveyor's Certificate Book of Amounts due to Contractors for Works (50 Forms)
,, *d2* ditto Requisition Book

Section of Statute — SUBJECT OF FORM.

Other Officers—continued.

195 *e* Half-yearly Return to Local Government Board of Salaries paid to Medical Officers of Health and Inspectors of Nuisances
,, *f* Treasurer's Receipt and Payment Book
,, *g* Treasurer's Pass Book
,, *h* Cheque Book on Treasurer

Conduct of Business:

199 *a* Notice of an Ordinary or Adjourned Meeting, for Local Boards and Improvement Commissioners
,, *b* Notice of an Extraordinary Meeting, for Local Boards and Improvement Commissioners
,, *c* Member's Attendance Book
206 *a* Annual Report

For Collectors, &c.

(Under the Local Boards Accounts Order, 1880.

210 *a* Notice of intention to make General District Rate

N.B.—Prefixed to every General District Rate Book issued by Messrs. Knight & Co. are the Provisions of the Public Health Act with respect to the Making, Assessing, and Collecting of such Rates; together with the Regulations of the Local Government Board applicable thereto.

210 *b* *General District Rate Book (Copyright Form) with the Rate Collection Account as prescribed—Form H.*

		s.	d.
No. 1. 15 Lines on a Page.			
Books for 700 Names	... ...	4	6
,, 1400 ,,	... ...	6	6
,, 1750 ,,	... ...	7	6
,, 2100 ,,	... ...	8	6
,, 3000 ,,	... ...	10	6
No. 2. 27 Lines on a Page.			
Books for 1250 Names	... ...	8	6
,, 1750 ,,	... ...	10	0
,, 2500 ,,	... ...	12	0
,, 3000 ,,	... ...	13	6
,, 3750 ,,	... ...	15	0
,, 4250 ,,	... ...	17	6
No. 3. 36 Lines on a Page.			
Books for 1650 Names	... ...	10	6
,, 2500 ,,	... ...	12	6
,, 3400 ,,	... ...	15	6
,, 4250 ,,	... ...	17	6
,, 5000 ,,	... ...	20	0
,, 6000 ,,	... ...	25	0

N.B.—The General District Rate Books can also be supplied to order, arranged for Rates made payable by two instalments.

For Collectors, &c.—continued.

Section of Statute. SUBJECT OF FORM.

The Rate Collection Account (Form H.) in separate Books in the following sizes:—

		s.	d.
	FOOLSCAP Folio, Books for 700 Names	7	6
	,, 1400 ,, ...	10	6
	,, 2100 ,, ...	13	6
See also 221, 222*a*	,, 3000 ,, ...	16	6

Collecting and Deposit Account—Form I.

17 lines	Books of 1 quire, strong limp binding	5	0
	,, 2 quires ,, ...	7	0
	,, 3 quires ,, ...	9	0
30 lines	Books of 1 quire ,, ...	9	0
	,, 2 quires ,, ...	10	6
	,, 3 quires ,, ...	12	6

210 *d* *General District Rate Receipt Check Book—Form K.*

	Books of 100 Receipts	2	0
	,, 200 ,, ...	3	6
	,, 300 ,, ...	5	0

,, *c* *Demand Notes for General District Rate.*

	Books of 100 Receipts	2	0
	,, 200 ,, ...	3	6
	,, 300 ,, ...	5	0

,, *d** *General District Rate Receipt Check Books with Demand Note attached.*

	Books of 100 Receipts	3	0
	,, 200 ,, ...	4	6
	,, 300 ,, ...	6	0

,, *f* Collector's Weekly Statement

,, *g* ,, Unpaid Rates Statement

Forms for Proceedings against Defaulters. *See* 256 *a b c d*

See also 221*a*, 222*a*

,, *h* Application to Local Government Board under Municipal Corporations (Borough Funds) Act, 1872, sec. 4.

See also Forms under Sch. III., ante. p. 86.

56 *b* *Water Rate Book (Copyright Form) with the Rate Collection Account, as prescribed—*

	Books for 1250 Names ... ... ⋮	8	6
	,, 2500 ,, ...	12	0
	,, 3750 ,, ...	15	0

For Collectors, &c.—continued.

Section of Statute.	SUBJECT OF FORM.	s.	d.
213 *b*	*Private Improvement Rate Book (Copyright Form) with the Rate Collection Account, as prescribed—*		
	Books for 1250 Names	8	6
	,, 2500 ,, ...	12	0
	,, 3750 ,, ...	15	0
213 *a*	Order declaring Expenses to be Private Improvement Expenses		
216 *a*	*Highway Rate Book (Copyright Form) with the Rate Collection Account, as prescribed—*		
	Books for 1250 Names	8	6
	,, 2500 ,, ...	12	0
	,, 3750 ,, ...	15	0
	See also Form 222b,		
	Rate Receipt Check Book—Form K.		
	Books of 100 Receipts	2	0
	,, 200 ,, ...	3	6
	,, 300 ,, ...	5	0

Urban Rates:

221 *a*	Notice of Amendment of Rate	*Urban Only.*
222 *a*	ditto of General District Rate having been made	
,, *b*	ditto of Highway Rate	
	See also Forms under Sec. 256	

Rural Rates:

229 *a*	Notice of Apportionment of Special Expenses	*Rural Only.*
230 *a*	Precept to Overseers for General Expenses, in books of 50 with counterfoil	
,, *b*	ditto for Special Expenses	
,, *c*	Notice of Sanitary Rate having been made, in Books of 25	
,, *d*	Rate Books, strongly half-bound, for 360, 720, 1080, or 1440 names	
,,	Ditto, quarto, for 1300, 2000, 2650, and 3300 names	
,, *e*	Rate Receipt Books (100, 150, 200, or 250 receipts)	
,,	Ditto, with Demand Note.	
,, *f*	Receipt and Payment Books, half-bound	
,, *f**	Overseer's Balance Sheets of Receipts and Payments	
,, *g*	Collecting and Deposit Books, 1 and 2 quires	
,, *h*	Collector's Monthly Statement	
,, *i*	Unpaid Rates Statement	
,, *k*	Demand Notes in Books of 100, 150, 200, and 250	
	See Forms under Sec. 213	

Section of Statute	SUBJECT OF FORM.

Borrowing Powers:

233 *a* Application to Local Government Board for Borrowing Powers
236 *a* Mortgage of Rates, on parchment. *Form* H *in Schedule*
237 *a* Register of Mortgages and Transfers
,, *b* Mortgage Ledger, and Register of Mortgages and Transfers, constructed by W. REES, ESQ., District Auditor
238 *a* Transfer of Mortgage. *Form* I *in Schedule*
240 *a* Grant of Rent-charge. *Form* K *in Schedule*
Form of Debenture (*Specimen sent on Application*)
Annual Return as to Sinking Fund (prescribed by Local Government Board), accompanied by Form of Statutory Declaration
Return as to Instalments (prescribed by Local Government Board) accompanied by Form of Statutory Declaration

Audit:

247 *a* Notice of Audit

Legal Proceedings:

251 *a* Complaint or Information
,, *b* Summons
,, *c* Conviction
} *General Forms, see also Special Forms under various Sections*
,, *d* Distress Warrant on Conviction for Penalty
,, *e* ditto on Order for Payment of Money
256 *a* Demand for Payment of Rate. *General Form, see also Form* 210*c*
,, *b* Complaint of Nonpayment of Rate
,, *c* Summons
,, *d* Order
,, *e* Distress Warrant
,, *f* Receipt Book. (100, 200, *or* 300 *Receipts*)
257 *a* Notice of Apportionment of Expenses
,, *b* ditto in books with counterpart
,, *c* Demand for Payment of Expenses
ditto in books with counterpart
,, *d* Order declaring Expenses to be payable by Instalments
,, *e* Complaint for Recovery of Expenses
,, *f* Summons
,, Distress Warrant, *see* 251*e*
,, *g* Order for Payment of Expenses
259 *a* General Authority to Member or Officer to appear in Legal Proceedings

Section of Statute.	SUBJECT OF FORM.

Petitions to Local Government Board:

270 *a*	Petition for Incorporation of Adjoining Area with District
,, *b*	ditto for Separation of Part from District
272	*See also Forms under Schedule III, a to g, page* 86
273 *b*	Petition for Exclusion of Part from District
282	*See Forms* 199 *a, b*
303 *a*	Petition for Repeal of Local Act, &c.

Entry on Lands, &c.:

305 *a*	Notice requiring Permission to enter Premises
,, *b*	Complaint
,, *c*	Summons
,, *d*	Order. *Form* F *in Schedule*
,, *e*	Notice of intention to enter Premises
306	Complaint, Summons, and Conviction, *see Forms under Sec.* 251
,, *a*	Complaint of Obstruction by Occupier
,, *b*	Summons
,, *c*	Order. *Form* E *in Schedule*
310 *a*	*See Forms under the Burials Acts*
312 *a*	*See Forms under Schedule II, a to t. page* 86

Petroleum Acts, 1871, 1881:

Settled by W. C. Glen, Esq.

1	Notice to Vendors and Hawkers to be given by Town Council
2	ditto, by Local Board
3	Application for License
4	License to keep Petroleum, &c., to be issued by Town Council
5	ditto, by Local Board
6	ditto, by Justices in Petty Sessions
7	Register of Licenses, books of 1 quire *(new and improved Form)*

Public Health (Water) Act, 1878:

	Notice to Owners as to requirements of Act. Placard in bold type
3*a*	Report of Inspector or Medical Officer as to House without Water Supply
3*b*	Notice requiring Owner to provide a supply of Water for an Occupied House (Form A)
3*c*	Second Notice to be served when requirements of First Notice have not been complied with (Form B)
4*a*	Complaint by Rural Authority
4*b*	Summons
4*c*	Order
5*a*	Notice of Apportionment of Expenses
6*a*	Complaint for Occupying House without Certificate
6*b*	Summons
6*c*	Conviction
6*d*	Certificate of Provision of Water Supply

Canal Boats Act, 1877:

Regulations of the Local Government Board, with List of Authorities, together with the Circular Letter of the Board addressed thereto, dated July 22, 1878. Price 6d. each, 4s. per doz.

1*a* Notice of Provisions of Canal Boats Act *(Placard in clear type)*
1*b* Information for unlawfully using Canal Boat as a Dwelling
1*c* Summons | 1*d* Conviction
2*a* Application for Registration of Canal Boat
2*b* Receipts for Registration Fees, in books of 100
2*c* Register of Canal Boats. Form B
3*a* Certificate of Registry. Form C
4*a* Notice of Infectious Disease on Canal Boat
4*b* Medical Certificate as to steps requisite for preventing Infectious Disorder from spreading
4*c* Notice to Disinfect Canal Boat
4*d* Order for Destruction of Infected Articles
4*e* Order for Removal of Infected Person
4*f* Certificate that Canal Boat has been Disinfected
See also Forms under secs. 120-128 of the Public Health Act, 1875
5*a* Certificate of Authorization to enter Canal Boat
5*b* Examining Officer's Report. Form A
5*c* Information for Obstructing Person in performance of Duty
5*d* Summons | 5*e* Conviction
10*a* Information for illegally detaining Certificate of Registry
10*b* Summons | 10*c* Conviction
Register of Inspections, foolscap 8s.
Inspector's Pocket Book, with printed headings 2s.

Electric Lighting Act, 1882:

3 Application for License
3 *b* Certificate of Resolution of Local Authority
4 Application for Provisional Order

Sale of Food & Drugs Act, 1875: *38 & 39 Vict., c. 63.*

Quarterly Report of Public Analyst

Selling article not of the nature, substance and quality demanded (sec. 6)—
1 Information | 2 Summons | 3 Conviction | 4 Distress Warrant

Refusing to sell to Officer for Analysis (sec. 17)—
5 Information | 6 Summons | 7 Conviction | 8 Distress Warrant

Selling Compounded article not composed of ingredients demanded (sec. 7)—
9 Summons

Selling Food, etc., from which part has been abstracted, without making disclosure of alteration (sec. 9)—
10 Summons

Instructional Circular of the Local Government Board as to the Provisions of the Act

BAKEHOUSE FORMS

UNDER

The Factory and Workshop Act, 1883

(46 & 47 Vict., c. 53).

Register of Retail Bakehouses, in books ... 1 quire 10*s.*
2 quires 15*s.*

Medical Officer's Pocket Book, with printed headings. Price 2*s.* 6*d.*

Price 3s. per Quire of 48 Forms.

15 *a* Information and Complaint for letting or occupying Bakehouse in contravention of sec. 15 of the Factory and Workshop Act, 1883.
,, *b* Summons for ditto.
,, *c* Conviction for ditto.
16 *a* Information and Complaint for occupying Bakehouse unfit for use or occupation as a Bakehouse.
,, *b* Summons.
,, *c* Conviction or Order.
17 *a* Information and Complaint for not keeping retail Bakehouse in conformity with the Factory and Workshop Act, 1878 (41 Vict., c. 16, ss. 3, 33 and 34).
,, *b* Summons.
,, *c* Conviction or Order.
,, *d* Information and Complaint for letting or occupying retail Bakehouse contrary to sec. 35 of the Factory and Workshop Act, 1878.
,, *e* Summons.
,, *f* Conviction or Order.
,, *g* Information and Complaint for obstructing Medical Officer of Health in the execution of his duties under the Factory and Workshop Act, 1878.
,, *h* Summons for ditto.
,, *i* Conviction for ditto.
,, *j* Statutory Declaration of Medical Officer of Health for obtaining authority to enter and examine retail Bakehouse without consent of occupier.
,, *k* Warrant of Justice of the Peace to Medical Officer to enter and examine retail Bakehouse.
,, *l* Notice by Medical Officer of Health to Factory Inspector of child, young person, or woman being employed in retail Bakehouse.

Rivers Pollution Act, 1876:

1 Notice to Occupier or Owner when Stream or Water Course is being polluted.

Forms by the Society of Medical Officers of Health:

Recommended for the general use of Medical Officers, with the view of promoting uniformity in the Returns contained in their Annual Reports, &c.

TABLE No. 1.—Shewing the Population, Inhabited Houses, Births, Deaths, and Marriages for the year 18 and 10 years preceding (when attainable) ... ... 3*s.* per quire.

TABLE No. 2.—Shewing the Annual Birth Rate, Rate of Mortality, Death Rates among Children, and Deaths in Public Institutions, for the year 18 and 10 years preceding (when attainable) 3*s.* per quire.

TABLE No. 3.—Deaths registered at several Groups of Ages from different Causes during the year 18 ... 6*s.* per quire.

(The Diseases enumerated are those used in the Registrar-General's Tables.)

TABLE No. 4.—Shewing Mortality from certain classes of Diseases, and proportions in Population, and to 1000 Deaths, 18 3*s.* per quire.

TABLE No. 5.—Shewing the number of Deaths in the 10 years 18 to 18 from the Seven principal Zymotic Diseases and the Number in 18 ... ... 3*s.* per quire

TABLE No. 6.—Inspector's Report of the Sanitary Work, &c., completed in the year ending March 31st, 18 ... 3*s.* per quire

SUGGESTIONS for Preventing the Spread of Infectious or Contagious Diseases—Scarlet Fever, Small Pox, &c. With some extracts from the Sanitary Laws, shewing Penalties in reference to Infectious Disorders Large folio, in very clear type, 6*s.* per 100.

Government Maps:

For Sanitary Authorities and their Officers. Ordnance Maps or Geological Maps, embracing the area of any Union or Sanitary District are supplied in one or other of the following Surveys. The Maps can be had in a portable form for the use of Medical Officers, Inspectors, &c., or on rollers for suspending in Board-rooms. The price and size of any map, either plain, or with the Parishes or other Divisions coloured, will be furnished on application.

ORDNANCE SURVEY—On the Scale of One Inch to a Mile—nearly the whole of England and Wales is completed.

GEOLOGICAL SURVEY—On the same Scale—forming also Topographical Map,—very valuable to Medical Officers of Health.

ORDNANCE SURVEY—on the Scale of Six Inches to a Mile,—the Northern Counties, and parts of Middlesex, Surrey, Kent, and Hants, are published.

Public Health (Interments) Act, 1879:

	£	s.	d.
Minute Book, Foolscap, with Index	1	5	0
Register of Fees Received and Paid ... ... 2 quires	0	16	0
Ditto ditto ditto ... ... 4 quires	1	5	0
Register of Graves: 1,000 Grave Spaces	1	5	0
Ditto 2,000 ditto	1	11	0
Ditto 3,000 ditto	2	2	0
Ditto 4,000 ditto	2	12	6
Ditto 5,000 ditto	3	5	0
Ditto 6,000 ditto	4	0	0
Ditto 7,000 ditto	4	12	6
Ditto 8,000 ditto	5	5	0
Register of Purchased Graves ... ... 1 quire	1	1	0
Ditto ditto ... ... 2 quires	1	11	6
Register of Burials: 1,000 Names	1	1	0
Ditto 2,000 ditto	1	11	6
Ditto 3,000 ditto	2	2	0
Ditto 4,000 ditto	2	12	6
Ditto 5,000 ditto	3	3	0
Copies of Register of Burials, on Parchment, for transmission to the Registrar ... ... per sheet	0	2	6
Index Book to the Registers	0	18	0
Certificates of Burial, in Books of 50 Certificates	0	3	6
Books of Receipts for Fees paid, with Counterpart to be retained by Board	0	4	6
Form of Grant of Exclusive Right of Burial, on Parchment, with Duplicate to be retained by Authority ... each	0	1	0
Ditto, in Books of 50, with Duplicates to be retained, printed with name of Authority, &c, on Parchment, bound extra strong	2	2	0
Ditto, 100 ditto ditto	3	13	6
Ditto, larger Form, with Endorsement ... ... 50...	2	15	0
Ditto ditto ditto ... ... 100...	4	4	0
Notice to Authority of Intended Interment ... ... 100...	0	6	0
Ditto, with Name of Authority printed in ... ... 250...	0	12	6
Notice to Clergyman to attend Funeral, in books of 100 ...	0	2	6
Notice to Sexton to prepare Grave, books of 100	0	2	6

Plans of Burial Grounds Drawn & Lithographed to Order.

TABLE OF FEES CHARGED IN BURIAL GROUNDS,

Printed and Framed to Order: of which specimens will be sent on application.

BOOKS AND FORMS

FOR

School Boards & School Attendance Committees,

Under the Education Acts,
The Orders of the Local Government Board, and the
Regulations of the Education Department.

FOR SCHOOL BOARDS,

UNDER THE

School Board Accounts Order, 1880,

(*Issued by the Local Government Board, July 14th, 1880.*)

No. in List.			s.	d.
	Minute Books,	3 quires handmade foolscap, half bound	8	6
		5 ,, ditto, full bound in calf	16	0
		3 ,, handmade demy, half bound ...	12	6
		5 ,, ditto, full bound...	21	0
		8 ,, ditto ditto	28	6
	Rough Minute Book...		6	6
1	*Cash Book,*	2 quires best handmade demy, half bound calf	12	6
		3 ,, ditto	17	6
		5 ,, ditto, bound extra strong calf ...	27	6
1s	*Alternative Cash Book,*	for Boards having but one School.		
		1 quire, half-basil	10	6
		2 quires, strongly bound, half rough calf ...	15	6

When this book is used the "Ledger" the "Petty Cash Book" and the "Abstract Book" are not required to be kept.

2	*Petty Cash Book,*	2 quires best handmade foolscap ...	10	0
		3 ,, ditto	14	0
		5 ,, ditto	20	0
3	*Ledger,*	3 quires best handmade demy, bound in calf, with Index, lettered and paged	22	6
		5 ,, ditto	30	0

KNIGHT & CO., 90 FLEET STREET.

		s.	d.
	Account Books, etc., for School Boards—continued.		
4	*Abstract Book,* 1 quire superfine thick super royal oblong 4to.	10	6
	2 quires ditto	13	6
	3 ,, ditto	17	6
6	*Financial Statement,* showing the Receipts and Expenditure of the School Board for the year or half-year per qr.	6	0
	books	8	6
7	*The Treasurer's Book,* superfine handmade foolscap, half-bound in calf	9	0
7a	*Treasurer's Bond*		
8	*School Cash Book,* 2 quires superfine thick imperial 4to	12	6
	3 ,, ditto	18	6
9	*School Treasurer's Balance Sheets* ... per quire	3	0
	books	6	6

For School Master or Mistress:

10	*Account of School Fees,* 2 quires, half bound... ...	6	0
10a	*Sales Account,* 2 quires, half bound	6	0
11	*Stock and Stores Account,* 2 quires half bound ...	8	0
	Register of Half-Timers	10	6

12	Form of Precept for Boroughs and Parishes, in books of 50, with duplicate copy	4	6
12a	Notice of Audit ... ... per quire	3	0
12b	Notice of Deposit of Bye-Laws ... ... ,,	3	0
13	Order Check Book, in books of 100	4	6
	Banker's Pass Book ... ... price	3	6
	Letter Book, laid foolscap, ruled feint, paged, and strongly bound ... ... each	8	6
	Copying Press, foolscap size. Price 50s. and 70s.; quarto, 27s. 6d. & 50s.		
	Letter Copying Book, 500 leaves, 4to, half bound, indexed and paged	7	0
	Ditto ditto Foolscap, ditto ...	8	0
	Register of Mortgages	7	0
	Cheque Books, containing 100 blank forms	4	0

Or with Name of Board, Treasurer, &c., engraved. Book of Specimens with prices, sent free.

Account Books, etc., for School Boards—continued. s. d.

School Diary or Log Book, 500 pages, ruled, paged, indexed, and strongly bound 8 6
Ditto, with lock and key 12 6
Portfolios, to hold Official correspondence, with "The Patent Leaf-holder Back" 6 0
Board Seal. Prices and designs furnished free.

For School Attendance Committees:

1 Minute Book, best handmade foolscap, 400 pages, with Index. Bound in strong grained basil, lettered and paged... ... ...price 22 6
2 Ditto for Local Committee, 200 pages, with Index, half-bound in grained basil, lettered and paged ...price 12 0
3 Cash Book, 200 pages, with Index, half-bound in grained basil, lettered and paged ... ...price 12 0

For Committees of Urban Sanitary Authorities only.

4 Ledger, ruled, with printed headings, on best handmade foolscap, 400 pages, with Index. Bound in strong grained basil, lettered and paged ... ...price 22 6
5 Application by Local Boards and Improvement Commissioners for authority to appoint School Attendance Committee (39 & 40 Vict., c. 79, s. 33) price per quire 3 0
6 Contribution Orders for Expenses of School Attendance Committee (sec. 33). In books with counterfoil ...price 4 6

For Committees of Boards of Guardians only.

7 Certificate of Expenses. *Prescribed Form.* Art. XIV. of Order of April 14th, 1877. In books with counterfoil ... ...price 6 6
8 Estimate of Expenses Book, Art. XIII. Foolscap, in books with counterfoil ... ...price 6 6

For School Boards and School Attendance Committees.

BYE-LAWS

(Approved by the Education Department.)

9 Model Bye-laws for School Boards, printed on Hand-made Paper, with spaces for interlineations, and Marginal Notes, in settling Bye-Laws ... ... per dozen 3 0
9*a* Ditto for School Attendance Committees ... per dozen 3 0
10 Notice of Making and Deposit of Bye-laws by School Boards ... ... per quire 3 0
10*a* Ditto by School Attendance Committees ... per quire 3 0

For School Boards and School Attendance Committees—continued.

		s.	d.
11	Notice of Provisions of Education Act, for posting, in bold type, size 30 in. by 20 in., shewing the provisions of the Act as to the Employment and Education of Children:		
	1.—For School Boards (in English or Welsh) per quire	3	6
	2.— For School Attendance Committees (Town Councils) per 100	12	0
	3.— Ditto ditto (Boards of Guardians) per 250	25	0
	A specimen of any of the above sent on application.		
12	Ditto, small handbill for distribution ... ... per 100	1	6
	Ditto, with name of Board, Clerk, &c. filled in per 500	8	6
13	Information for Parents as to the Education and Employment of Children. 8 pages, 8vo. Revised Edition, in which is incorporated the requirements of the Factory and Workshops Act, 1878. Price per doz., 1*s.*; 100, 6*s.*; 250, 12*s.* 6*d.*; 500, 21*s.*; 1000, 35*s.*		
14	Notice from Clerks of School Attendance Committees and School Boards to School Managers, &c., that Forms of Certificates, Child's School Books, &c., can be obtained, with accompanying Form for Statement as to requirements for the year. (See Circular of May 15, 1877, and secs. 23 & 24 of Regulations)...per quire	3	0
15	Public Notice as to temporary Exemption from restrictions of Act for employment of Children in operations of husbandry, &c. (39 & 40 Vict., c. 79, s. 9)....per quire	3	0
16	Direction to Officer to institute Proceedings for Non-attendance or Irregular Attendance at School (*Sec.* 38) per quire	3	0
17	Register of Proceedings for Compulsory Attendance at School, strongly bound ... ...price	10	0
20	Census Books with printed Headings, showing Children at Private or Public Schools, or not Attending School, and at Work, for 2000 entries ... ...price	7	6
21	Census Register (new form) of Children between the ages of 5 and 14, with printed headings, strongly bound, with Index. Ruled for 1,000 entries ... price	8	6
	,, 2,000 ,, ... ,,	10	6
	,, 3,000 ,, .. ,,	13	6
	,, 4,000 ,, ... ,,	17	6
	Any size to order.		
	It is recommended that a separate Register be kept for populous parishes, and that in the case of small parishes a number be grouped together in one Register.		
22	Teachers' Return, printed headings and ruled...per quire	3	0
	per 100	10	0
23	Instructions to Teachers as to filling up the return. per quire	1	6

For School Boards and School Attendance Committees—continued.

		s.	d.
24	List of Children who have not regularly attended School to be sent by Teacher to Attendance Officer, with space for Attendance Officer's Report on each case per quire	3	0
24*a*	Notice to Schoolmaster, with list of Children whose School Fees the Board have consented to Remit. In books of 100, with counterfoil ... ...price	3	0
24*b*	Register of Punishment Book... ... .price	6	6
25	Regulations for the Conduct of Public Elementary Schools, to be suspended in every School, under sec. 7 of the Elementary Education Act, 1870. On rollers, varnished .. ..price	1	6
26	Report to Education Department of Infraction of Provisions of Sec. 7 of Education Act, 1870 (sec. 7) per quire	3	0
27	Register of Children to whom Certificates of Age have been granted, to be kept by every Local Authority, under secs. 2, 3, and 4 of the Regulations of February 9, 1877 ... ...price	7	6
27*a*	Declaration of Parent as to Age of Child, for purposes of "Child's School Book" ... ... per 100	2	6
28	Request to Managers of Certified Day Industrial School to receive Child into School (39 & 40 Vict., c. 79, s. 16) ... ...per quire	3	0
29	Undertaking of Parent to Contribute towards the cost of Child in Certified Day Industrial School, when no Attendance Order (sec. 16) ... ...per quire	3	0
30	Annual Return by School Managers, shewing number of Attendances of Children, required to be made to Local Authority under sec. 8 of the Regulations ...per quire	3	0
31	Returns of Births to be furnished by Registrar to Local Authority (39 & 40 Vict., c. 79, s. 26). Approved by Local Government Board. In books with counterfoil price	4	6
32	Returns of Deaths to be furnished by Registrar to Local Authority (sec. 26). Approved by Local Government Board. In books with counterfoil ... ...price	4	6
33	Index to Registrar's Return of Births and Deaths, ruled, with printed heading, and index cut through, for 2,000 entries ... ...price	4	0
	Portfolios with Patent Leaf-holder Backs, to hold Returns of Births ... ...price	6	6
	Ditto for Deaths ... ...price	6	6
34	Requisition to Registrar of Births and Deaths for certified Copy of Entry of Birth (sec. 25), together with Form of Certificate of Birth. Prescribed form ...per quire	2	0
36	Notice to Members convening Meeting, with Name of Board, &c., filled in ... .5 quires	5	0

For School Attendance Officers:

		s.	d.
37	Report Book.— A Record of Proceedings as required by Art. XII. of General Order of April 14th, 1877 ..... strongly bound, price	8	0
38	Pocket Note Book for Attendance Officers. Ruled, with printed headings ... ...price	2	0
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39	Notice and Warning to Parents as to Attendance of Children at School (39 & 40 Vict., c. 79, s. 11). In books of 100, foolscap, with counterfoil... ...price	6	6
,,	Ditto, small form for pocket ... ... ,,	4	6
40	Notice to Attend School, in pursuance of Bye-Laws, to be served on Parent or Person having custody of child between 5 and 14 years old. In books of 100, with duplicate copy of notice, &c. ... ...price	6	6
41	Notice to Employer as to Illegal Employment of Child. In books of 100, with counterfoil ... ...price	6	6
42	Pocket Note Book for Inquiry Officers. Ruled with printed headings ... ...price	2	0
	Strong Leather Wallet to contain same, with pocket and pencil ... ...price	3	0
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44	Notice to Schoolmaster that Guardians will not pay Fees after certain date. In books with counterfoil ...price	1	6
45	Schoolmaster's Quarterly Account of Fees ...per quire	3	0
46	Contribution Orders on Parishes (39 & 40 Vict., c. 79, s. 31.) Books with counterfoil ... ...price	4	6

For Boards of Guardians,

(Relating to Payment of School Fees of Non-Paupers.)

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251	School Fees Order Book. Schedule A, Form 2. Strongly bound... ... .price	8	0
252	School Fees Receipt and Payment Book for Inquiry Officers. Schedule A, Form 3. Strongly bound, price	8	0
253	Pocket Note Book for Inquiry Officers. Ruled, with printed headings ... ...price	2	0
	Strong Leather Wallet to contain same, with pocket and pencil ... ...price	3	0

For Boards of Guardians—continued.

		s.	d.
254	Notice to School Managers, with List of Children whose Fees will be paid by Guardians. In books with counterfoil ... ...price	2	6
255	Notice to Schoolmaster that Guardians will not pay Fees after certain date. In books with counterfoil ...price	1	6
256	Schoolmaster's Quarterly Account of Fees ...per quire	3	0
257	Contribution Orders on Parishes (39 & 40 Vict., c. 79, s. 31). Books with counterfoil ... ... price	4	6

School Attendance Cards for Pauper Children:—

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80*c*	Envelopes, with directions to Parents, to contain Ticket per 100	2	0
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(Under Order of the Local Government Board, dated 11th April, 1883).

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2	Maintenance Fees Account Book	18	6
3	Admission and Discharge Book	15	0
4 & 5	Medical Book, with Dietaries for Sick Children, and Weekly Summary	15	0
6	School List or Roll	17	6
7	Inventory Book	15	0
7*a*	Utensils and Stock in Store Account	14	0
8	Day Book	10	6
9	Receipt and Payment Book	8	6
10	Receipt Check Book	2	0
11 & 12	Provisions Consumption Account	21	0
13	Necessaries and Miscellaneous Account	15	0
14	Clothing Register Book	12	6
15	Clothing Materials Receipt and Conversion Account ...	12	6
16	Clothing Receipt and Expenditure Account	12	6

Legal Forms for School Boards and School Attendance Committees:

All at 3s. per quire.

Breach of Bye-laws (33 & 34 Vict., c. 75, s. 74)—

1 Complaint.
2 Summons.
3 Conviction.
3* Commitment.
3*a* Summons to produce Child (36 & 37 Vict., c. 86, s. 24, sub-sec. 4).
3*b* Order directing that Child shall attend School (sub-sec. 3).
3*c* Certificates of Teacher as to Attendance of Child, or of having reached a particular Standard. (Three Certificates on one sheet.) (Sub-sec. 5).

Illegal Employment of Child (39 & 40 Vict., c. 79, s. 6)—

4 Complaint.
5 Summons.
6 Conviction.

Illegal Employment of Child by Parent (39 & 40 Vict., c. 79, ss. 5, 47.)

7 Complaint.
8 Summons.
9 Conviction.

Non-attendance at School in cases of habitual neglect by Parents (39 & 40 Vict., c. 79, s. 11, sub-sec. 1)—

10 Complaint.
11 Summons.
12 Attendance Order.

Non-attendance at School of Child habitually wandering or not under proper control (39 & 40 Vict., c. 79, s. 11, sub-sec. 2)—

12*a* Complaint.
12*b* Summons.
12*c* Attendance Order.

Legal Forms, etc.—continued.

Non-Compliance with Attendance Orders in cases of habitual neglect by Parents, and of Children habitually wandering or not under proper control (39 & 40 Vict., c. 79, s. 12, sub-secs. 1 & 2)—

13 Complaint.
14 Summons.
15 Conviction.
15*a* Commitment.

Licence —

16 Licence to Child to Live out of Industrial School (39 & 40 Vict., c. 79, s. 14)—

Entry on Premises to ascertain as to Employment of Child (39 & 40 Vict., c. 79, s. 29)—

17 Complaint for purpose of obtaining Order for Entry.
18 Order for Entry.

Refusal of Admission or Obstruction (39 & 40 Vict., c. 79, s. 29)—

19 Complaint.
20 Summons.
21 Conviction.

Forms under Order in Council as to Certified Day Industrial Schools—

22 Order of Detention.
23 Attendance Order.
24 Undertaking of Parent as to payment in case of Attendance Order.
25 Order of Transfer.

Industrial Schools and Elementary Education Acts—

26 Order of Remand to Workhouse.
27 Order sending Child to certified Industrial School.

The Child's School Book.

		s.	d.
The Child's School Book	per 1000	15	0
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OR

REQUISITION FOR BYE-LAWS.

UNDER THE EDUCATION ACT, 1870.

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5	Notice of Polling Stations and Rules for Voting...	per quire	2	0
6	Directions for the Guidance of Voters to be posted in each Compartment of Polling Stations ...	per quire	2	0
7	Appointment of Presiding Officer ...	,,	1	6
8	,, Clerk	,,	1	6
9	Declaration of Secrecy	,,	1	6
10	Ballot Papers, Numbered ready for use, in books of 100		3	0
11	Tendered ditto	books of 50	1	6
12	Notice of Result of Poll	per 100	6	0
13	Questions to put to Voters on Cards ...	per doz.	2	0
14	Declaration of Inability to read	per quire	1	6
15	List of Tendered Votes	,,	3	0
16	,, Marked ,, ...	,,	3	0
17	Ballot Paper Account	,,	1	0

Price 3s., cloth,

The School Board Election Manual:

Being a complete Guide as to procedure in Elections of, and Applications for, Boards in Boroughs and Parishes.

BY HUGH OWEN, BARRISTER-AT-LAW.

School Board Chronicle.—"The instructions are full, clear, and circumstantial."
Bristol Daily Post.—"It cannot fail to be useful."

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In conformity with the Regulations of the Education Department and the Ballot Act.

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8	Notice of Polling Stations and Mode of Voting	,,	8	0
9	Notice of Result of Poll	,,	8	0
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12	,, Clerk	,,	3	0
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14	Directions for the Guidance of Voters in Voting	per 100	8	0
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17	Declaration of Inability to Read—*Boroughs*	per quire	3	0
18	Declaration of Inability to Read—*Parishes*	,,	3	0
19	Questions to put to Voters (on cards)—*Boroughs*	per doz.	3	0
20	,, ,, *Parishes*	,,	3	0
21	List of Tendered Votes	per quire	3	0
22	,, Marked Votes	,,	3	0
23	Ballot Paper Account	,,	3	0
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	Large Placard, setting forth provisions of Municipal Elections (Corrupt and Illegal Practices) Act, applying to Elections of School Boards			

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4	Abstract for Workshops...	3
5	Abstract for Domestic Workshops	3
6	Abstract for Workshops in which neither Children nor Young Persons are employed	3
7	Places forbidden for work	1
8	Places forbidden for meals	1
9	Period of Employment, 8 a.m.—8 p.m.	1
10	Lace Factories, Overtime, Males above 16	1
11	Bakehouses, Males above 16	1
12	Biscuit Baking—Continuation of employment of Young Persons above 16 as adults...	1
13	Substitution of another day for Saturday	1
14	Overtime—To 4.30 p.m. on Saturdays—Turkey Red Dyeing	1
15	Five hours spell	1
16	Different Holidays to different sets	1
17	Jew Occupier—Overtime—Holidays	1
18	Jew Occupier and Workpeople—Sunday employment ...	1
19	Different meal hours	1
20	Employment, &c., during meal hours	1
21	Overtime—Additional 2 hours	1
22	Overtime—30 minutes—Incomplete process	1
23	Overtime for prevention of damage—Turkey Red Dyeing—Open air Bleaching...	1
24	Overtime—Additional 2 hours—Perishable Articles	1
25	Water Mills—Lost Time	1
26	Night Work—Male Young Persons	1
27	Night Work—Printing Newspapers	1
28	Glass Works—Male Young Persons—Accustomed Hours ...	1
29	Workshop in which neither Children nor Young persons are employed	1
30	Period of Employment—8 hours on Saturday	1

KNIGHT & CO., 90 FLEET STREET.

Forms under Factory and Workshop Act—continued.

31	Notice of Alteration of Period of Employment	1*d.*
32	Notice of Alteration of Mealtimes	1
33	Notice of Alteration of Employment of Children	1
34	Substitution of Bank Holiday for Good Friday	1
35	Notice of beginning to occupy a Factory	1
36	Substitution of Sacramental Fast Days for Christmas Day and Good Friday in Scotland	1
37	Form of Register of Young Persons	3
38	Form of School Certificate Book for morning and afternoon sets	3
39	Form of School Certificate Book for alternate day employment	3
40	Register of Overtime—48 Notices —	6
41	Certificates of fitness for Children for several Factories of same Occupier. 50 in a book	9
42	Certificates of fitness for Young Persons for several Factories of same Occupier—50 in a book	9
43	Notice of Accident to H. M. Inspector, and Certifying Surgeon. 25 Copies	6
44	Form of Requisition for Certificate of Birth	6
45	List of Forms	1

KNIGHT & CO., 90 FLEET STREET.

Forms, &c., for Parliamentary Elections.

No. of Form.			£	s.	d.
1	Notice of Election, folio	per 100	0	6	0
1*a*	Ditto—*large size, very clear type*	,,	0	8	6
2	Nomination Papers	per quire	0	3	0
3	Notice of Nomination—Rule 11 ...	,,	0	4	0
4	Notice of Candidates Elected—Rule 45				
6	Notice of Polling Stations...	per 100	0	6	0
6*a*	Notice of Allotment of Polling Stations..	,,	0	10	0
7	Directions for the Guidance of Voters—Placard for Polling Stations—Rule 19, folio ...	per 100	0	6	0
7*a*	Ditto—Large size, very bold type ...	,,	0	10	0
8	Appointment of Presiding Officers ...	per quire	0	3	0
9	Appointment of Clerks	,,	0	3	0
9*a*	Appointment of Counting Assistant ...				
10	Ballot Papers, in Books with counterpart, numbered consecutively, with Candidates' Names to order, at a few hours' notice. Specimens on application.				
11	Tendered Ballot Papers, on Coloured Paper.				
12	Declaration of Secrecy, Rule 54	per quire	0	3	0
13	Declaration of Inability to read—Rule 26	,,	0	3	0
14	Questions to Voters, and Form of Oath on Card,	per doz.	0	2	0
15	List of Votes marked by Presiding Officer	per quire	0	3	0
16	Tendered Votes List, Rule 27	,,	0	3	0
17	Presiding Officer's Ballot Paper Account, Rule 30	,,	0	3	0
18	Notice of Time and Place for Counting Votes	per quire	0	3	0
19	Report of Returning Officer to Clerk of Crown, Rule 37		0	3	0
20	Large Envelopes, with printed Endorsements, for Tendered Ballot Papers, &c.				
21	Card of Re-admission to Polling Station	per doz.	0	1	0
22	,, ,, Counting Hall	,,	0	1	0
23	Offences against the Ballot Act—*Folio* ...	per 100	0	6	0
24	Caution to Electors (Corrupt Practices)...	,,	0	10	0
25	Caution to Disturbers of Polling Stations	,,	0	6	0
26	Notice by Returning Officer of Election Agent's Name and Office	per 100	0	6	0
27	Ditto (Sub-Agent)	,,	0	6	0
28	Declaration by Candidate as to Expenses	per quire	0	3	0
29	Ditto Election Agent...	,,	0	3	0
30	Return of Election Expenses.				
	Instructions to Returning Officers ...	per dozen	0	3	0
	The Duties of a Presiding Officer ...	,,	0	5	0
	Offences at Elections; being Extracts from the Statutes in Force, for the use of the Returning Officers,	per dozen	0	2	6

KNIGHT & CO., 90 FLEET STREET.

FORMS FOR
Election of Councillors, Elective Auditors, and Revising Assessors.

Coun-cillors.	Elective Auditors.	Revising Assessors.	*Under the Municipal Corporations Act, 1882.*
1	1*a*	1*b*	Notice of Election.
2	2*a*	2*b*	Nomination Paper.
3	3	3	Notice to Candidates of Nomination.
4	4	4	Appointment of Candidates' Representatives.
5	5*a*	5*b*	Notice of Nomination for Publication.
6	6	6	Withdrawal of Candidate.
7	7*a*	7*b*	Notice of Candidates Elected without Poll.
8	8	8	Notice of Polling Place, &c.
9	9*a*	9*a*	Directions for Guidance of Voters.
	10*a*	10*a*	,, ,, ,, (E. A. & R. A.)
11	11	11	Appointment of Presiding Officer.
12	12	12	,, ,, Clerk at Polling Station.
13	13	13	Ballot paper—to order at a few hours' notice.
14	14	14	Tendered Ballot Papers, on coloured paper.
15	15	15	Declaration of Secrecy.
16	16	16	,, ,, Inability to Read.
17	17	17	Questions to Voters.
18	18	18	List of Votes marked by Presiding Officer.
19	19	19	,, of Tendered Votes.
20	20	20	Ballot Paper Account.
21	21	21	Notice of Time and Place for Counting Votes.
22	22*a*	22*b*	,, to Candidates Elected.
23	23	23	Declaration on Acceptance of Office (in books for 200 names) 15s.

23*a* Declaration of Recorder or Borough Justice.

In cases where the numbers in each column are the same, the forms are identical, and can be used by elections to all the above-mentioned offices.

26 Notice of Claim.
27 ,, Objection.
28 List of Claimants.
29 ,, Persons Objected to.
30 ,, Burgesses.

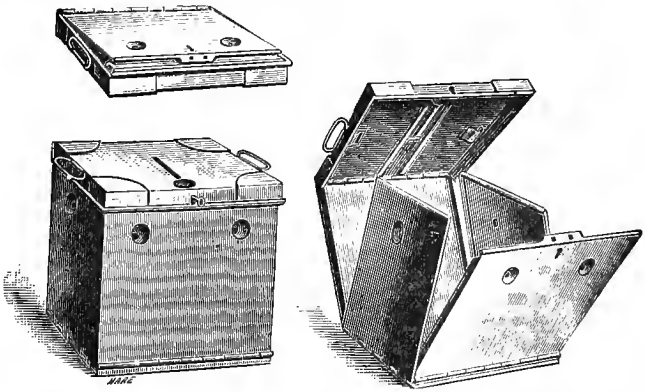
Under Sec. 145, Municipal Corporations Act, 1882:

24 Warrant for levy of Borough Rate, in books of 50, with counterfoil, 4*s.* 6*d.*

Under Sec. 146, Municipal Corporations Act, 1882:

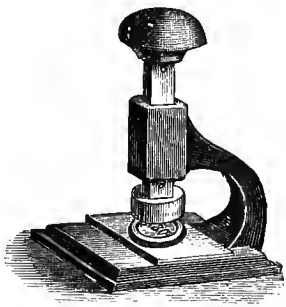
25 Warrant for levy of Borough Rate in Parish partly within Borough, in books of 50, with counterfoil, 4*s.* 6*d.*

Patent Folding Ballot Box.



This box will be found superior to any other folding box in the market. Being all in one piece, no portion can be mislaid or lost, while the arrangement is so simple that it cannot possibly get out of order.

Price 21s.



KNIGHT'S

IMPROVED

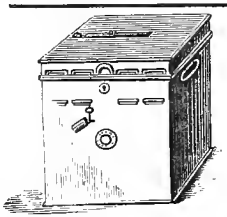
Vertical Embosser

Price 7s. 6d.

KNIGHT & CO., 90 FLEET STREET.

Municipal Election (Corrupt and Illegal Practices) Act, 1884.

Large Placard setting forth Offences under the above, per quire, 12*s*.
Declaration of Candidate as to Expenses, per quire, 3*s*.
Form of Return to accompany the above.



Ballot Boxes,

Made of Japanned Metal, very strong.

	s.	*d.*
To hold over 1000 Ballot Papers	18	0
To hold 500 Ballot Papers	10	0

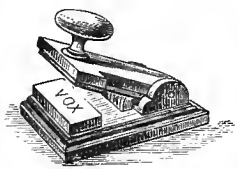
Many hundreds of these boxes have been supplied; being very moderate in price, strong, and well adapted to the requirements of the Ballot Act, they are highly approved of by the various authorities throughout the United Kingdom to whom they have been furnished.

Stamping Instruments.

THE

PERCUSSION PRESS,

Price 7s. 6d. each.



Some thousands of these simple and effective Machines are in use, they produce a bold impression equally distinct on both sides of the ballot paper, and answer fully all the requirements of the Ballot Act, at less than a sixth of the cost of Perforating Machines.

The same stamp can be used again and again for the Elections of different Boards, and for the same Boards after an interval of seven years.

A large number, of various marks, always in stock ready for immediate delivery.

PERFORATING PRESSES.

Prices from 10*s*. to £2 10s.; additional holes 3d. each.

Strong INDELIBLE PENCILS, with Hole, &c.,

3d. each, or 2s. 6d. per dozen.

To be attached to each compartment of every Polling Station, for marking the Ballot Papers. (See rule 20.)

KNIGHT & CO., 90 FLEET STREET.

BOOKS AND FORMS

Required by

Highway Boards.

Books and Forms
FOR
HIGHWAY BOARDS.

Under the Order of the Local Government Board, May, 1879.

		£	s.	d.
	FOR CLERK, &c.			
	Minute Book. *Foolscap*, 5 quires hand-made paper, bound in rough calf, lettered and paged, with Index, ruled and printed with columns for marginal references to Ledger, as required by Art. 2. of the above Order	1	1	0
	Minute Book. *Demy*, 5 quires superfine hand-made, bound in rough calf, lettered and paged, with Index	1	6	0
	The Demy Minute Book may also be had with printed headings with particulars of each Meeting of the Highway Board, two pages being allowed for every Meeting.			
	Rough Minute Book, 3 quires foolscap, half-bound	0	8	0
1	Ledger (Form A. of the Order). Demy, 5 quires, hand-made paper, bound rough calf, lettered, with Index ...	1	6	0
2	Parish Ledger (Form A), ditto ditto ...	1	6	0
	Rough Ledgers, bound flush	0	8	0
3	Order Check Book (Form B)	0	4	0
	If 5 books are ordered the name of the Board, &c., is inserted without further charge.			
4	Petty Cash Book (Art. 3)	0	6	0
5	Treasurer's Book (Form C), foolscap	0	8	6
5*a*	Ditto, small size, for use as a Pass Book, bound tuck ...	0	5	6
	FOR DISTRICT SURVEYOR.			
6	Cash Book (Form D). Half-bound rough calf	0	15	0
7	Contract Book (Form E), ditto	0	8	6
8	Wages Book (Form F), for Monthly Payments (30 lines on an opening), ditto	0	12	6
8*a*	Ditto, for Weekly or Fortnightly Payments, ditto, ditto	0	12	6
8*b*	Ditto, small form, for Weekly or Fortnightly Payments (15 lines on an opening), strongly bound	0	6	0
8*c*	Ditto, for Monthly Payments, ditto, ditto	0	6	6
	The smaller Form is best adapted for use in districts where a separate Wages Book is kept for each Parish.			
8*d*	Parish or Township Wages Sheet (Morgan's Form), which may be used only by special permission of the Local Government Board (15 lines) ... ... per qr.	0	5	0
8*d*	District Wages Sheet (Morgan's) 32 lines ,,	0	8	0
9	Receipt Check Book (Form G). Books of 100 ...	0	1	6
10	Stock and Stores Account (Form H). Half-bd. rough calf	0	10	0
11	Surveyor's Petty Cash Book (Art. 5)	0	6	0
12	Annual Financial Statement (Form I) ... per quire	0	6	0
13	Loan Account and General Balance Sheet (Form K) ,,	0	6	0
13*a*	The above two Forms in a Book, to keep copies of the Returns, to last for twelve years, half-bound rough calf	0	10	6
14	Parochial Statement (Form L)	0	6	0
	Ditto, half-bound rough calf ... ... in books	0	10	6

Forms under the HIGHWAY ACTS:

1862 (25 & 26 Vict., c. 61), 1864 (27 & 28 Vict., c. 101), and 1878 (41 & 42 Vict., c. 77).

SETTLED BY

WILLIAM CUNNINGHAM GLEN, Esq., Barrister-at-Law,

Late Senior Legal Assistant to the Local Government Board, and Author of "The Law of Highways," 4th Edition. (In the Press.)

AND

ALEXANDER GLEN, Esq., M.A., LL.B., Barrister-at-Law,

Editor of "The Highway, Locomotive, and Turnpike Acts," 5th Edition.

No. of Form.		£	s.	d.
1	Precept to Overseers for Payment of Money to Treasurer of Highway Board (27 & 28 Vict. c. 101, s. 33), in books with duplicate	0	4	0
1c	Precept to Waywardens for Payment of Money to Treasurer of Highway Board, (Ib.) in books with duplicate	0	4	0
2	Appointment of Officers by Highway Board (s. 12) quire	0	2	0
3	Treasurer's Bond of Security ... ... each	0	0	6
4	Surveyor's ,, ... ,,	0	0	6
5	Clerk's ,, ... ,,	0	0	6
5a	Collector's ,, ... ,,	0	0	6
6	Contract for Works ... ... ,,	0	0	6
7	,, Supplies ... ... ,,	0	0	8
8	Cheque Book on Treasurer (blank form)	0	4	0
	Also engraved to order; specimens on application.			
22	Letter Book. Demy, 3 qrs., half-bound with Index ...	0	10	0
27	Agenda Book, for Chairman and Clerk of Board ...	0	5	0
28	Notice of Meeting of Highway Board, printed with name of Board, etc. ... ... per 250	0	7	6
29	Requisition for holding Extraordinary Meeting, per quire	0	2	0
30	Notice of Extraordinary Meeting ,,	0	2	0
31	Highway Rate Books, half-bound ... ...1 quire	0	4	0
	2 ,,	0	6	0
	3 ,,	0	7	6
31a	Order of Excusal of Highway Rate on the ground of Poverty... ... ... per quire	0	3	0
32	Application to Chairman for Summons to Overseers for Nonpayment of Contribution Order (27 & 28 Vic. c. 101, s. 35) ... ...per quire	0	2	0
33	Summons for ditto ... ... ,,	0	1	6
35	Warrant of Distress ... . ,,	0	3	0
36	Commitment in default of Distress ... ... ,,	0	3	0
52	Order of Justices directing Highway Board to appear at Adjourned Petty Sessions (Ib. s. 18) ...per quire	0	2	0

KNIGHT & CO., 90 FLEET STREET.

Forms under Highway Acts—continued.

No. of Form.		£	s.	d.
53	Justices' Order for Highway Board to repair Highway, within time limited (Ib. s. 18) ... ...per quire	0	2	0
	Highways repairable *rationæ tenuræ* :—			
56	1. Application to Justices for Summons (Ib. s. 23 and s. 34) ... ...per quire	0	1	6
57	2. Summons ditto ... ... ,,	0	1	6
58	3. Order of Justices to view and report ,,	0	2	0
58*a*	Order of Justices to appear at adjourned Petty Sessions per quire	0	2	0
58*b*	Order of Justices to repair within time limited... ,,	0	2	0
76	Notice from Surveyor to remove Nuisance (s. 73) ,,	0	1	6
77	Information for Neglect ... ... ,,	0	1	6
78	Summons... ... ... ,,	0	2	0
79	Order ... ... ,,	0	2	0
85	Information against Highway Board for Non-repair of Highways (Ib. s. 18) ... ...per quire	0	1	6
86	Summons (Ib. s. 18) ... ... ,,	0	2	6
87 & 88	Justices' Appointment of Persons to view Highway, and report, or Order for themselves to view (Ib. s. 18) per quire	0	2	0
96	Consent of Occupier and Owner to Materials, for Repair of Highways, being taken out of enclosed Lands per quire	0	1	6
96*a*	Notice to Owner of enclosed or other Land, of Application of Highway Board of Justices' Licence to get Stones for Repair of Highway (5 & 6 Wm. iv. c. 50, s. 53) ... ... per quire	0	1	6
96*b*	Licence of Justices to Highway Board to get Materials in another Parish (Ib. s. 51) ... per quire	0	1	6
104	Application for Summons to shew cause why Hedges are not cut (Ib. s. 65) ... ... per quire	0	1	6
105	Summons thereon (Ib.) ... ... ,,	0	1	6
106	Order thereon (Ib.) ... ... ,,	0	2	0
109	Information against Owner refusing consent to Stones being gathered on his Land for Repair of Highways per quire	0	1	6
110	Summons ... ... ,,	0	2	0
111	Justice's Licence to gather Stones on enclosed Lands (Ib.) per quire	0	2	0
113	Notice to Officer of Turnpike Trusts to Highway Board, for intended Application to Justices for Contribution to Repair Turnpike Road (26 & 27 Vict. c. 94, s. 1) per quire	0	1	6
114	Information exhibited to Justices that Funds of Turnpike Trusts are insufficient for Repair of Turnpike Road per quire	0	2	0

Forms under Highway Acts—continued.

No. of Form.		£	s.	d.
115	Order of Justices for Highway Board to pay Money towards Repair of Turnpike Roads ...per quire	0	3	0
130	Notice of Highway Board to Owner to cut Trees ,,	0	1	6
131	Information against Owner for not cutting Trees ,,	0	1	6
132	Summons ... ... ,,	0	1	6
133	Conviction ... ... ,,	0	2	0
135*a*	Information of neglect or refusal, etc. to elect Waywarden	0	1	6
136	Licence of Justices to Waywarden to Contract for supply of Materials (s. 20) ... ... per quire	0	1	6
137	Application of Clerk to Highway Board to Justices for grant of such Licence (s. 20) ... ... per quire	0	1	6
146*a*	Information as to Cattle straying on Highway (s. 25) ,,	0	1	6
146*b*	Summons ... ... ,,	0	1	6
146*c*	Conviction ... ... ,,	0	2	0
146*c*	Distress Warrant ... ... ,,	0	3	0
138	Order of Highway Board to District Surveyor to apply to Justices to stop up unnecessary Highway (27 & 28 Vict. c. 101, s. 21)	0	1	6
139	Certificate of Election of Waywarden by Vestry (s. 19)	0	1	6
140	Ditto by Justices (s. 19)	0	1	6

FORMS UNDER ACT OF 1878 (41 & 42 Vict. c. 77).

140*a*	Notice of Audit of Accounts ... ... per quire	0	1	6
141	Appointment of Surveyor to several Boards (s. 6) ,,			
143	Report of Surveyor (s. 10) ... ... ,,	0	1	6
144	Order to perform duty to be served on Highway Authority (s. 10)	0	1	6
145	Appointment of Person to perform duty of defaulting Highway Authority (s. 10)	0	3	0
146	Notice by Highway Authority of dispute as to liability to repair (s. 10)	0	1	6
147	Certificate of Surveyor, &c., as to Main Road (s. 13) ...	0	1	6
147*a*	Application for Contribution from County Rate towards Main Road Expenses			
148	Application for Order declaring Road to be a Main Road (s. 15)	0	1	6
149	Certificate as to condition o Bridge (s. 21)	0	1	6
150	Certificate as to Bridge (s. 22)	0	1	6
151	Certificate as to Damage caused by extraordinary Traffic (s. 23)	0	1	6
152	Complaint as to Damage caused by extraordinary Traffic (s. 23)	0	1	6
153	Summons (s. 23)	0	1	6
154	Order (s. 23)	0	3	0
155	Agreement for Composition in respect of extraordinary Traffic (s. 23)	0	1	6

BOOKS AND FORMS

Required by

Highway Parishes.

BOOKS AND FORMS

FOR

Highway Parish Surveyors and Collectors.

PRESCRIBED BY THE LOCAL GOVERNMENT BOARD.

---

* 1 **HIGHWAY RATE BOOK—**

		s.	d.	
For 100 Entries	... ...	2	0	15 lines on a page.
250 ,,	... ...	2	6	
500 ,,	... ...	3	0	
750 ,,	... ...	3	6	
1,000 ,,	... ...	4	0	
1,500 ,,	... ...	5	6	
2,000 ,,	... ...	6	6	

NOTE.—*The above sizes are kept in Stock, but any size may be ordered and will be sent in two or three days.*

* 1*a* **HIGHWAY RATE BOOK—**

For 1,500 Entries	... ...	7	0	36 lines on a page.
2,500 ,,	... .	8	6	
3,500 ,,	... .	10	0	
5,000 ,	... ...	12	6	

(*See Note above.*)

Highway Rate Books may also be had adapted to Rates payable by Two Instalments.

* 2 **RATE RECEIPT CHECK BOOK,** with Demand Note—

100	... ...	1	6
200	... ...	2	6
250	... ...	3	0
500	... ...	5	0

*** Each Book has consecutive printed numbers on the Counterfoil, Receipt, and Demand Note, agreeably to the Circular of the Local Government Board.

(*See Note above.*)

* In ordering, it should be stated whether provision is required for allowance to owner under statutes in that behalf.

---

		s.	d.
	REPAIRS EXPENDITURE ACCOUNT BOOK—		
3	Small size ... ... (This is intended for use in small Parishes where occasional labour only is employed. Where men are regularly employed, one of the following, suited to the periods of payment, should be used.)	3	6
3*a*	For Weekly Payments, to last for one year ... ... (Oblong 4to. Form, 53 openings Manual Labour Account.)	7	6
3*b*	For Fortnightly Payments, to last for one year ... ... (Oblong 4to. Form, 27 openings Manual Labour Account.)	5	0
3*m*	For Monthly Payments, to last for one year ... ... (Oblong Foolscap Form, 13 openings Manual Labour Account.) *The above are strongly bound, with projecting cloth edges for dividing the different sections of the book.*	6	0
3*w*	Improved Folio Form, for Weekly or Fortnightly Payments (In this book *the Four prescribed Forms appear on each opening*, thus showing the complete Week's or Fortnight's Account at a glance. There are 53 openings, lasting one year for weekly or two years for fortnightly payments.)	7	6
3*x*	**Knight's Complete Surveyor's Account Book,** Forms C to F, as prescribed	6	0
3*xx*	Do. do. do. Extra size	7	6
4	**RECEIPT and EXPENDITURE ACCOUNT—**		
	Foolscap folio Half-bound	4	6
	Ditto, in sheets ... ... per quire	3	0
5	**STORES ACCOUNT—**		
	Large Post oblong 4to., Half-bound	3	6
6	**FINANCIAL STATEMENT** for the Year per quire (Arranged to meet the requirements of the Parliamentary Grant in respect of Main Roads.)	3	0
	The same in Books for keeping Copies of the Return, for twelve years	4	0
	Forms not prescribed :—		
7	General Receipt Check Book ... ... books of 100	1	0
8	Notice of Rate having been made, in books with counterpart	1	6
9	Collecting and Deposit Book	3	0
9*a*	Collector's Monthly Statement ... ... per quire	1	6
9*b*	Collector's Unpaid Rates Statement ... ... ,,	1	6
10	Notice of Audit ... ... ,,	1	6
11	Notice by Owner (when Order of Vestry is in force for rating Owners to the Poor Rate) as to payment of Highway Rate, in respect of premises whether occupied or not ... ... per quire	3	0
12	Receipt from incoming to outgoing Surveyor for balance paid over ... ... books of 50	1	6

JAPANNED BOXES to hold the Books and Papers of Highway Parish Surveyors. With lock and 2 keys, and lettered on front "Highway Accounts." Size—16 in. by 12 in., and 10 in. high ... ... price 13 6

BOOKS AND FORMS

REQUIRED BY

Waywardens

MAKING SEPARATE RATES

UNDER ORDER OF THE LOCAL GOVERNMENT BOARD DATED 10th MAY, 1883.

---

		s.	d.
1 **RATE BOOK—**			
For 100 Entries	15 lines on a page.	2	0
250 ,, ...		2	6
500 ,, ...		3	0
750 ,, ...		3	6
2 **RATE RECEIPT CHECK BOOK—**			
100		1	6
200		2	6
250		3	0
500		5	0
3 **RECEIPT AND EXPENDITURE BOOK.**			
Foolscap folio, half-bound		4	6
	per quire	3	0
4 **FINANCIAL STATEMENT.**			
	per quire	3	0
Copy of Return for twelve years		4	0

KNIGHT & CO., 90 FLEET STREET.

BOOKS AND FORMS

REQUIRED BY

Boards for the Repair of the Highways.

(5 & 6 Wm. IV., Cap. 50, s. 13.)

For the Clerk:

	s.	d.
Minute Book, 3 quires	15	0
Ledger, Form A, 3 quires...	20	0
Order Check Book, B	5	0
Petty Cash Book (Art. 3)	2	0
Treasurer's Account Book, C	10	0

Assistant Surveyor:

Cash Book, D	12	0
Contract Book, E	5	0
Wages Book, F	10	0
Receipt Check Book, G	2	0
Stock and Stores Account, H	10	0
Petty Cash Book (Art. 5)	2	0

1 **HIGHWAY RATE BOOK—**

	s.	d.	
For 100 Entries	2	0	15 lines on a page.
250 ,, ...	2	6	
500 ,, ...	3	0	
750 ,, ...	3	6	
1,000 ,, ...	4	0	
1,500 ,, ...	5	6	
2,000 ,, ...	6	6	

NOTE.—*The above sizes are kept in Stock, but any size may be ordered and will be sent in two or three days.*

1*a* **HIGHWAY RATE BOOK—**

For 1,500 Entries	7	0	36 lines on a page.
2,500 ,, ...	8	6	
3,500 ,, ...	10	0	
5,000 ,, ...	12	6	

(*See Note above.*)

2 **RATE RECEIPT CHECK BOOK,** with Demand Note—

	s.	d.
100	1	6
200	2	6
250	3	0
500	5	0

*** Each Book has consecutive printed numbers on the Counterfoil, Receipt, and Demand Note, agreeably to the Circular of the Local Government Board.

(*See Note above.*)

Collector:

Collecting and Deposit Book, L		3	6
Financial Statement, M	book	7	6
	per quire	4	0

BOOKS AND FORMS

Required by

Burial Boards.

The whole of these Books are kept ready for use, bound in green vellum or rough calf; they are lettered with Name of Burial Board without extra charge.

Notice of Vestry Meeting to consider the providing of a Burial Ground	per dozen each 1s., or 1 dozen each by post prepaid, 3s.
Transmitting Copy of Resolution of Vestry to provide Burial Ground, to Secretary of State.....	
Requisition to convene Meeting to provide Burial Ground	

Account Books, &c. :

	£	s.	d.
Minute Book, Foolscap, with Index	1	5	0
Ledger ,, ,, ...	1	5	0
Letter Book ,, ,, ...	0	14	0
Cash Book ,, ,, ...	0	14	0
Book for Entry of Copies of Contracts made by Burial Board	1	1	0
Book for Entry of Fees Received and Paid for Burials, etc., 2 quires	0	16	0
4 quires	1	5	0

Registers :

Register of Graves for 1000 Grave Spaces	1	5	0
,, 2000 ,, ...	1	11	0
,, 3000 ,, ...	2	2	0
,, 4000 ,, ...	2	12	6
,, 5000 ,, ...	3	5	0
,, 6000 ,, ...	4	0	0
,, 7000 ,, ...	4	12	6
,, 8000 ,, ...	5	5	0
Register of Purchased Graves ... ...1 quire	1	1	0
2 quires	1	11	6
*Register of Burials (in accordance with Acts 16 & 17 Vict., cap. 34, s. 8, and 43 & 44 Vict., cap. 41, s. 10) 1000 Names ...	1	1	0
2000 ,,	1	11	6
3000 ,,	2	2	0
4000 ,,	2	12	6
5000 ,,	3	3	0
Ditto on Parchment for transmission to the Registrar, per sheet	0	2	6

* *The Name of the Burial Board printed in without extra charge.*

Index Book to Register of Burials	0	18	0
Certificates of Burial, in Books of 50 Certificates	0	3	6
Contract and Bond for Works	0	1	0
Summons of Special Meeting by two Members per quire	0	2	6

Registers—continued.

	£	s.	d.
Notice of Ordinary, Adjourned, or Extraordinary Meeting of Members by Clerk ... ... per quire	0	2	6
Notice of Members of Burial Board to Overseers of the Poor to pay Contributions from Poor Rates, with counterpart, in Books ... ... each	0	5	0
* Book of General Receipts by Burial Board, not being Interment Fees			
* Book of Receipts for Fees paid, with Counterpart to be retained by Board	0	4	6

* *Specimens sent post-free, for alteration as each Board may require.*

Grants, Notices of Interments, &c.:

Form of Mortgage of Poor Rates ... parchment, each		0	1	0
,, Conveyance of Land ... ... ,,		0	1	0
,, Conveyance of Land on Chief Rent ,,		0	1	0
,, Grant of Exclusive Rights of Burial, with Duplicate to be retained by Burial Board, one sheet, parchment,		0	1	0
,, with Duplicates to be retained by Burial Board, printed with Name of Board, etc.				
50, on parchment, bound extra strong		2	2	0
	100	3	13	6
Ditto, larger Form, with Indorsement	50	2	15	0
	100	4	4	0
Notice to Burial Board of Intended Interment ...	100	0	6	0
Ditto, printed with Name of Burial Board	250	0	12	6
Statutory Notice and Certificate of Burial in Consecrated Ground without Church Service, (Burial Law Amendment Act, 1880 ... ... per	100	0	10	6
Register of Mortgages, half-bound		0	7	0
Notice to Clergyman to attend Funeral, in Books of	100	0	2	6
,, Sexton to prepare Grave ditto		0	2	6
Order Check Book, with Counterpart ditto		0	4	6

Plans of Burial Grounds Drawn and Lithographed to order.

Table of Fees charged in Burial Grounds Printed & Framed

TO ORDER.

Check Books with Name of Board, Treasurer, &c., engraved.

Specimen Book with prices sent free by post.

Seals of Boards prepared, designs furnished free of charge.

Embossing Press, with Die and Counterpart, complete, from 18s. 6d.

FORMS, &c.,

Required under

The Bankruptcy Act, 1883.

The Forms are supplied at 1s. 6d. per Quire, postage free, and are of the size prescribed by Rule 8 of General Rules—viz., 16in. by 10in.

The Bankruptcy Act, 1883,

46 & 47 Vict., c. 52.

Forms under the Bankuptcy Act, 1883, prescribed by General Rules made pursuant to Sec. 127.

Price 1s. 6d. per quire of 24 single forms.
3s. 0d. „ „ double „

Any of the forms given below, can be filled in to order at a few hours' notice.

3 Declaration of Inability to pay
4 Debtor's Petition
5 Request for Issue of Bankruptcy Notice
6 Bankruptcy Notice
7 Affidavit of Service of Bankruptcy Notice
8 Affidavit on Application to set aside Bankruptcy Notice
9 Orders setting aside Bankruptcy Notice
10 Creditor's Petition
11 Creditor's Petition for Administration of Estate of deceased Debtor under Sec. 125
12 Affidavit of Truth of Statements in Petition
13 Affidavit of Truth of Statements in Petition (General Deponents)
14 Application for Interim Receiver
15 Affidavit of Service of Petition
16 Substituted Service of Petition (Notice in Gazette)
17 Notice by Debtors of Intention to oppose Petition
18 Order to stay Proceedings on Petition
19 Bond on stay of Proceedings
20 Notice of Sureties
21 Affidavit of Justification
22 Certificate of Judge for transfer of Proceedings
23 Order of transfer of Proceedings
24 Adjournment of Petition
25 Dismissal of Petition

KNIGHT & CO., 90 FLEET STREET.

Bankruptcy Forms—continued.

26 Dismissal of Petition when Proceedings stayed
27 Order restraining Action
28 Receiving Order on Debtor's Petition
29 Receiving Order on Creditor's Petition
30 Notice of Receiving Order (Local Paper)
31 Order for Administration of Estate of deceased Debtor
32 Transfer of Proceedings under Sec. 125
33 Application for Summary Administration
34 Order for Summary Administration
35 Statement of Affairs. (Forms A-K)
36 Memorandum of Public Examination
37 Order that Examination is concluded
38 Order of Adjudication
39 Notice of Adjudication (Local Paper)
40 Application to annul Adjudication
41 Order annulling Adjudication
42 Application for Order of Discharge
43 Certificate of Number of Creditors
44 Notice to Creditors of Application for Discharge
45 Order of Discharge
46 Certificate of Removal of Disqualifications
47 Order sanctioning Composition or Scheme
48 Application to enforce Provision in Composition
49 Affidavit in support of Application
50 Order for Enforcement
51 Certificate of Composition or Scheme
52 Affidavit of Proof
53 Affidavit of Proof by Agent of Company
54 General Proxy
55 Special Proxy
56 Voting Letter under Sec. 18
57 Notice to Creditors of First Meeting
58 Notice to Debtor to attend First Meeting
59 Minutes of Proceedings at First Meeting
60 List of Creditors to be used at every Meeting
61 Order of Court for Meeting
62 Notice of Meeting (General Form)
63 Notice concerning Second Meeting to confirm Composition or Scheme
64 Resolution at Second Meeting
65 Notice to Creditors of Application to Court to sanction Composition
66 Notice to Creditors of Meeting to name Trustee
67 Notice of Meeting to be held to appoint New Trustee
68 Minutes of Meeting for receiving Trustee's Resignation
69 Report of Appointment of Trustee
70 Request by Creditor to Board to notify Objection to Trustee, High Court

Bankruptcy Forms—continued.

71 Certificate of Appointment of Trustee
72 Bond of Trustee
73 Report of Appointment of Trustee to fill Vacancy
74 Application by Trustee to Court for Directions
75 Order on Application for Directions
76 Notice of Intention to disclaim Lease
77 Notice of Intention to declare Dividend
78 Notice of Intention to declare Final Dividend
79 Statement to accompany Notice of Dividend
80 Notice of Dividend
81 Application for Order to pay Dividend withheld
82 Certificate by Committee of Inspection as to audit of Trustee's Accounts
83 Affidavit verifying Trustee's Account
84 Annual Return by Trustee
85 Trustee's Trading Account
86 Profit and Loss Account
87 Affidavit verifying Trading Account
88 Notice to Bankrupt under Sec. 53
89 Order setting aside Pay under Sec. 53 (1)
90 Order setting aside Income, &c., under Sec. 53 (3)
91 Application to Board for Account at Local Bank
92 Order of Board for Local Account
93 Notice to Creditors of Intention to apply for Release
94 Application for Release to Board of Trade
95 Request to deliver Bill for Taxation
96 Allocatur
97 Form of Book to be kept by Taxing Officer
98 Form of Return by Taxing Officer
99 Admission of Debt by Debtor of Bankrupt
100 Order to pay admitted Debt
101 Search Warrant
102 Warrant of Service
103 Warrant against Debtor about to quit England, &c.
104 Subpœna (High Court)
105 Subpœna Duces Tecum (High Court)
106 Subpœna or Summons to Witness in County Court
107 Summons under Sec. 27
108 Application by Trustee for Committal of Bankrupt or other Person
109 Affidavit in support of Application for Committal of Debtor for Contempt of Court under Sec. 24
110 Affidavit of Trustee under Sec. 50 (6)
111 Notice of Application for Committal under Secs. 18, 23
112 Order of Committal under Sec. 18 or 23
113 Notice of Application for Committal under Sec. 24
114 Affidavit of Person interested in a Composition for Committal

Bankruptcy Forms—continued.

115 Affidavit for immediate Committal under Sec. 102 (6)
116 Notice of Application for Committal under Sec. 50 (6)
117 Order of Committal under Sec. 24
118 Order of Committal under Sec. 50 (6)
119 Warrant of Committal for Contempt
120 Warrant to apprehend a Person Summoned under Sec. 24
121 Order for Discharge from Custody on Contempt
122 Order to Postmaster-General under Sec. 26
123 Certificate to Speaker of the House of Commons under Sec. 33
124 Issues of Fact for Trial by Jury (High Court)
125 Bankruptcy Notice Book
126 Bankruptcy Register to be kept by Registrar
127 Bankruptcy Notices for "London Gazette"
128 Memorandum of Advertisement or Gazetting

Forms Prescribed by the General Rules, under Sec. 122 of the Bankruptcy Act, 1883.

1 Request for an Order of Administration
2 Notice to Debtor
3 Notice to Creditors
4 Order of Administration
5 Notice to Creditors
6 Warrant of Execution
7 Judgment Summons
8 Order of Commitment
9 Notice to Debtor of Creditor's Claim
10 Notice to Creditor that his Claim is not objected to
11 Superseding Order of Administration
12 Notices of Orders of Administration

BOOKS AND FORMS

Required under

The Lunacy Acts,

SETTLED BY

THE LATE W. G. LUMLEY, ESQ., Q.C.,

Assistant Secretary to the Local Government Board.

The Lunacy Acts:

Under 16 and 17 Vict., c. 97; and 25 and 26 Vict., c. 111.

No. of Form.		£	s.	d.
1	Annual Return of Lunatics by Clerk to the Union, etc. per quire	0	4	0
2	Quarterly Return of Lunatics by Medical Officer, per 100	0	2	0
3	Notice of Admission into Asylum, with Copy of the Order for the Reception of Pauper Patient, the Statement, and Medical Certificate ... per quire	0	3	0
3*a*	Order for the Reception of Private Patient, Statement, and Medical Certificate ... ... per quire	0	3	0
4	Notice of Admission into Asylum, with Copy of the Order for the Reception of Private Patient, the Statement, and Medical Certificate ... per quire	0	3	0
5	Register of Admissions, impl. 4to, hlf-bd, vellum 1 quire	0	9	0
	2 ,,	0	10	6
	3 ,,	0	12	0
6	Ditto, Patients—Discharges, Removals and Deaths, imperial 4to, half-bound, vellum ... ...1 quire	0	9	0
	2 ,,	0	10	6
	3 ,,	0	12	0
7	Medical Journal, impl. 4to, half-bound vellum, 1 quire	0	9	0
	2 ,,	0	10	6
	3 ,,	0	12	0
8	Notice by Clerk of Asylum of Discharge of Lunatic, per quire	0	2	0
9	,, of Death ... ... ,,	0	2	0
9*a*	,, of Death to Relations ... ... ,,	0	2	0
10	,, of Removal from Asylum ... ... ,,	0	3	0
11	Half-Yearly List of all Pauper Lunatics in Asylum ,,	0	3	0
12	,, Private ditto ... ... ,,	0	3	0
13	Certificate of Number of Private ditto... ... ,,	0	3	0
14	The Visitors' Book ... ... each	0	5	0
15	The Case Book ... ... ,,	0	8	6
16	The Patients' Book ... ... ,,	0	8	6
17	Medical Officer's Notice to Relieving Officer of Lunatic ... ... per quire	0	3	0
18	Relieving Officer's Notice to Justice of Lunatic ,,	0	3	0

The Lunacy Acts—continued.

No. of Form.			£	s.	d.
19	Justice's Order to bring Lunatic before him...	per quire	0	3	0
	Under 48 & 49 Vict., c. 52, s. 3.				
19*a*	Order of Relieving Officer for Reception of Lunatic into Workhouse	,,	0	3	0
19*b*	Order of Justice for Reception of Lunatic into a Workhouse	,,	0	3	0
19*c*	Order of Justice for Reception of Lunatic into Workhouse, pending Removal to Asylum	,,	0	3	0
19*d*	Order of Justice to bring before him Lunatic detained in a Workhouse	,,	0	3	0
	Under 16 & 17 Vict., c. 97; and 25 & 26 Vict., c. 111.				
20	Justice's Request to Medical Practitioner to assist in examining Lunatic	,,	0	3	0
21	Order of Justice, or of Clergyman, Relieving Officer, or Overseer, with Certificate of Medical Officer for Reception into Asylum, etc.	,,	0	3	0
22	Information as to wandering Lunatic... ...	,,	0	3	0
23	Justice's Order to bring wandering Lunatic before him	,,	0	3	0
24	Justice's Request to Medical Practitioner to assist in Examination of wandering Lunatic ...	,,	0	3	0
25	Information that Lunatic is not under proper care or control or that he is cruelly treated or neglected	,,	0	3	0
26	Order of Justice to Medical Practitioner to examine Lunatic ill-treated or neglected ...	,,	0	3	0
27	Order of Justices to bring Lunatic ill-treated or neglected before them	,,	0	3	0
28	Their Request to Medical Practitioner to assist in Examination	,,	0	3	0
29	Order of Justices for Payment of Medical Examination, etc. s. 69	,,	0	3	0
30	Order of Justices upon the Guardians to pay Costs of Pauper Lunatic's Maintenance	,,	0	3	0
31	Application to nearest Relative or Friend for Payment of Cost of Examination, Removal, and Maintenance of Lunatic out of his Estate, s. 94...	,,	0	3	0
32	Order of Justices to take Property or to receive Rents of Lunatic, for his Maintenance ...	,,	0	3	0
32*a*	Order of Justice to take Property of Pauper Lunatic	,,	0	3	0
33	Order of Justices Adjudicating Settlement and ordering Repayment of Expenses, s. 97...	,,	0	3	0

The Lunacy Acts—continued.

No. of Form.			£	s.	d.
34	Statement of the Grounds of Adjudication, s. 107	,,	0	3	0
35	Notice and Grounds of Appeal, s. 107... ...	,,	0	3	0
36	Notice of Abandonment of Order, s. 117 ...	,,	0	3	0
37	Notice to the Clerk of the Peace of intended Application to adjudge Lunatic to County	per quire	0	3	0
38	Order of Justices adjudging Lunatic to be chargeable to the County, and for Costs ...	,,	0	3	0
39	Order of Justices adjudging the Settlement where afterwards ascertained by the County, and repaying Expenses incurred by County...	,,	0	3	0
40	Order of Visitors for Removal from Asylum...	,,	0	3	0
41	Order of Visitors for Discharge from Asylum...	,,	0	3	0
42	Notice thereof to the Overseers or Relieving Officer	,,	0	3	0
	Under 13 & 14 Vict. c. 101, s. 5.				
43	Application by Guardians for Order on Husband of Lunatic	,,	0	3	0
44	Summons of Husband before Justices ...	,,	0	3	0
45	Order of Justices on Husband	,,	0	3	0
	Under 8 & 9 Vict. c. 100; 16 & 17 Vict. c. 96; 25 & 26 Vict. c. 111.				
46	Order for the Reception of Private Patient, with the Statement and Medical Certificate...	per quire	0	3	0
46*a*	Medical Statement on Admission	,,	0	3	0
46*c*	Certificate of Medical Officer as to Lunatics in Workhouses	,,	0	3	0
47	Order for the Reception of a Pauper Patient	,,	0	3	0
48	Notice of Admission, with Copy of the Order, Statement and Medical Certificate ...	,,	0	3	0
49	Order for Discharge or Removal of Pauper Lunatic	,,	0	3	0
50	Notice of Discharge	,,	0	2	0
50*a*	Notice of Recovery of Patient in a Licensed House	,,			
50*b*	Notice to Commissioners of Lunacy as to Recovery of ditto...	,,			
51	Notice of Death	,,	0	2	0
51*a*	Certificate of the Statement of Death ...	,,			
51*b*	Certificate to the Coroner	,,			

The Lunacy Acts—continued.

No. of Form.			£	s.	d.
52	Registry or Book of Admissions, imperial 4to. half-bound, vellum	1 quire	0	9	0
		2 ,,	0	10	6
		3 ,,	0	12	0
53	Registry of Discharges and Deaths, ditto ...	1 quire	0	9	0
		2 ,,	0	10	6
		3 ,,	0	12	0
54	Medical Visitation Book, ditto	1 ,,	0	9	0
		2 ,,	0	10	6
		3 ,,	0	12	0
54*a*	Medical Visitation Book for single Patient in Unlicensed House	in book	0	4	0
55	Visitors' Book	each	0	10	0
56	Patients' Book	,,	0	8	6
57	The Case Book	,,	0	8	6
58	Visitor's Order for Admission of Friend or Relation	,,			
59	Half-Yearly Statement of the Superintendent	per quire	0	3	0

Borough & County Lunatic Asylums or Prisons:

Admission and Discharge Book.

Chaplain's Report Book.

Inventory Book.

Matron's Clothing Materials Receipt and Conversion Account.

Necessaries, etc. Receipt and Consumption Account, with Quarterly Balance and Summary.

Porter's Report Book of Officers' Attendance.

Porter's Report Book of Strangers' Visits.

Provisions Consumption Account, with Weekly Summary.

Provisions Receipt and Consumption Account, with Quarterly Balance and Summary.

Schoolmaster's Journal.

Storekeeper's Day Book.

Utensils Receipt and Consumption Account, with Quarterly Balance and Summary.

Storekeeper's Clothing Materials Receipt and Conversion Account.

By Authority.

RULES, BOOKS, AND FORMS

UNDER

The Summary Jurisdiction Act, 1879.

THE SUMMARY JURISDICTION RULES, 1880. Price 6*d.*

Books, Forms of Return, &c.

I. THE REGISTER (Rule 3.)
On Laid Paper, and Strongly Bound, with Index.
Books of 2 quires, 12*s.*
Books of 3 quires, 16*s.*
Any other size to order.

II. JUSTICES' RETURN for Entry in Register (Rule 5.)
Per quire, 3*s.*

III. ACCOUNT OF FINES AND FEES (Rule 6.)
Demy folio, Laid Paper and Strongly Bound.
Books of 2 quires, 15*s.*
Sheets of the same for making the Returns. Per quire, 4*s.* 6*d.*

IV. INSTALMENT LEDGER (Rule 9.)
On Laid Paper, Strongly Bound, with Index.
Books of 3 quires, 17*s.* 6*d.*

V. THE REMITTED FEES BOOK (Rule 10.)
On Laid Paper, Strongly Bound. Books of 1 quire, 6*s.*

VI. QUARTERLY RETURN OF EXCHEQUER FINES, PENALTIES, &C. (Rule 11.) Per Quire, 3*s.* 6*d.*
The same, in Books, for keeping copies of the Returns, 8*s.*

VII. THE SECURITY BOOK (Rule 14.)
On Laid Paper, Strongly Bound, with Index.
Books of 2 quires, 12*s.*

KNIGHT & CO., 90 FLEET STREET.

Forms under the Summary Jurisdiction Act.

1s. 6d. per quire for single-page Forms, and 3s. per quire for double.

PART I.—FORMS APPLICABLE TO SUMMARY PROCEEDINGS OTHER THAN PROCEEDINGS FOR THE RECOVERY OF A CIVIL DEBT.

No. of Form,

1 Summons to Persons bound by a Recognisance which is alleged to have been forfeited by Conviction of Principal [s. 9 (2)]

2 Summons to attend an Application for Varying or Dispensing with Sureties [s. 26]

3 Indorsement of Summons to Witness [ss. 36, 41]

4 Warrant where Witness has not obeyed an indorsed Summons [s. 36]

5 Conviction for Fine, to be levied by Distress, and in default of sufficient Distress, Imprisonment, Payment forthwith [ss. 7, 8]

5*a* Ditto, Payment by a given Day, or by Instalments

6 Conviction for Fine, and in default of Payment, Imprisonment, Payment forthwith [ss. 7, 8]

6*a* Ditto, Payment by a given Day or by Instalments

7 Conviction where Punishment is by Imprisonment. No Costs

8 Conviction where Punishment is by Imprisonment. Costs [s. 7]

9 Conviction where Order is made for Payment [s. 7]

9*a* Conviction where Security is to be given for payment

10 Order for any matter (other than the Payment of a Civil Debt) where disobedience to the Order is punishable by Imprisonment. (See s. 21, &c.)

11 Order to enter into Recognisance to keep the Peace or to be of good behaviour [s. 25]

12 Adjudication of Forfeiture of Recognisance where Person bound as Principal has been convicted of an Offence which is a breach of the Condition [s. 9 (2)]

13 Summary Conviction of Child for Indictable Offence [ss. 10, 27]

14 Summary Conviction (by consent) of Juvenile Offender for Indictable Offence [s. 11, 27]

15 Summary Conviction (by consent) of Adult for Indictable Offence [ss. 12, 27]

16 Summary Conviction (on Plea of Guilty) of Adult for Indictable Offence [ss. 13, 27]

Forms under the Summary Jurisdiction Act—continued.

No. of Form.

17 Order of Dismissal of Child, dealt with summarily for Indictable Offence [ss. 10, 27]

18 Order of Dismissal of Young Person or Adult dealt with summarily for Indictable Offence [ss. 11, 12, 27]

19 Order dismissing Information and directing Person charged to pay Damages [s. 16 (1)]

20 Summary Conviction where Person convicted is discharged conditionally on giving Security to appear or to be of good behaviour [s. 16 (2)]

21 Warrant of Distress on conviction for Fine, with or without Costs or Damages or for Costs or Damages without Fine [ss. 21, 43]

22 Warrant of Distress on an Order for the payment of any sum other than a Civil Debt [s. 21]

23 Warrant of Distress where the Charge is dismissed, but the Person charged is ordered to pay Damages or Costs or both [s. 16]

24 Warrant of Distress for Sum due under Recognisance declared to be Forfeited [s. 9 (1)]

25 Warrant of Distress for Sum due under Recognizance adjudged to be forfeited by conviction of principal [s. 9 (2)]

26 Warrant of Distress for sum due by a Principal in pursuance of a forfeited Security for Payment of a Sum adjudged by a conviction [s. 23 (3)]

27 Order for Imprisonment and Warrant of Commitment where it appears that there are no Goods, or insufficient Goods whereon to levy Distress, or that Distress would be more injurious than Imprisonment [s. 21 (3)]

28 Warrant of Commitment pending return to Warrant of Distress [11 & 12 Vict. c. 43, s. 20]

29 Warrant of Commitment for want of Distress

30 Warrant of Commitment reducing Term of Imprisonment on part Payment [s 21 (4)]

31 Warrant of Commitment on a Conviction where the Punishment is by Imprisonment

32 Warrant of Commitment where Person liable to Summary Conviction demands Trial by Jury [s. 17 (1)]

33 Recognisance conditioned for Appearance or for doing some other Thing in, to, or before, or in a proceeding in, a Court of Summary Jurisdiction [ss. 9 (1), 42]*

34 Declaration of Forfeiture (to be indorsed on recognisance)*

Forms under the Summary Jurisdiction Act—continued.

No. of Form.

35 Order cancelling or mitigating Forfeiture of Recognisance [s. 9 (1)] (To be indorsed on recognisance)*

36 Recognisance conditioned to keep the Peace or to be of Good Behaviour, or not to do or commit some Act or Thing [s. 9 (2)]*

37 Oral or Written Acknowledgment of Undertaking to Pay Sum adjudged by conviction [ss. 7, 23]

38 Oral or Written Acknowledgment of Undertaking to perform Condition of Forfeited Recognisance [ss. 9 (1), 23]

39 Notice to Principal of Forfeiture of Security [s. 23 (3)]

40 Order varying order for Sureties [s. 26]

41 Order for Restitution of Property [s. 27]

42 Order to bring up Appellant in Custody to enter into Recognisance for Appeal [s. 31 (4)]

43 Notice to Parent or Guardian of Child charged with an Indictable Offence before a Court of Summary Jurisdiction [s. 10 (3)]

44 Declaration of Service of Summons or other Document [s. 41]

45 Declaration as to Handwriting and Seal [s. 41]

46 Certificate of Costs of Prosecution of Indictable Offence dealt with Summarily [s. 28] (*New Form under Rule of Jan.* 31, 1881.)

47 Account of Costs and Charges incurred in respect of the Execution of a Warrant [s. 43 (6)]

FORMS NOT PRESCRIBED.

48 Statement of Child (under sec. 10)

49 Ditto Young Person (under sec. 11)

50 Ditto Adult (consenting under sec. 12)

51 Ditto Adult (Pleading Guilty under sec. 13)

PART II.—FORMS APPLICABLE TO PROCEEDINGS FOR THE RECOVERY OF A CIVIL DEBT.

1 Summons to Appear

2 Summons to Witness

3 Judgment for Plaintiff

4 Judgment for Defendant

5 Judgment Summons ...

6 Order of Commitment

7 Certificate for discharge of a prisoner from Custody

8 Distress Warrant

9 Oral or Written acknowledgment of Undertaking to Pay Civil Debt

* *The Recognizances are printed on strong Handmade Paper, they are not now required to be printed on Parchment.*

Magisterial Forms, &c.

1s. 6d. per quire for single-page Forms, and 3s. per quire for double.

GENERAL FORMS.

Indictable Offences: *11 and 12 Vict., c. 42.*

A Information and Complaint.
B Warrant to Apprehend in the first instance.
C Summons.
D Warrant where Summons disobeyed.
L Deposition to ground Witness Summons.
,, 1 Summons of a Witness.
,, 4 Commitment of Witness for refusing to be sworn, or to give Evidence.
M Depositions.
,, 1 Ditto, Headings for Continuation.
N Statement of Accused.
O 1 Recognizance to Prosecute or give Evidence, *parchment.*
,, Ditto, *on extra strong paper.*
,, 1*a* Ditto several Witnesses.
,, 2 Notice of Recognizance of Prosecutor and Witnesses.
,, 2*a* Recognizance of Prisoner's Witnesses, *parchment.*
,, Ditto, *on extra strong paper.*
,, 2*b* Notice of such Recognizance.
P 1 Commitment of Witness refusing to enter into Recognizance.
Q 1 Warrant remanding a Prisoner.
,, 2 Recognizance of Bail on Adjournment of Examination, *parchment.*
,, Ditto, *on extra strong paper.*
,, 3 Notice of same.
S 1 Recognizance of Bail, *parchment.*
,, Ditto, *on extra strong paper.*
,, 2 Notice of same.
,, 4 Consent to Bail, separate.
,, 5 Warrant of Deliverance on Bail being given for Prisoner committed.
,, 6 Examining Magistrates' Certificate of Expenses for five Witnesses.
,, 6*a* Ditto, large form, for ten Witnesses.
,, 7 Ditto, where no Committal for Trial.
T 1 Commitment for Trial, Consent to Bail endorsed.

SPECIAL FORMS.

Adulteration: *see Sale of Food, &c., p. 100.*

Appeal:

1 Recognizance, *parchment.*
,, Ditto, *on extra strong paper.*
2 Notice of Recognizance.

Assault, Common: 24 & 25 Vict., c. 100, s. 42.

1 Information.
2 Summons.
3 Conviction, penalty.
4 Ditto, imprisonment.
5 Commitment, penalty.
6 Ditto, imprisonment.

Assaults on Constables: 34 & 35 Vict., c. 112.

1 Information.
2 Summons.
3 Conviction, penalty.
4 Ditto, imprisonment.
5 Commitment, penalty.
6 Ditto, imprisonment.

Assaults (aggravated) on Women, &c.:

24 and 25 Vict., c. 100, s. 43.

1 Information.
2 Summons.
3 Warrant.
4 Conviction, penalty.
5 Ditto, imprisonment.
6 Commitment, penalty.
7 Ditto, imprisonment.

Assessment (Union, &c.): see p. 75.

Bastardy: 35 & 36 Vict., c. 65.

Forms for Women's Proceedings prescribed by the Local Government Board, under the Bastardy Laws Amendment Acts, 1872-3, &c.

SCHEDULE A.

1 Form of Application by Woman with Child.
2 Summons on ditto.
3 Application for a Summons by a Woman after Birth.
4 Summons where the Application is made by Woman after Birth.

SCHEDULE A.

5 Application for a Summons by a Woman after Birth, where the alleged Father has paid money within Twelve Months after Birth.
6 Summons thereon.
7 Application for a Summons by a Woman after Birth, where the alleged Father has returned after ceasing to reside in England.
8 Summons thereon.
13 Recognizance (without surety) on adjournment of hearing.

Bastardy—continued.

SCHEDULE B.

14 Order when Application was made by a Woman with Child, and the Child has been born and is alive.
15 Order when Application was made by a Woman with Child, and the Child is born and is dead.
16 Order where Application was made by a Woman after the birth of the Child and the Child is alive.
17 Ditto where the Child is dead.
18 Recognizance on Notice of Appeal.

SCHEDULE C.

19 Information of Mother on Disobedience to Order.
20 Warrant of Apprehension for Disobedience to Order.
21 Warrant of Distress against the putative Father.
22 Recognizance for Appearance at the return of the Distress Warrant.
23 Warrant of Commitment.
24 Appointment of Guardian to the Bastard Child.

Forms for Guardians' Proceedings under the Bastardy Acts:

Prescribed by Local Government Board, January, 1874.

1 Application by Guardians of Union to which a Bastard Child has become chargeable.
2 Summons on ditto.
3 Recognizance on Adjournment of Hearing.
4 Notice of such Recognizance to be given to the Defendant and his Sureties.
5 Recognizance on Notice of Appeal.
6 Order for Contribution towards relief of Bastard Child which has become chargeable to Union.
7 Information of Union Officer on Disobedience of Order.
8 Warrant of Apprehension for Disobedience of Order.
9 Warrant of Distress against Putative Father.
10 Recognizance for Appearance at Return of Distress Warrant.
11 Warrant of Commitment.

OTHER FORMS (Not Prescribed).

Poor Law Amendment Act, 1868: 33 & 34 Vict. c. 122.

1* Appointment of Officer to receive Payments under Bastardy Order, applied for by Woman with Child.
2* Ditto, applied for by Woman after Birth of Child.
17* Union Clerk's Register of Bastardy Orders, with Index, under 7 and 8 Vict. c. 101. Each 8s.

Billiards:

8 and 9 Vict., c. 109; 35 and 36 Vict., c. 94, s. 75.

1 Notice of Application for License.
2 License.
3 Notice of Application for Transfer.
4 Transfer.

Bread (Selling otherwise than by weight for use out of London): 6 & 7 Wm. IV., c. 37.

1 Information.
2 Summons.
3 Conviction.

Certificates of Costs, &c.: see Indictable Offences.

Chimney Sweepers: 38 and 39 Vict., c. 70.

1 Application for a Certificate (sec. 7) *prescribed Form A.*
2 Form of Certificate (sec. 7) *prescribed Form B.*
3 Register of Certificates issued or endorsed by the Chief Officer of Police (sec. 14), with Index, *prescribed by Home Office.*
4 Information for an offence against the Act.
5 Summons, ditto
6 Conviction, ditto

Conspiracy & Protection of Property Act: 38 and 39 Vict., c. 86 (see also Employers and Workmen).

1 Information (*under sec.* 4) for Breach of Contract.
2 Summons.
3 Conviction for Penalty not exceeding £5, including costs, in default, Imprisonment.
4 Commitment, ditto, ditto.
See also Nos. 17, 18, 19, 20, *and* 21.
5 Information (*under sec.* 5) for Breach of Contract, involving Injury to Persons or Property.
6 Summons.
7 Conviction for Penalty not exceeding £5, including costs, in default, Imprisonment.
8 Commitment, ditto, ditto.
See also Nos. 17, 18, 19, 20, *and* 21.
9 Information (*under sec.* 6) for Master Neglecting to Provide Food, [&c.
10 Summons.
11 Conviction for Penalty not exceeding £5, including costs, in default, Imprisonment.
12 Commitment, ditto, ditto.
See also Nos. 17, 18, 19, 20, *and* 21.
13 Information (*under sec.* 7) for Intimidation, &c.
14 Summons.
15 Conviction for Penalty not exceeding £5, including costs, in default, Imprisonment.
16 Commitment, do., do. *See also Nos.* 17, 18, 19, 20, *and* 21.
GENERAL FORMS under above Act.
17 Conviction for a Penalty to be levied by Distress.
18 Distress Warrant.
19 Commitment in default of Distress.
20 Conviction. Imprisonment in the first instance.
21 Commitment. Ditto.

Contagious Diseases (Animals) Act, 1878.

Forms prescribed under the Animals Order, 1884.

(3082.)

I. Report to Privy Council as to Proceedings of Local Authorities on out-breaks of Pleuro-Pneumonia, Foot-and-Mouth Disease, Sheep Pox, and Swine Fever *per quire, 3s.*

II. *Forms for use by an Inspector:*

1	Declaration of Disease	*Per Quire, 3s.*
2	Notice of Declaration (No. 1) to Occupiers in Cattle Plague	
3	,, ,, ,, ,, in Pleuro-Pneumonia	
4	,, ,, ,, ,, in Foot-and-Mouth Disease	
5	,, ,, ,, ,, in Sheep Pox	
6	,, ,, ,, ,, in Swine Fever	
7	,, ,, ,, Adjoining Occupiers in Cattle Plague	
8	,, ,, ,, Adjoining Occupiers in Foot-and-Mouth Disease	

III. *Movement Licenses in Connection with Pleuro-Pneumonia Infected Places and Areas:*

A.	Declaration of Owner of Cattle or his Agent	*per quire, 3s.*
B.	,, Occupier of Farm or Premises or his Agent	
C.	Movement of Cattle out of a Pleuro-Pneumonia Infected Place to a Slaughter-house	*In Books with Counterfoil, 4s. 6d.*
D.	Movement of Cattle out of Pleuro-Pneumonia Infected Place, for the purposes of Feeding or other ordinary purposes connected with the Breeding of Cattle, or for the purpose of Isolation	
F.	Movement of Fat Cattle from a Licensed Market, Fair, or other Public Sale or Exhibition, held in a Pleuro-Pneumonia Infected Area, to a Slaughter-house	
H.	Movement of Fat or Store Cattle from a Sale, authorised to be held in a Pleuro-Pneumonia Infected Area, without a License	
K.	Pleuro-Pneumonia Occupation Movement License	
M.	Movement of Cattle into a Pleuro-Pneumonia Infected Area	
O.	Movement of Cattle in Pleuro-Pneumonia Infected Area from a Place other than a Market, Fair, Exhibition, or Sale	

Contagious Diseases (Animals) Act—continued.

P.	Movement of Cattle into one out of another Pleuro-Pneumonia Infected Area, from a Place other than a Market, Fair, Exhibition, or Sale	*In Books with Counterfoil, 4s. 6d.*
Q.	Movement of Cattle out of a Pleuro-Pneumonia Infected Area from a Place other than a Market, Fair, Exhibition, or Sale	

IV. *Movement Licenses in Connection with Foot-and-Mouth Disease, Infected Places and Areas:*

S.	Declaration of Owner of Cattle or his Agent	*per quire. 3s.*
T.	,, Occupier of Farm or Premises or his Agent	
U.	Movement of Animals out of a Foot-and-Mouth Disease Infected Place to a Slaughter-house	*In Books with Counterfoil, 4s. 6d.*
V.	Movement of Animals out of a Foot-and-Mouth Disease Infected Place for purposes of Feeding, or other ordinary purposes connected with the Breeding of Animals, or for the purpose of Isolation	
X.	Movement of Fat Animals from a Licensed Market, Fair, or other Public Sale, or Exhibition, held in a Foot-and-Mouth Disease Infected Area, to a Slaughter-house	
Z.	Movement of Fat or Store Animals from a Sale, authorised to be held in a Foot-and-Mouth Disease Infected Area without a License	
BB.	Foot-and-Mouth Disease Occupation Movement License	
DD.	Movement of Animals into a Foot-and-Mouth Disease Infected Area	
FF.	Movement of Animals in a Foot-and-Mouth Disease Infected Area from a Place other than a Market, Fair, Exhibition, or Sale	
GG.	Movement of Animals into one, out of another Foot-and-Mouth Disease Infected Area from a Place other than a Market, Fair, Exhibition, or Sale	
HH.	Movement of Animals out of a Foot-and-Mouth Disease Infected Area from a Place other than a Market, Fair, Exhibition, or Sale	

V. *Movement License Forms in Connection with Swine Fever Infected Areas and Places:*

KK.	Declaration of Owner of Swine, or his Agent	*per quire, 3s.*
LL.	,, Occupier of Farm or Premises or his Agent	

Contagious Diseases (Animals) Act—continued.

MM.	Movement of Swine out of Swine Fever Infected Place to a Slaughter-house	*In Book with Counterfoil, 4s. 6d.*
OO.	Movement of Fat Swine from a Licensed Market, Fair, or other Public Sale, or Exhibition, held in a Swine Fever Infected Area to a Slaughter-house	
QQ.	Movement of Fat or Store Swine from a Sale, authorised to be held in a Swine Fever Infected Area without a License	
SS.	Swine Fever Occupation Movement License	
UU.	Movement of Swine into a Swine Fever Infected Area	
WW.	Movement of Swine in Swine Fever Infected Area from a Place other than a Market, Fair, Exhibition, or Sale	
XX.	Movement of Swine into one, out of another Swine Fever Infected Area from a Place other than a Market, Fair, Exhibition, or Sale	
YY.	Movement of Swine out of a Swine Fever Infected Area from a Place other than a Market, Fair, Exhibition, or Sale	

VI. *Inspectors' Movement License Forms to be used in Connection with Animals, Horses, Asses, and Mules seised by them in Market, &c., or during Transit:*

AAA.	Movement to a Slaughter-house of Cattle seised as having been found affected with Pleuro-Pneumonia in a Market, Railway Station, Grazing-park, or other like Place, or during Transit.	*In Books with Counterfoil, 4s. 6d.*
BBB.	Movement to a Slaughter-house of Animals seised as having been found affected with Foot-and-Mouth Disease in a Market, Railway Station, Grazing-park, or other like Place, or during Transit.	
CCC.	Movement to a Slaughter-house of Swine seised as having been found affected with Swine Fever in a Market, Railway Station, Grazing-park, or other like Place, or during Transit.	
DDD.	Movement to a Slaughter-house, or Horse-Slaughterer's or Knacker's Yard of Suspected Animals, Horses, Asses, or Mules that have been seised in consequence of being illegally moved or exposed.	

Contagious Diseases (Animals) Act—continued.

Form of Record, Schedule II. (parts I. and II. in one volume) *strongly bound, 10s. 6d.*

MINUTE BOOK.

Minute Book for Committees, hand-made foolscap, 400 pp., with Index, Bound in Grained Basil, Paged and Lettered with Name of Committee *price 21s.*

MISCELLANEOUS FORMS.

Placard—Notice as to Place or Area being Infected (to be issued by Local Authority, under Sec. 30 of the Animals Order, 1878) *per 100, 5s.*

License for holding Market, Fair, Exhibition, or other Public Sale or Exhibition of Fat Animals intended for Slaughter
Certificate of Value of Affected Animals
,, ,, Animal in same Shed or Herd, or in contact with Cattle Affected
,, ,, Affected Swine
,, ,, Animal in Contact with Affected Swine

In Books with Counterfoil, 3s.

Cowkeepers and others, Registration of:

UNDER THE DAIRIES, COW-SHEDS, AND MILK-SHOPS ORDER.

A Copies of the Order in Council containing the Regulations, per doz, 2s.
B Notice by Local Authority of time of opening Register, &c., under Art. 5. Per quire, 48 forms, 3s.
Or with name of Authority and other particulars printed in, blank form sent for filling up. Per 500, 25s.
(This is a Handbill, but it will also be convenient for form of Advertisement for insertion in Newspapers.)

1 Form of Application to Local Authority to be Registered. Per quire, 3s.
2 Register, strongly bound, with Index. Price 6s.
3 Certificate of Registration. Per quire, 3s.

Cruelty to Animals: *12 and 13 Vict., c. 92, s. 2.*

1 Information.
2 Summons.
3 Conviction, penalty (as prescribed by statute with improvements).
4 Ditto, Imprisonment, ditto.
5 Commitment for Penalty.
6 Ditto, Imprisonment in the first instance.

Declaration : *5 and 6 Wm. IV. c. 62.*

1 Statutory.

Dogs Act, 1871 : *34 and 35 Vict., c. 56.*

1 Complaint.
2 Summons.
3 Order.

Dog Licenses: *30 and 31 Vict., c. 5 ; 41 Vict., c. 15.*

Proceedings by a Police Constable—

Information.
Notice and Summons.
Conviction.
Levy Warrant.

Drunkenness : *see Licensing Forms, page 173.*

Elementary Education Acts : *see page 105.*

Employers and Workmen Act, 1875 :

Prescribed Forms. (*See also Conspiracy Act.*)

1 Summons to Appear.
2 Summons to Witness.
3 Judgment for Plaintiff,
4 Judgment for Defendant.
5 Judgment-Summons.
6 Order of Commitment.
7 Certificate for the Discharge of a Prisoner from Custody.
8 Distress Warrant.
9 Undertaking in Writing by Defendant to perform Contract.
10 Order on an Apprentice to perform his Duties.
11 Order rescinding a Contract of Apprenticeship.
12 Order where security given for performance of Contract by an Apprentice.
13 Security in writing for performance of Contract by an Apprentice.

Employers and Workmen Act—continued.

14 Summons to a Bondsman for an Apprentice.
15 Order on a Bondsman for an Apprentice to pay Damages.
16 Plaint and Minute Book. Price 8*s.* 6*d.* each.
New Rules (1877) for Court of Summary Jurisdiction. Price 2*d.*

Explosives Act, 1875:

The following are Copyright Forms.

1 Notice by Town Clerk to Occupiers of Gunpowder or mixed Explosive Stores, or Small Firework Manufacturers.
2 Ditto by Clerk to Justices.
3 Notice by Town Clerk to Retail Dealers in Gunpowder or Mixed Explosives.
4 Ditto by Clerk to Justices.
5 Notice to be published by Local Authority of intention to hear an Application for a License for New Factory, &c. (sec. 7).
6 Search Warrants for Explosives kept in contravention of the Act (sec. 73).
7 Information for an Offence against the Act.
8 Summons, ditto.
9 Conviction, ditto.

The following are issued by Authority of the Home Office:—

Orders in Council—

1 Classification of Explosives.
2 As to Factories for Explosives other than Gunpowder.
3 As to Magazines for Explosives other than Gunpowder, whether with or without Gunpowder.
4 As to small Firework Factories.
5 As to Stores for Gunpowder exclusively.
6 As to Stores for Mixed Explosives.
7 As to Premises registered for keeping Mixed Explosives.
8 As to keeping Explosives for private use and not for sale.
9 As to Sale of Explosives.
10 As to Importation of Explosives.
11 As to Notice to be given of Accidents connected with the conveyance of Explosives other than Gunpowder.

Orders of Secretary of State—

1 As to Floating Magazines for Gunpowder.
2 As to Floating Magazines for Explosives other than Gunpowder, whether with or without Gunpowder.
3 As to packing of Explosives other than Gunpowder.
4 As to conveyance of Explosives on roads and in certain special cases.
Notice as to Fees payable for Licenses.

Explosives Act—continued.

Abstracts of portions of the Act, including Orders in Council and Orders of Secretary of State—

1 As to Duties of Local Authority.
2 As to Factories for Gunpowder under License.
3 As to Factories for Gunpowder under Continuing Certificate.
4 As to Factories for Explosives other than Gunpowder under License.
5 As to Factories for Explosives other than Gunpowder under Continuing Certificate.
6 As to Magazines for Gunpowder under License.
7 As to Magazines for Gunpowder under Continuing Certificate.
8 As to Magazines for Explosives other than Gunpowder, whether with or without Gunpowder under License.
9 As to Magazines for Explosives other than Gunpowder under Continuing Certificate.
10 As to Stores for Gunpowder under License.
11 As to Stores for Gunpowder under Continuing Certificate.
12 As to Stores for Mixed Explosives under License.
13 As to Registered Premises for Gunpowder.
14 As to Registered Premises for Mixed Explosives.
15 As to Importation, Packing, and Conveyance of Explosives.
16 Index to the Act, including Orders in Council, and Orders of Secretary of State.
17 As to small Firework Factories.
18 As to keeping of Explosives.

Summaries relating to—

1 Small Firework Factories.
2 Stores for Gunpowder under License.
3 Ditto ditto under Continuing Certificate.
4 Ditto Mixed Explosives.
5 Premises registered for Gunpowder.
6 Ditto ditto Mixed Explosives.

Application to Secretary of State—

A. For a License for a Factory for Gunpowder or other Explosives.
B. For a License for a Magazine for Gunpowder or other Explosives.
C. For an Amending License for a Factory for Gunpowder or other Explosives.
D. For an Amending License for a Magazine for Gunpowder or other Explosives.
E. For a License to Import Explosives.
H. For Consent of Secretary of State to the use of a Room or Workshop in connection with a Magazine under Continuing Certificate.
I. For Consent of Secretary of State to the use of a Room or Workshop in connection with a Store for Gunpowder under Continuing Certificate.

Explosives Act—continued.

Application to Local Authority—

1 For a License for a Store for Gunpowder or Mixed Explosives.
2 For a License for a small Firework Factory.
4 Notice to register Premises for keeping Gunpowder or Mixed Explosives.

Licenses to be granted by the Local Authority—

I. Store License.
II. Small Firework Factory License.

Registers for the use of Local Authority—

I. Register of Store Licenses.
II. Register of Licenses for small Firework Factory.
III. Register of Continuing Certificates for Stores for Gunpowder.
IV. Register of Registered Premises.

Under the Explosive Substances Act, 1883:

6*a* Order in Council relating to Stores licensed for Mixed Explosives, 1*d.*
7*a* Order in Council relating to Premises registered for the keeping of Mixed Explosives.
12 Order in Council relating to the keeping of Explosives for private use and not for sale, 1*d.*
A. Certificate for Stores for Mixed Explosives, 1*d.*
B. ,, ,, Premises registered for ditto, 1*d.*
C. ,, ,, ,, private use, and not for sale, 1*d.*

Factory and Workshops Act: *see page 119.*

Fees: *40 and 41 Vict., c. 43.*

Form of Return of Justices Clerks' Fees.

Fish: *24 and 25 Vict., c. 96, s. 24.*

1 Information for taking Fish not adjoining dwelling-house of Owner, and otherwise than by Angling.
2 Summons.
3 Conviction.
4 Commitment.

Game:

Common Trespass in Daytime—1 and 2 Wm. IV., c. 32.

1 Information against a Trespasser.
2 Summons.
3 Conviction.
4 Commitment.

Game Dealers—

1 License.

Game—continued.

Night Poaching—9 Geo. IV., c. 69, and 8 Vict., c. 29.

FORMS FOR FIRST OFFENCE—

1 Information.
2 Summons.
3 Warrant in first instance.
4 Conviction.
5 Commitment for Offence.
6 Recognizance, *parchment.*
,, Ditto, *on extra strong paper.*
7 Notice of ditto.

Poaching Prevention Act—25 and 26 Vict., c. 114.

WHERE GAME, GUNS, &C., FOUND ON THE PERSON.

1 Information.
2 Summons.
3 Warrant on disobedience of Summons.
4 Conviction.
5 Commitment.

Gardens, &c. (Larceny or Damage):

24 and 25 Vict., c. 96.

1 Information, under secs. 36-7.
2 Summons.
3 Warrant in the first instance.
4 Conviction, penalty.
5 Ditto, imprisonment.
6 Commitment, penalty.
7 Ditto, imprisonment.

Highways: see pages 127–136.

Using a Cart without Name, etc.—

5 and 6 Wm. IV., c. 50, s. 76.

1 Information.
2 Summons.

Riding on Cart, etc.—

5 and 6 Wm. IV., c. 50, s. 78.

1 Information.
2 Summons.

Cattle Straying—

27 and 28 Vict., c. 101, s. 25.

1 Information.
2 Summons.
3 Conviction.
4 Distress Warrant.

Industrial Schools:

29 and 30 Vict., c. 118.

1 Remand to Workhouse.
2 Order sending to School.
3 Complaint for enforcing Contribution.
4 Summons.
5 Order.
6 Complaint for disobedience of Order.
7 Summons.
8 Distress.
9 Commitment, after Distress Warrant.
10 Ditto, upon confession of no goods, &c.

Infant Life Protection:

35 and 36 Vict., c. 38. For Local Authorities under the above Act.

1 Register of Houses for reception of Infants (under sec. 3).
2 Form of Certificate of Character of Persons applying for registration (under sec. 4).
3 Register of Infants to be kept by Persons Registered (under sec. 5).
(*This Register is to be supplied gratuitously by the Local Authority to every person registered*).

Forms of Prosecutions—

4 Information
5 Summons.
6 Conviction

Jurors (List of):

6 Geo. IV., c. 50; 25 and 26 Vict., c. 107.

1 Precept from Justices' Clerk.
2 Schedule of Lists allowed.

Landlord and Tenant:

Fraudulent Removal—11 Geo. II., c. 19, s. 4.

1 Complaint.
2 Summons to Party.
3 Order.
4 Warrant of Distress.
5 Appeal Notice.
6 Recognizance to try Appeal.

Tenements Overholden—1 and 2 Vict., c. 74.

10 Notice of Owner's intention to apply to two Justices.
10*a* Ditto from Agent.
11 Complaint.
12 Warrant to give possession.

Licensing Acts, 1872-74:

Forms relating to Licenses—

1 Precept of Justices to their Clerk fixing the "General Annual Licensing Meeting."
2 Precept of the Clerk of Justices to the Petty Constables notifying this Meeting.
3 Notice to be affixed to Church Doors and to be left with every Justice, every holder of a License, and every person who has announced his intention to apply for a License.
4 Precept of Justices to their Clerk fixing the adjournment of the General Annual Licensing Meeting.
5 Precept of the Clerk of Justices to the Petty Constables notifying this fixture.
6 Notice to be affixed to Church Doors, and to be left with every Justice.
7 Notice of Application for a New Alehouse License.
8 Notice of Application for a New Beer, Cider, or Wine License.
9 Notice of Application for a New License for the Sale of Wine, Spirits, Liqueurs, or Sweets.
10 Notice of Application for Removal of License to another house.
11 Notice from Justices requiring the Holder of a License to attend in person, when the Renewal of a License is to be considered.
12 Notice of intention to oppose the Renewal of a License.
13 New Alehouse License and Confirmation (County).
14 Ditto (Borough).
15 Beer, Cider, or Wine License (County).
16 Ditto (Borough).
17 Wine, Spirits, Liqueurs, or Sweets' License (County).
18 Ditto (Borough).
19 Order of Justices, sanctioning the Removal of a License (County).
20 Ditto (Borough).
21 Renewal of Alehouse License (County).
22 Ditto (Borough).
23 Renewal of Beer, Cider, etc., License (County).
24 Ditto (Borough).
25 Renewal of any License by way of Indorsement (County).
26 Ditto (Borough).
27 Precept of Justices to their Clerk fixing Special Sessions for the Transfer of Licenses.
28 Precept of the Clerk of Justices to the Petty Constables notifying this fixture.
29 Notice to be affixed to Church Doors, and to be left with every Justice, and every person who has announced his intention to apply for the Transfer or grant of a License.
30 Notice (ordinary) to the Overseers and Police of intention to apply for the Transfer of a License.

Licensing Forms—continued.

31 Notice (special) to the Overseers and Police of intention to apply for the Transfer of a License, (Premises pulled down or burnt down, etc.)
32 Alehouse Transfer Order of Special Sessions (County).
33 Ditto (Borough).
34 Beerhouse, etc., Transfer Order of Special Sessions (County).
35 Ditto (Borough).
36 Grant of Alehouse License, under "Licensing Act, 1828," sec. 14, (County).
37 Ditto (Borough).
38 Grant of Beerhouse, etc., License, under "Licensing Act, 1828," sec. 14, (County).
39 Ditto (Borough).
40 Temporary License, under 5 and 6 Vict., c. 44, sec. 1, to continue an Existing License to sell Intoxicating Liquors until the next Transfer or Licensing Sessions.
41 Notice of Appeal against a refusal to renew or Transfer a License.
42 Recognizance to prosecute appeal to be entered into by Appellant and by his Sureties, *parchment.*
,, Ditto, *on extra strong paper.*
43 Notice of such Recognizance.
46 Notice to Licensed persons to attend before Justices and meet a complaint made against them.
47 Order of Justices to Close Houses in case of Riot, (35 & 36 Vict. c. 94, sec. 23).
48 Order of Licensing Justices to Alter Hours for Closing on Sundays, etc.
49 Advertisement of Order for Alteration of Hours for Closing on Sundays, etc.
50 Order of Exemption from Closing for Special Reasons, (35 and 36 Vict., c. 94, sec. 26).
51 Occasional License Altering the Hours for Closing a Licensed House on a Special Occasion.
52 Register of Licenses. Books of 1 quire 8s. 2 quires 10s.

Forms relating to Offences against the Acts—

53 Illicit Sale: Information for Search Warrant.
54 Illicit Sale: Search Warrant.
55 Information for an Offence against the Acts.
55*a* Summons ditto.
55*b* Conviction ditto.
56 Information for Permitting Drunkenness.
57 Summons ditto.
58 Conviction ditto.
59 Information for Suffering Gaming.
60 Summons ditto.
61 Conviction ditto.

Licensing Forms—continued.

62 Information for Permitting Bad Characters to Assemble.
63 Summons ditto.
64 Conviction ditto.
65 Information for Selling Spirits to a Child under 16.
66 Summons ditto.
67 Conviction ditto.
68 Information for Permitting Prostitutes to Resort.
69 Summons ditto.
70 Conviction ditto.
71 Information for Opening Premises at Prohibited Hours.
72 Summons ditto.
73 Conviction ditto.
74 Information for being Found on Premises during Prohibited Hours.
75 Summons ditto.
76 Conviction ditto.
77 Information for Refusing to Admit a Constable.
78 Summons ditto.
79 Conviction ditto.
80 Information for Drunkenness on Highway, &c.
81 Summons ditto.
82 Conviction ditto.
83 Information for being Drunk and Disorderly.
84 Summons ditto.
85 Conviction ditto.
86 Information for being Drunk while in charge of Horse, &c.
87 Summons ditto.
88 Conviction ditto.
89 Information for being Drunk when in Possession of Firearms.
90 Summons ditto.
91 Conviction ditto.
92 Information for being Drunk and Refusing to quit Licensed Premises.
93 Summons ditto.
94 Conviction ditto.
95 Information for Selling Liquor at Races, &c., without Occasional License.
96 Summons ditto.
97 Conviction ditto.
98 Information for Refusing Name and Address when found on premises at Prohibited Hours.
99 Summons ditto.
100 Conviction ditto.

Lunacy: see pages 151–154.

Malicious Injuries: (see also Gardens.)

24 and 25 Vict., c. 97.

1 Information (general), under sec. 52.
2 Summons.
3 Conviction, Penalty, and Compensation.
4 Ditto, Imprisonment.
5 Commitment, Penalty, and Compensation.
6 Ditto, Imprisonment.

Married Women's Property:

20 and 21 Vict., c. 85.

1 Complaint.
2 Order Protecting Deserted Wife's Earnings and Property.

Matrimonial Causes Act, 1878:

1 Order of Judicial Separation.
2 Order varying Weekly Allowance under original Order.
3 Information for Disobedience of Order.
4 Warrant of Apprehension ditto.
5 Warrant of Distress.
6 Warrant of Commitment.
7 Warrant of Commitment in default of Distress.
8 Order discharging Order for Payment of Money, or for the Custody of Children, upon proof that the Wife since the making thereof has been guilty of Adultery.

Military Law:

Militia—

38 and 39 Vict., c. 69.

1 Conviction of Deserter.
2 Commitment.

Army, etc. (Annual Mutiny Act)—

1 Commitment of Deserter to Common Gaol.

Pawnbrokers:

35 and 36 Vict., c. 93.

1 Notice of Application for Certificate.
2 Certificate.

Petroleum Act, 1871: see page 99.

Poor:

Appointing Overseers—

1 Precept from Justices.
2 Ditto, Clerk.
3 List of Nominees.
4 Form of Appointment of Overseer.
5 Warrant of Appointment of Assistant Overseer.

Deserting Family—see "Vagrancy," page 184.

Maintenance of Paupers by their Able Relations—see page 71.

Neglecting to Maintain—see "Vagrancy," page 184.

Orders of Removal—see page 70.

Recovery of Balances—5 and 6 Wm. IV., c. 76, s. 47.

1 Complaint for Recovery of Balance found due by Auditor.
2 Summons thereon.
3 Distress Warrant.

Recovery of Contributions—2 and 3 Vict., c. 84.

1 Application by Chairman against Overseers.
2 Appointment and Precept for Special Sessions.
3 Summons by High Constable of Special Sessions.
4 Summons by Two Justices to Overseers.
5 Distress Warrant against Overseers.

Rates (Recovery of)—12 & 13 Vict., c. 14, and 25 & 26 Vict., c. 82.

A1 Complaint against one Ratepayer.
A2 Complaint against several Ratepayers.
B Summons upon the Complaint.
C1 Warrant of Distress against one Ratepayer (in case of his appearance).
C1* Ditto (in case of his non-appearance).
C2 Warrant of Distress against several Ratepayers.
D Warrant of Commitment in default of Distress (in case of the Party's appearance).
D* Ditto, (in case of the Party's non-appearance).

Rate (Poor) Appeals—6 and 7 Wm. IV., c. 96.

1 Precept appointing Special Sessions.
2 Notice of Special Sessions.
3 Adjudication of Justices.

Order of Excusal of Rates from Poverty—see page 52.

Seamen's Families (Relief to)—17 and 18 Vict., c. 104.

1 Notice to Owner of Vessel of intended claim for reimbursement, ss. 192, 193.

Public Health Act, 1875: see pages 86–103.

Railways:

8 and 9 Vict., c. 20.

Riding without paying Fare—

1 Information.
2 Summons.

Riding in Superior Class (Bye-law.)

1 Information.
2 Summons.

Recognizances *(see Indictable Offences).*

Reformatory Schools:

29 and 30 Vict., c. 117.

1 Order of Detention.
2 Complaint for enforcing Contribution.
3 Summons.
4 Order.
5 Complaint for disobedience.
6 Summons.
7 Distress Warrant.
8 Commitment, after Distress Warrant.
9 Ditto, upon confession of no goods, &c.

Registration of Voters:

Counties—

No. of Form.		£	s.	d.
1	Form of Precept of the Clerk of the Peace to the Overseers (foolscap) ... ... per dozen	0	4	0
	PART I.—FORMS FOR OWNERSHIP VOTES.			
2*a*	Notice as to Ownership Claims to be given by Overseers ... ... per quire (48)	0	2	0
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3	Form of List of Ownership Claimants ... ,,	0	2	0
4	Notice of Objection to Ownership Voters to be given to the Overseers ... ... per 24	0	2	0
5*a*	Notice of Objection to be given to Persons whose Names are in the Ownership portion of the Register when objected to by any Person other than the Overseers, and to the occupying Tenant of the qualifying Property, where notice is required to be given to the occupying Tenant ... per quire (48)	0	2	0

Registration—continued.

No. of Form.		£	s.	d.
5*b*	Notice of Objection to be given to Persons whose Names are on the list of Ownership Claimants objected to by any Person other than Overseers, and to the occupying Tenant of the qualifying Property, where notice is required to be given to the occupying Tenant ... ... per quire (48)	0	2	0
6	List of Persons objected to as Ownership Voters to be published by the Overseers ... ... per 24	0	2	0
7	Form of Declaration by Voter as to his Place of Abode per quire (48)	0	2	0

PART II.—FORMS FOR OCCUPATION VOTERS.

A.	Form of Requisition by Overseers requiring Names of Inhabitant Occupiers ... ... per 100	0	4	6
B.	Notice as to Rates to be Published by Overseers per quire (48)	0	2	0
C.	No. 1.—Notice as to Rates to be served by Overseers ... ... per quire (48)	0	2	0
	No. 2.—Form of List of Names of Persons disqualified for being registered in respect of a ten pounds occupation or household qualification by Non-payment of Rates due, in respect of premises named herein, per 24	0	2	0
D.	No. 3.—Old Lodgers List ... ... ,,	0	2	0
E.	Form of Occupiers List ... ... ,,	0	2	0
H.	Forms of Notice of Claim in respect of the Occupation Franchise.			
	No. 1.—General ... ... per quire (48)	0	2	0
	No. 2.—Lodgers ... ... ,, ,,	0	2	0
I.	Form of Notice of Objection in respect of the Occupation Franchise.			
	No. 1.—Notice of Objection to be given to Overseers per quire (48)	0	2	0
	No. 2.—Notice of Objection to be given to Persons objected to ... ... per quire (48)	0	2	0

Registration—continued.

No. of Form.		£	s.	d.
K.	Form of List of Claimants in respect of the Occupation Franchise, to be published by the Overseers.			
	No. 1.—General List of Occupier Claims per 24	0	2	0
	No. 2.—List of Lodger Claims ... ... ,,	0	2	0
L.	Forms of Objection Lists, to be published by Overseers, *i.e.*, of Lists of Persons objected to when on List of Occupation Voters.			
	No. 1.—List of Persons on Occupiers Lists who have been objected to ... ... per 24	0	2	0
	No. 2.—List of Lodgers objected to ... ,,	0	2	0
M.	Declaration for correcting Misdescription in Occupiers or Old Lodgers Lists ... ... per quire (48)	0	2	0
N.	Notice of Withdrawal of Objection.			
	No. 1.—Notice to the Person objected to, per quire (48)	0	2	0
	No. 2.—Notice to the Overseers ... ,, ,,	0	2	0
O.	Notice Reviving an Objection.			
	No. 1.—Notice to the Person objected to, per quire (48)	0	2	0
	No. 2.—Notice to the Overseers ... ,, ,,	0	2	0

Boroughs (Parliamentary and Municipal)—

	Form of Precept of the Town Clerk to the Overseers (foolscap) ... ... per dozen	0	4	0
A.	Form of Requisition by Overseers requiring Names of Inhabitant Occupiers ... ... per 100	0	4	6
B.	No. 1.—Notice as to Rates to be published by the Overseers (Parliamentary) per quire (48)	0	2	0
	No. 2.—Notice as to Rates to be published by the Overseers (Municipal) per quire (48)	0	2	0

Registration—continued

No. of Form.		£	s.	d.
C.	No. 1.—Notice as to the Rates to be served by Overseers ... ... per quire (48)	0	2	0
	No. 2.—Form of List of Persons disqualified for being registered in respect of a ten pounds occupation or household qualification by Non-payment of the Rates due in respect of the premises named herein ... per 24	0	2	0
D.	Forms of Lists of Parliamentary Voters and Burgesses for a Parish in a Municipal Borough.			
	No. 1.—Form of Occupiers List, including ten pounds occupiers, households and burgesses.			
	Division 1.—Persons entitled both to be registered as Parliamentary Voters in respect of the occupation aforesaid, and to be enrolled as burgesses ... ... per 24	0	2	0
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	No. 2.—List of Persons entitled to be registered as Parliamentary Voters in respect of any right reserved by sections 31 and 33 of the Reform Act, 1832 ... ... per 24	0	2	0
	No. 3.—Old Lodgers List ... ... per 24	0	2	0
E.	Form of List of Parliamentary Voters for a Parish situate in a Parliamentary Borough, but not in a Municipal Borough ... ... per 24	0	2	0
F.	Form of List of Burgesses for a Parish wholly or partly situate in a Municipal, but not in a Parliamentary Borough, and which was not included in a Parliamentary Borough merged in a county by the Redistribution of Seats Act, 1885 ... per 24	0	2	0
G.	Form of List of Occupiers in any Parish entitled to be elected Councillors or Aldermen of a Municipal Borough, though not entitled to be on the Burgess Roll of that Borough ... ... per 24	0	2	0

Registration—continued.

No. of Form.		£	s.	d.
H.	Form of Notice of Claim.			
	No. 1.—Parliamentary and Municipal (General) per quire (48)	0	2	0
	No. 2.—Parliamentary (Lodgers) ... ,, ,,	0	2	0
	No. 3.—Municipal ... ... ,, ,,	0	2	0
I.	Form of Notice of Objection.			
	No. 1.—(Parliamentary and Municipal) Notice of Objection to be given to Overseers, per quire (48)	0	2	0
	No. 2.—(Parliamentary and Municipal) Notice of Objection to be given to Person objected to per quire (48)	0	2	0
	No. 3.—(Municipal) Notice of Objection to be given to Overseers ... ... per quire (48)	0	2	0
	No. 4.—(Municipal) Notice of Objection to be given to Person objected to ... per quire (48)	0	2	0
K.	Form of List of Claimants, to be published by the Overseers.			
	No. 1.—General List of Claimants (Parliamentary and Municipal ... ... per 24	0	2	0
	No. 2.—General List of Claimants (Parliamentary) per 24	0	2	0
	No. 3.—List of Lodger Claimants (Parliamentary) per 24	0	2	0
	No. 4.—List of Claimants (Municipal) ... ,,	0	2	0
L.	Form of List of Persons objected to, to be published by the Overseers.			
	No. 1.—List of Persons objected to (Parliamentary and Municipal) ... ... per 24	0	2	0
	No. 2.—List of Persons objected to (Parliamentary) per 24	0	2	0
	No. 3.—List of Lodgers objected to (Parliamentary) per 24	0	2	0
	No. 4.—List of Persons objected to (Municipal) per 24	0	2	0
M.	Declaration for correcting Misdescription in List per quire (48)	0	2	0

Registration—continued.

N. Notice of Withdrawal o Objection.

No. 1.—Notice to the Person objected to, per quire (48) 0 2 0

No. 2.—Notice to Town Clerk ,, ,, 0 2 0

O. Notice Reviving an Objection.

No. 1.—Notice of Reviving an Objection, per quire (48) 0 2 0

No. 2.—Notice to Town Clerk ,, ,, 0 2 0

P. Form of Voter's Notice of Selection in the case of Duplicate Entries ... ... per quire (48) 0 2 0

Sale of Food & Drugs (Adulteration) *see p. 100.*

School Boards (see "Elementary Education).

Search Warrant:

1 Information to Ground Search Warrant.
2 Search Warrant.

Special Sessions:

7 and 8 Vict., c. 33.

1 Precept from Justices.
2 Notice to Justice by one Justice.

Typhoid Fever of Swine: *see pp. 164—165.*

Theatres:

6 and 7 Vict., c. 68.

1 Notice of Special Session.
2 License.

Trees, &c. (Stealing and Damaging):

24 and 25 Vict., c. 96, s. 33.

1 Information.
2 Summons.
3 Conviction, penalty.
4 Commitment, penalty.

Vaccination Forms: see pages 65–66.

Vagrancy: (see also "Poor")

6 Geo. IV., c. 83.

1 Information.
2 Warrant of Apprehension.
3 Conviction, Idle and Disorderly Person.
4 Conviction, Rogue and Vagabond.
5 Commitment.
6 Commitment for Begging.
7 Ditto, Gaming, Penalty.

Neglect to Maintain Family or Bastard Child—

8 Information.
9 Warrant.
10 Conviction.
11 Commitment.

Deserting Family—

12 Information.
13 Warrant.
14 Conviction.
15 Commitment.

Volunteers, Rifle:

26 and 27 Vict., c. 65.

1 Complaint of Non-payment of Subscriptions, &c.
2 Summons.
3 Order.
4 Distress Warrant.
5 Commitment for Want of Distress.

Weights and Measures:

41 and 42 Vict., c. 49.

Selling by other than Imperial Weights or Measures (sec. 19)—

1 Information.
2 Summons.
3 Conviction for Penalty and Costs not exceeding £5.
4 Commitment, ditto.

Selling by other than Avoirdupois Weight (sec. 20)—

5 Information.
6 Summons.
7 Conviction for Penalty and Costs not exceeding £5.
8 Commitment, ditto.

Using or having Unauthorized Weights and Measures (sec. 24)—

9 Information.
10 Summons.
11 Conviction for Penalty and Costs not exceeding £5.
12 Commitment, ditto.

Using or having Unjust Weights, Measures, and Weighing Machines (sec. 25)—

13 Information.
14 Summons.
15 Conviction for Penalty and Costs not exceeding £5.
16 Commitment, ditto.

Using or having Unstamped Weights or Measures (sec. 29)—

17 Information.
18 Summons.
19 Conviction for Penalty and Costs not exceeding £5.
20 Commitment, ditto.

Refusing to produce Weights, etc., for Examination, or Obstructing Inspector (sec. 49)—

21 Information.
22 Summons.
23 Conviction for Penalty and Costs not exceeding £5.
24 Commitment, ditto.

Second Offence within Five Years (secs. 24, 25, 29, 48, & 58)—

25 Information.
26 Summons.
27 Conviction, distress.
28 Distress Warrant.
29 Commitment in default of distress.

Weights and Measures—continued.

General Forms—

30 Information.
31 Summons.
32 Conviction for Penalty and Costs not exceeding £5.
33 Commitment.
34 Conviction, distress.
35 Distress Warrant.
36 Commitment in default of distress.

Appeal (sec. 60)—

37 Notice of Appeal.
38 Recognizance, *on strong paper.*

Miscellaneous Forms—

39 Inspector's Certificate of Stamping, sec. 44.
40 Inspector's Authority from Justice to Inspect, sec. 48.

Wild Fowl Preservation Act, 1876:

39 and 40 Vict., c. 29.

1 Information, under sec. 2.
2 Summons.
3 Conviction.
4 Commitment.

Workhouses:

Offences by Inmates—

1 Complaint for Refusing to Work, &c., 55 Geo. iii. c. 137, ss. 2, 5.
2 Conviction, under 55 Geo. iii., c. 137.
3 Complaint of Vagrant Inmates Refusing to Work, 5 & 6 Vict., c. 57.
4 Conviction, 5 & 6 Vict., c. 57.
5 Committal under either Act.
9 Certificate of Costs, under "the Pauper Inmates Discharge and Regulation Act, 1871."

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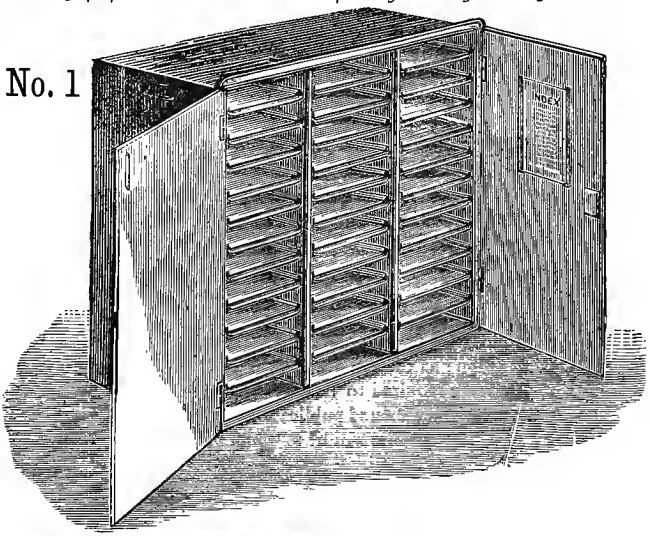

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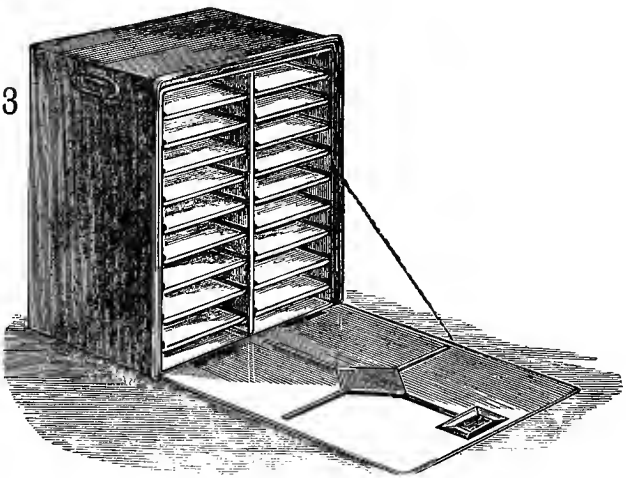

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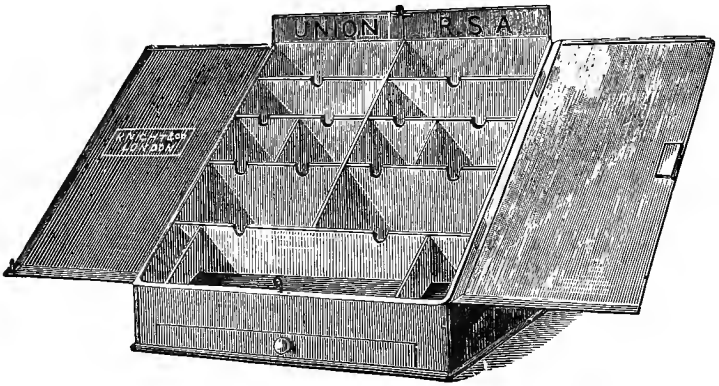

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